



**Town of Alpine
COUNCIL MEETING MINUTES**

DATE: November 17, 2015
TIME: 7:00 p.m.

PLACE: Town Council Chambers
**TYPE: Public Hearing &
Regular Meeting**

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- 1. CALL TO ORDER:** Mayor Kennis Lutz called the meeting to order at 7:00 p.m. Mayor Lutz led the attendees in the pledge of Allegiance.
 - 2. ROLL CALL:** The roll call was conducted by Sharon Backus, Clerk. Council Present: Tim Foppiano, Robert Kinn, Jeremy Larsen, Larry Rosenwinkel and Mayor W. Kennis Lutz. A quorum of the Council was established.
 - 3. APPROVAL OF CONSENT AGENDA:** (Town Council Meeting Minutes of October 20, 2015 and Planning & Zoning Minutes of August 25, 2015; September 22, 2015 and October 13, 2015)

Councilman Jeremy Larsen moved to approve the Consent Agenda (Minutes). Councilman Tim Foppiano seconded the motion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried

- 4. ON – GOING BUSINESS:**
 - **PAYMENT OF TOWN BILLS** – (See Attached Check Detail of Bill Payments)

Councilman Larry Rosenwinkel moved to approve the check detail of bill payments. Councilman Tim Foppiano seconded the motion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.

5. ACTION ITEMS & NEW BUSINESS:

- **Public Liquor License Hearing for Tavern LLC, Rocky Mountain Rogues; Yankee Doodle, LLC; Broulim Supermarket; Tootsies North; Rocky Mountain Welding; BAAM, Inc.**

Mayor Lutz asked if there was a representative present from each entity requesting a liquor license renewal. All entities were represented with the exception of BAAM, Inc. Mayor Lutz asked the Clerk to read the Memo with recommendations prepared by Christine Wagner.

The below described liquor licenses are up for renewal for the calendar year beginning January, 2016. All the required advertisement has been done for the public hearing. As we move forward with our public hearing, there are seven (7) permits due to expire at the end of the 2015 calendar year.

The representative of Rocky Mountain Rogues joined the Council Meeting.

The recommendations are as follows:

Broulim Supermarkets, LLC (Alpine Market): Okay to renew permit;
Rocky Mountain Welding,(Coffee Cabin): Okay to renew permit;
Tavern on the Greys: Okay to renew permit;
Tootsie's North LLC: Recommendation to approve contingent upon submittal of the required information to the Town of Alpine, must be submitted by November 20, 2015;
Yankee Doodles (Red White and Brew): Okay to renew permit;
Rocky Mountain Rogues: Okay to renew permit.

The Wyoming Liquor Division has conducted their review of all the submitted documentation and feel that the Town of Alpine has satisfied their obligations for license renewal submittals.

Councilman Larry Rosenwinkel moved to approve the renewal of the 2016 liquor licenses for The Tavern, LLC, Rocky Mountain Rogues; Yankee Doodle, LLC; Broulim Supermarket; Rocky Mountain Welding; to approve the license renewal for Tootsies North contingent upon receipt in the Town of the necessary documents by November 20, 2015 and to deny the renewal of BAAM Inc. Councilman Foppiano seconded the motion. There were no public comments. **Vote: 5 Yes, 0 No, 0 Abstain. Motion Carried.**

Mayor Lutz stated that Rocky Mountain Rogues was going to change the dispensing area, there was a permit issued three years ago. That permit expired last January. We just wanted Julene to be aware of this.

- **Willson: Simple subdivision replat of Lot # 269 of Lake View Estates Tract A and Lot # 843 of Lakeview Estates 16th Addition – Karl Scherbel explained to the Council that this was a re-plat to combine two lots as evidenced by the map.**

394 Resolution No. 11-17-2015: Lakeview Estates Lot Combination

A RESOLUTION TO ADOPT A SIMPLE SUBDIVISION OF LAND LOCATED IN THE LAKEVIEW ESTATES TRACT A SUBDIVISION, THEREBY COMBINING LOTS 269 OF LAKEVIEW ESTATES INCORPORATED TRACTS (A-F) AND LOT 843 OF THE LAKEVIEW ESTATES 16TH ADDITION TO THE TOWN OF ALPINE, LINCOLN COUNTY, WYOMING INTO ONE (1) RESIDENTIAL LOT OF LAND TO BE REFERRED TO AS LOT #845 LAKEVIEW ESTATES 19TH ADDITION TO THE TOWN OF ALPINE, BEING PART OF LAKEVIEW ESTATES INCORPORATED TRACTS (A-F) WITHIN THE INCORPORATED LIMITS OF THE TOWN OF ALPINE, WITHIN THE S½ SE¼, SECTION 29, T37N, R118W, LINCOLN COUNTY, WYOMING"

Sharon Backus, Clerk, read 394 Resolution 11-17-2015 "Lakeview Estates Lot Combination" into the record.

