



**Town of Alpine  
COUNCIL MEETING MINUTES**

**DATE: January 19, 2016  
TIME: 7:00 p.m.**

**PLACE: Town Council Chambers  
TYPE: Regular Meeting**

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**1. CALL TO ORDER:** Mayor Kennis Lutz called the meeting to order at 7:00 p.m.

Mayor Lutz led the attendees in the pledge of Allegiance.

**2. ROLL CALL:** Administrative Assistant Christine Wagner conducted roll call: Council Present: Larry Rosenwinkel, Robert Kinn, Tim Foppiano, Jeremy Larsen and Mayor W. Kennis Lutz. A quorum was established.

**3. APPROVAL OF CONSENT AGENDA:** (Town Council Meeting Minutes of November 17, 2015 and Planning & Zoning Minutes of November 10, 2015.)

**Councilman Jeremy Larsen moved to approve the Consent Agenda (Minutes). Councilman Tim Foppiano seconded the motion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

**4. ON – GOING BUSINESS:**

- **PAYMENT OF TOWN BILLS** – (See Attached Check Detail of Bill Payments)

**Councilman Robert Kinn moved to approve the payment of the Town Bills. Councilman Tim Foppiano seconded the motion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried .**

**5. Action Items & New Business:** The order of business was slightly modified by Mayor W. Kennis Lutz.

- **398 Resolution No. 01-19-16 Official Appointments** – Administrative Assistant, Christine Wagner read #398 Resolution No. 01-19-2016 (Official Appointments) into the public record. There were no objections by the Council and/or any public comments.

**Councilman Jeremy Larsen moved to pass, approve and adopt #398 Resolution No. 01-19-2016 Official Appointments of the Town of Alpine. Councilman Larry Rosenwinkel seconded the motion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

At that time W. Kennis Lutz, Mayor conducted the Oath of Office for the newly appointed positions of Deputy Clerk and Planning & Zoning (Chairman). These terms are documented for the calendar year of 2016.

- **Tavern Catering Permit for Winter Jubilee** – Ms. Sue Atwood representative for The Tavern, LLC., dba Tavern on the Greys was in attendance to address any questions and/or concerns regarding the permit application. Application was reviewed by Council Members, with no questions or comments.

**Councilman Larry Rosenwinkel moved to approve the catering permit for The Tavern, LLC., dba Tavern on the Greys for February 20, 2016 (Alpine Winter Jubilee). Councilman Tim Foppiano seconded the motion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried .**

- **397 Resolution No. 01-19-16 Municipal Court Schedule for 2016** - Administrative Assistant, Christine Wagner read #397 Resolution No. 01-19-2016 (Municipal Court Schedule) into the public record. There were no objections by the Council and/or any public comments.

**Councilman Larry Rosenwinkel moved to pass, approve and adopt #397 Resolution No. 01-19-2016 Municipal Court Schedule for 2016. Councilman Larry Rosenwinkel seconded the motion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

- **Lincoln County Weed and Pest Presentation on Noxious Weeds** – A Lincoln County Representative was not in attendance, therefore no presentation was made.
- **Woman’s Auxiliary Donation of \$2,000 for Commercial Stove at Civic Center** – Mayor Lutz address the Council stating that he has received notification from the Alpine American Legion Ladies Auxiliary that they will be donating two thousand dollars (\$2,000) to put towards the purchase of a commercial stove to be installed at the Donn Wooden Civic Center. Mayor Lutz further commented that he is appreciative to the Ladies Auxiliary for all they do for the community.
- **Melvin Brewing Payments** - This item was not discussed at tonight’s scheduled Council meeting.

#### **Payments Requests:**

- **MRG #13116 - Payment Request #21 (\$51,060.22)** - Snake River Bridge Sewer Force Main – Christine Wagner, Administrative Assistant reviewed the payment request submission with the Town Council members. Council members reviewed the payment request and there were no questions by the Council and/or any public comments.

**Councilman Larry Rosenwinkel moved to approve payment request #21 for Snake River Bridge Sewer Force Main – MRG #13116 in the amount of \$51,060.22. Councilman Jeremy Larsen seconded the motion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

- **MRG #15023 - Payment Request #5 (\$85,624.43)** - Snake River Bridge Water/Sewer Transmission Line – Christine Wagner, Administrative Assistant reviewed the payment request submission with the Town Council members. Council members reviewed the payment request and there were no questions by the Council and/or any public comments.

**Councilman Jeremy Larsen moved to approve payment request #5 for Snake River Bridge Water/Sewer Transmission Line – MRG #15023 in the amount of \$85,624.43. Councilman Tim Foppiano seconded the motion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

- **WBC – Payment Request #16 (\$79,422.71)** – Melvin Brewery Project - Christine Wagner, Administrative Assistant reviewed the payment request submission with the Town Council members. Council members reviewed the payment request and there were no questions by the Council and/or any public comments.

**Councilman Robert Kinn moved to approve payment request #16 for Melvin Brewery Project, submission to the Wyoming Business Council; in the amount of \$79,422.71. Councilman Tim Foppiano seconded the motion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

**Project Updates:**

- **Melvin Brewing Project** – Mayor Lutz commented on the status of the project, in which the brewing operations are up and running, however there has been a couple of problems with the operations; the Town is working with the brewery personnel in trying to streamline the waste created at the facility; specific to the foam that is created when brewing operations are in effect. The foam does not set off any of the alarms therefore staff is trying to set up a schedule of discharge operations. The staff will also try a de-foaming agent to help with the system. It was again state that the brewery staff and Town staff will be working on this issue together.
- **Snake River Bridge Sewer Force Main/Water Transmission Line Project** – Mayor Lutz stated that this project is pretty much wrapped up, there will be some reclamation that will be done in the spring time and the Town staff is working on getting they systems liked together. Other than that there really is no update to add and/or comment on this project.
- **Economic Development Update** – Councilmen Jeremy Larsen gave a brief update on the last meeting's information, in which the State municipalities will be seeing a substantial budget reduction due to the oil, gas and coal prices being down in the State. In preparation for the revenue shortfall the Town should prepare and tighten up their spending for the second half of this year, in preparation for next year's shortfall. However on a lighter note, Wyoming Tourism is expected to increase this next summer season.

**TABLED ITEMS:** None

**Councilman Jeremy Larsen motioned to adjourn the meeting. Councilman Larry Rosenwinkel seconded the motion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

Mayor Lutz adjourned the public meeting at 7:31 pm.

  
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W. Kennis Lutz, Mayor

  
\_\_\_\_\_  
Date

Minutes taken and transcribed by:

  
\_\_\_\_\_  
Christine Wagner, Administrative Assistant

  
\_\_\_\_\_  
Date

  
Attest:

  
\_\_\_\_\_  
Sharon Backus, Town Clerk/Treasurer

  
\_\_\_\_\_  
Date

\*\* Minutes are a brief summary of a recording of the meeting \*\*