



**Town of Alpine
COUNCIL MEETING MINUTES**

**DATE: September 20, 2016
TIME: 7:00 p.m.**

**PLACE: Town Council Chambers
TYPE: Regular Meeting**

- 1. CALL TO ORDER:** Mayor Kennis Lutz called the meeting to order at 7:00 p.m. Mayor Lutz led the attendees in the Pledge of Allegiance.
- 2. ROLL CALL:** The roll call was conducted by Sharon Backus, Clerk. Council Present: Robert Kinn; Jeremy Larsen; Larry Rosenwinkel and Mayor W. Kennis Lutz. Council Timothy Foppiano was absent. A quorum of the Council was established.
- 3. APPROVAL OF CONSENT AGENDA:**
 - a. Town Council Meeting Minutes – August 16, 2016; September 8, 2016 Special Meeting**
 - b. Planning and Zoning Minutes – August 9, 2016 and August 23, 2016;**
 - c. Payment of Town Bills – See Attached Check Detail of Bill Payments**
 - d. Approve request from LuAnne Rimini for use of civic center for emergency evacuation for Jump-Start Learners**
 - e. Approve Request for Letter of Support to Governor Mead from Lower Valley Energy and Authorize Mayor Lutz to sign the same**

Councilman Larry Rosenwinkel moved to approve the Consent Agenda. Councilman Jeremy Larsen seconded the motion. There was no discussion. Vote: 4 Yes, 0 No, 0 Abstain, 1 Absent, (Foppiano). Motion Carried.

- 4. ACTION ITEMS & NEW BUSINESS:**
 - Planning and Zoning Update – Andrea Baillo**

Ms. Andrea Baillo of the Planning and Zoning Commission reported that the Commission had met twice since the last Town Council meeting. A total of four minor construction permits were approved at these meetings including a wood stove installation, freestanding carport installation, interior bath remodel specific to a commercial building and a shed roof addition/structure. The Town currently has thirty active permits with three of those being residential permits. Correspondence was sent out on two non-compliant or unpermitted structures. The commission is continuing to work on the refinement of the permit applications and permit checklists.

The Planning and Zoning Commission is excited to have a full board to work together to provide a full representation to the public at their meetings and to start wintertime workshops/discussions with the Town Council on some proposed changes to the Land Use Development Code for springtime adoption.

- **Motion to approve Deck Affidavit**

Councilman Larry Rosenwinkel questioned the verbiage that the fee is non-refundable. Councilman Rosenwinkel stated that he was not certain how this is being written for example you pay for the deck permit and three days later it is denied, the money should be refunded. Certainly, we would give the money back, right? Ms. Baillo responded that she was uncertain.

Councilman Larry Rosenwinkel moved to amend the Deck Affidavit with one adjustment, that being if they pay for the deck permit affidavit and it is denied, their money will be refunded. Councilman Jeremy Larsen seconded the motion.

Discussion ensued. James Sanderson, Town Attorney stated that this language needs clarification. Councilman Robert Kinn suggested that, "Fees are due upon approval" be added to the current verbiage of, "Please note all fees are non-refundable and there will be no waiver of fees."

Councilman Larry Rosenwinkel withdrew his motion to amend.

Councilman Larry Rosenwinkel moved to amend the Deck Affidavit with the addition of "Fees are due upon approval"; which would then read, "Fees are due upon approval. Please note all fees are non-refundable and there will be no waiver of fees"; and then to adopt the Deck Affidavit as amended. Councilman Jeremy Larsen seconded the motion. There was no discussion. Vote: 4 Yes, 0 No, 0 Abstain, 1 Absent, (Foppiano). Motion Carried.

- **Motion to approve proposed tariff changes as required for compliance to Chapter 3 effective immediately upon approval by the Wyoming Public Service Commission**

Councilman Larry Rosenwinkel moved to approve the proposed tariff changes as required for compliance to Chapter 3 effective immediately upon approval by the Wyoming Public Service Commission. Councilman Robert Kinn seconded the motion. There was no discussion. Vote: 4 Yes, 0 No, 0 Abstain, 1 Absent, (Foppiano). Motion Carried.