Councilman Tim Foppiano moved to adopt Town of Alpine 394 Resolution No. 11-17-2015. Councilman Jeremy Larsen seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain. Motion Carried.**

This Resolution may be viewed in the Town Office or on the website at alpinewy.org.

Mayor Lutz signed the Mylar, which was attested to by Sharon Backus, Clerk.

- **VonKrosigk: Simple subdivision re-plat of Lot # 645C of Lakeview Estates Subdivision – Karl Scherbel presented the map for the Council’s perusal.**

395 Resolution No. 11-17-15 A RESOLUTION TO ADOPT A SIMPLE SUBDIVISION OF LAND LOCATED IN THE LAKEVIEW ESTATES TRACT A-F THEREBY DEFINING BOUNDARY LINES OF AN UNMONUMENTED LOT , EMCOMPASSING AN AREA OF 0.32+/- ACRES, MORE OR LESS; WITHIN THE LAKEVIEW ESTATES SUBDIVISION, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

Sharon Backus, Clerk, read 395 Resolution 11-17-2015 into the record.

Councilman Larry Rosenwinkel moved to adopt Town of Alpine 395 Resolution No. 11-17-2015. Councilman Timothy Foppiano seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain. Motion Carried.**

This Resolution may be viewed in the Town Office or on the website at alpinewy.org.

Mayor Lutz signed the Mylar, which was attested to by Sharon Backus, Clerk.

- **Request for reduced rates at Civic Center on Tuesdays and Thursdays for Self-Defense classes.** Mr. Greg Adams displayed letters of support from his class members and addressed the Council with his petition to use the Civic Center on Tuesday and Thursday evenings and Sunday morning for self-defense classes. Mr. Adams explained the items from his past that provided the impetus to provide self-defense classes and the training he had received in the military service and as a policeman. Mr. Adams said that he did not do this for money; it is more like therapy for him. He does charge a token fee, but purchases equipment with the modest income. Mr. Adams stated that he had been using a hangar in Old Alpine for his classes, but the hangar is being sold so will no longer be available. Mr. Adams is requesting use of the Alpine Civic Center gym area on Tuesday and Thursday evenings from 6:30 pm to 7:30 pm and Sunday morning for a discounted rate. The group will bring their mats, kick pads, and will have liability insurance naming the Town of Alpine as a named insured.

Councilman Foppiano stated that on those occasions when the Civic Center is being used for an event, or has the potential to host a paying event, Mr. Adams may use the Alpine Fire Department building. Advance notice of this change would be necessary to move the fire equipment.

Councilman Jeremy Larsen moved to allow Greg Adams to hold classes in the gym area of the Alpine Civic Center for \$100/month provided there is no conflict with a paying rental and that any paying event would preempt the standing reservation. Councilman Tim Foppiano seconded the motion. Support was expressed from the public. Councilman Kinn expressed his concern that there are other groups that need a place to meet as well. His concern is that this would set a precedent. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

Mayor Lutz announced that the Town of Alpine had purchased North Star Utility yesterday.

Mayor Lutz stated that the Council needed to go into Executive Session to discuss legal matters and excused the public.

Councilman Jeremy Larsen moved that the Council recess into Executive Session pursuant to Wyoming State Statute 16-4-405 (ix). Councilman Tim Foppiano seconded the motion. Vote: 5 Yes, 0 No, 0 Abstain. Motion Carried.

The Council recessed into Executive Session at 7:36 pm.

Mayor Lutz called the Council Meeting back to order from recess at 8:11 pm. There was still a quorum present.

- **237 Ordinance No. 2015-10: Melvin Brewery Property Annexation** – Sharon Backus, Clerk; read the Brewery Annexation Ordinance into the public record for the third reading. The ordinance is titled: "An ordinance providing for the voluntary annexation of a tract of land into the Town of Alpine, Lincoln County, Wyoming; changing the corporate limits of the Town of Alpine to include said tract; and establishing an effective date".

Councilman Larry Rosenwinkel moved to approve 237 Ordinance No. 2015-10 on the third reading ; "An ordinance providing for the voluntary annexation of a tract of land into the Town of Alpine, Lincoln County, Wyoming; changing the corporate limits of the Town of Alpine to include said tract; and establishing an effective date. Councilman Robert Kinn seconded the motion. There was no discussion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.

- **Alpine Fire District Lease Addendum:** Sharon Backus, Clerk, read the proposed addendum to the Fire District Lease into the record. The original lease is dated November 1994. The terms of the proposed addendum shall be for ninety-nine (99) years from the date of the execution of this addendum at a rate of \$10/year. The effective date of this addendum shall be November 18, 2015.

Councilman Robert Kinn moved to approve the Fire District Lease Addendum. Councilman Larry Rosenwinkel seconded the motion. There was no discussion. Vote: 3 Yes, 0 No, 2 Abstain (Larsen, Foppiano), 0 Absent. Motion Carried.

- **Planning & Zoning Update – Mayor Lutz thanked Wendy Walton of the Planning and Zoning Commission for her five years of service on the Commission. Ms. Walton's term expires on December 31, 2015.**
Ms. Walton gave the following report for the Planning and Zoning Commission. Last meeting the commission reviewed the two re-plats considered by the Council earlier in the meeting. There are a couple of non-compliant issues we are addressing. One of the non-compliance items involves Rocky Mountain Rogues project that was never finished. To be in compliance, the entity will have to have an inspection of the project as to verify that the area is okay to stay in the current condition. At our next meeting we will consider an application for a set-back variance on Wooden Spur. The individual is requesting a change in set-back from the

25' to 10' for a portion of the street frontage. This property is in a cul-de-sac. There were no new permits, but there have been several inquiries. The pharmacy is open.

- **Reassignment of Cokeville's Consensus Block Grant 15068:** Sharon Backus, Clerk read the request dated November 13, 2015 from the Town of Cokeville requesting reassignment of Consensus Block Grant #15068 for the of replacement of a water well meter and to upgrade the telemetry system for water and sewer.

Councilman Tim Foppiano moved to approve the request from the Town of Cokeville to reassign the Consensus Block Grant # 15068 and to direct Mayor Lutz to sign the same on behalf of the Town of Alpine. Councilman Robert Kinn seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

- **Project Updates as Follows:**

- **Snake River Bridge Sewer Force Main/Water Transmission Line Project** – Mr. Bob Ablondi of Rendezvous Engineering gave the following report: The lines are up and running on the bridge, the pressure tests passed and the final punch list is being addressed. The funding for this project came from four grants. This project involved three firms. The underground was awarded to A+ Contractors; the bridge work was performed by Dietzler and the electrical work was performed by Delcon. The fencing and addition of top soil is being completed. So, in summary, the NSU tank is filling, the sewer is coming over to the plant and the whole project should be complete and closed in two weeks. When asked about the recent water outage; Mr. Ablondi reported that there was a break in the 12" C-900 line in a straight section near Yankee Doodle's and that is why the water pressure was very low. It was determined upon digging up the pipe that the pipe had been over-inserted into the connecting bell and that the pressure created by the misplacement cracked the pipe. It is under warranty and will be fixed by the responsible contractor.
- **Melvin Brewing Project Update** – Mr. Ablondi commented on the status of the project. There are some change orders pending on Melvin Brewing. Mr. Ablondi is reviewing the numbers now to verify accuracy. Today, the project managers met with the inspectors for fire and building and received a final punch list. It is anticipated that the Certificate of Occupancy will be issued December 3, 2015. Melvin Brewing has already installed much of the equipment so they should start test brewing as soon as they receive the Certificate of Occupancy. A total of \$2.95M was approved for this project and to date; \$2.7M has been spent. An epoxy floor was added at Melvin Brewing's request the cost of \$45,000; there were trench drains added and the concrete was over budget, so the landscaping will follow later. We also need to get signage on the road. Perhaps some of the recapture points can be used for the landscaping.
- **Game and Fish Land:** Mr. Ablondi reported the Game and Fish has given approval for the Town of Alpine to purchase all 35 acres versus the 17 acres originally proposed to build a new road which will separate the traffic from the gravel pit. The purchase of the Game and Fish property is a great opportunity for the Town and the Game and

Fish will realize revenue in the process. The proposed use of a portion of the land would be for the location of the Teton Distillery should that project be approved. The remainder of the land could be used as a school location. The land purchase would be funded through the grant and recapture.

On December 10, 2015; the Wyoming Business Council will meet in Cheyenne and then the State Land Investment Board will meet in January.

Mayor Lutz thanked Mr. Ablondi.

- **Payment Requests:** The Council Members reviewed the payment requests that were submitted and presented; the Council approved the requests individually as follows:
 - **NSU Payment Request #20 (\$3,316.56) SRB Sewer Force Main – 25 % match monies**

Councilman Jeremy Larsen moved to approve North Star Utility Payment Request #20; in the amount of \$3,316.56. Councilman Tim Foppiano seconded the motion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.

- **Mineral Royalty Grant #13116 Payment Request #20 (\$5,268.65) – Snake River Bridge Sewer Force Main**

Councilman Jeremy Larsen moved to approve MRG #13116 Payment Request #20; in the amount of \$5,268.65. Councilman Tim Foppiano seconded the motion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.