- **Motion to approve a new lease for Star Valley Kids Club pending legal review and authorize Mayor Lutz to sign said lease on behalf of the Town of Alpine**

Mayor Lutz stated that Lisa would be leaving on September 30, 2016. Her lease had not yet expired, but that she had secured another tenant, TAC, LLC, who is desirous of renting that space and continuing a child care business under a new lease. The proposed tenant would like a five-year lease the terms of which are monthly rent of \$1,590.00 for the first twenty-four months and then increased to \$1,625.00 for the remaining thirty-six months. Mr. Sanderson stated that he had reviewed the lease and it is fine with the exception of the terms would

need to be updated to whatever the council deemed appropriate. Mayor Lutz said he thinks it is a good service and it is nice to have it here.

Councilman Robert Kinn moved to approve a new lease for Star Valley Kids Club with TAC, LLC pending legal review and to authorize Mayor Lutz to sign the lease on behalf of the Town of Alpine. Councilman Jeremy Larsen seconded the motion. There was no discussion. Vote: 4 Yes, 0 No, 0 Abstain, 1 Absent, (Foppiano). Motion Carried.

- **Economic Development Update:** Councilman Jeremy Larsen reported that the Kemmerer has hired a new City Administrator. The next Economic Development meeting will be held in Kemmerer. Towns are finishing roads, building and water projects.

The biggest news throughout the valley is the opening of the LDS Temple. For the preview which started today and continues through this weekend for VIPs, it is expected that approximately 19,000 visitors will view the temple this weekend. Please know that there will be a lot of traffic. For the month of the temple will be previewed, 55,000 tickets have been reserved. They have asked that people not park on U. S. Highway 89 but Wyoming Department of Transportation will not allow that restriction as it is a public road. So for the next month, plan on leaving earlier if you are headed south.

Wyoming Business Council changed their rules for housing so there is no longer a 50% match it is now a 25% match. There were additional administrative changes as well.

The county is planning to exceed 100 building permits for the year. The EnCana project is continuing as is the Quilt Trail Project.

Economic Development approved some new rules for any kind of funding. There will now be three readings which are initial application, review, questions and revisions and the third reading will be to approve funding. There will not be any more immediate funding.

Public Comment:

Mayor Lutz reported that the Town received the Department of Environmental Quality permit to bore under Highway 89. This will connect Boardwalk to the town water; the sewer is already connected.

Mayor Lutz met with representatives from the Flying Saddle to discuss annexation today. The owner is anxious to annex and hope to be annexed by December 31, 2016. It is hoped that Snake River Junction will join the petition for annexation. The first reading of that annexation ordinance may be in October.

Councilman Rosenwinkel reminded all present that the dedication of the American Legion Ball Field in honor of Harold "Sarge" Rumbaugh would take place on September 24, 2016 at noon. Coffee and cake will be served.

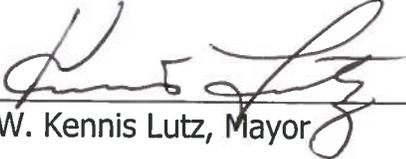
Mayor Lutz stated that volunteers are needed for the Pumpkin Patch (October 22, 2016); Veteran's Day Breakfast (November 12, 2016); Thanksgiving Dinner (November 24, 2016); Santa's Visit (December 17, 2016); Winter Jubilee (February 10-11, 2017) and WSSA (March 3-5, 2017). Councilman Larsen will post this notice on Facebook.

Councilman Robert Kinn mentioned an incident on Misty's List where someone has erroneously posted information about a gunman in Alpine, Texas as Alpine, Wyoming which caused undue concern to the local school district. Discussion ensued regarding what would be the Town's responsibility if something like this were to happen here.

Adjournment

Councilman Robert Kinn moved to adjourn the meeting. Councilman Larry Rosenwinkel seconded the motion. Vote: 4 Yes, 0 No, 0 Abstain, 1 Absent, (Foppiano). Motion Carried.

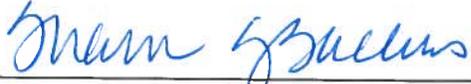
Mayor Lutz adjourned the public meeting at 7:29 pm.



W. Kennis Lutz, Mayor

10/19/16
Date

Minutes taken and transcribed by:



Sharon Backus, Town Clerk/Treasurer

10-19-16
Date

Attest:





Sharon Backus, Town Clerk/Treasurer

10-19-16
Date

** Minutes are a brief summary a taped recording of the meeting **