- **Mineral Royalty Grant #15023 Payment Request #4 (\$48,717.94) – Snake River Bridge Water/Sewer Project**

Councilman Jeremy Larsen moved to approve MRG #15023 Payment Request # 4, in the amount of \$48,717.94. Councilman Tim Foppiano seconded the motion. Councilman Rosenwinkel questioned the match on this grant. Mr. Ablondi stated that a letter had been written requesting a reduction in the match percentage. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.

- **Wyoming Business Council Payment Request #14 (\$96,545.00) – Melvin Brewery Project**

Councilman Jeremy Larsen moved to approve WBC Payment Request #14; in the amount of \$96,545.00. Councilman Tim Foppiano seconded the motion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.

- **Economic Development Update** – Councilman Jeremy Larsen gave the following report: There were two major items at the last meeting. Ron Meeks from Silver Star addressed the group about as a RUS borrower. Silver Star has been in charge of an economic development grant totaling \$300,000 which is a community rotation grant similar to a WBC grant.

Businesses would go to them and apply for this low to no interest grant and then would be obligated to pay it back according to the terms. Per State Statute, the opportunity has run out for Silver Star to administer this grant. This means the grant must be turned over to another responsible party such as LCED or they have to give the \$300,000 back to the State and it would cease to exist. Silver Star came to the LCED to ask that they assume the administrative duties of the \$300,000 grant. The LCED voted to assume the grant administration with the idea that this could be the future budget of the LCED. This first has to have the approval of the grant administrator and several other layers to make sure there is adequate oversight.

Most of the towns reported business as usual. The finish date of the LDS Temple is projected to be August, 2016, but it was recommended that the date be pushed back to September, 2016; because once it is opened, they are anticipating 1,000 visitors per day for thirty days. This could put a strain on the housing and services available in the valley, especially if it opens in August.

There was a valley-wide home study, homes built and so forth. Right now we are back to 2007 numbers and it is hoped that this will continue to improve.

Councilman Tim Foppiano reported that he had attended the Chamber of Commerce Economic Update meeting that covered the strength of the State versus the strength of the Counties and the news is good for Star Valley. Some of the numbers that were generated and distorted the Star Valley as a whole were the Alpine numbers. When you look at property prices in Alpine and realize there are some huge property tracts selling, you need to disregard the distortion that causes. The State, Counties and Star Valley are headed in the right direction. It is no longer the crawl but rather good steps. The pending annexation should get us into a good pace. The numbers for business, traffic and homeowners are all good news.

- **Public Comment – Additional Questions and/or Comments:**

- Councilman Kinn asked if anyone had attended the WY DOT WY DOT meeting on October 29, 2015 in Etna. Councilman Jeremy Larsen reported that if everything goes well and people accept the offers they are given, it could commence as early as 2017, and otherwise it will start in 2021.
- Councilman Robert Kinn inquired about the snowmobile path on this side of the highway which requires multiple crossings. It gets plowed, then it gets pushed up into a berm. Also you have to stop at every intersection. Why not put it on the other side of the road? Mayor Lutz responded that the other side would not be safe as you have oncoming traffic travelling at 65 mph, so that is not safer.

6. TABLED ITEMS:

RV Parking – Continued Discussion

Water/Sewer Connection Fees – Stephen Gieck

Alpine Fire District - Alpine Fire Department Building - Stephen Gieck

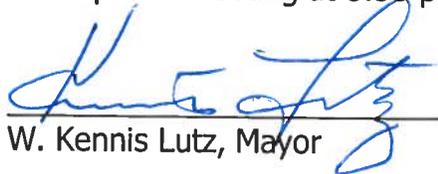
Alpine Residential Chicken keeping – Meta Dittmer

Councilman Foppiano moved to remove the tabled items as they have been resolved and the Chicken Raising item has received too much opposition.

Councilman Tim Foppiano moved to remove the tabled items from the agenda. Councilman Robert Kinn seconded the motion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.

Councilman Jeremy Larsen moved to adjourn the meeting. Councilman Robert Kinn seconded the motion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.

Mayor Lutz adjourned the public meeting at 8:52 pm.



W. Kennis Lutz, Mayor



Date

Minutes taken and transcribed by:



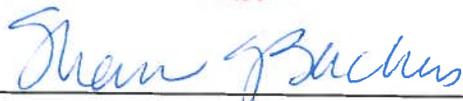
Sharon Backus, Town Clerk/Treasurer



Date

Attest:





Sharon Backus, Town Clerk/Treasurer



Date

** Minutes are a brief summary a taped recording of the meeting **