



Town of Alpine
COUNCIL MEETING MINUTES

DATE: January 17, 2017
TIME: 7:00 p.m.

PLACE: Town Council Chambers
TYPE: Regular Meeting

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- 1. CALL TO ORDER:** Mayor Kennis Lutz called the meeting to order at 7:00 p.m. Mayor Lutz led the attendees in the Pledge of Allegiance.
 - 2. ROLL CALL:** The roll call was conducted by Sharon Backus, Clerk. Council Present: Robert Kinn; Jeremy Larsen; Larry Rosenwinkel and Mayor W. Kennis Lutz. A quorum of the Council was established.
 - 3. APPROVAL OF CONSENT AGENDA:**
Town Council Meeting Minutes –December 20, 2016;
Planning and Zoning Minutes – December 13, 2016; and
Payment of Town Bills – See Attached Check Detail of Bill Payments.

Councilman Larry Rosenwinkel moved to approve the Consent Agenda. Councilman Robert Kinn seconded the motion. There was no discussion. Vote: 4 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.

Mayor Lutz thanked Councilman Robert Kinn for his years of service to the Town of Alpine.

- 4. ADMINISTER OATH TO NEW COUNCILMAN:** Mayor W. Kennis Lutz administered the Oath of Office to Councilman Adam Farnsworth.

At 7:35 p.m. Robert Kinn left the meeting; Councilman Adam Farnsworth joined the meeting and Councilman Melinda Rimini was absent and excused. There was still a quorum of the Council present.

5. ACTION ITEMS & NEW BUSINESS:

- **State of the Town Address:** Mayor W. Kennis Lutz presented the following State of the Town Address:

One of the great privileges I have had in my role as mayor is to get to work with the citizens, firemen, emergency staff and businesses in and around of the Town of Alpine. I take great pride in our town and work tirelessly to serve Alpine whether commercially, in town sponsored events, clean up or safety to name a few.

2016 brought some serious economic distress to large portions of the State of Wyoming. Lincoln County fared better than most other counties. It was one of four counties that did not experience a dramatic decrease in the sales tax revenue that was seen across most of the state. The Alpine Town Council is diligently controlling our spending while giving you, the tax payers, as much "bang for your buck" as we can with our infrastructure upgrades and improvements. The chief capital improvements in 2016 were:

- *Paving roads: Over three miles of roads were paved including all of River View Meadows where all water and sewer services were placed under the roadways prior to paving. The parking lots at the Town Hall and Ferry Peak Park were also paved. Another 17 roads were paved in the past five years increasing property values by 15-20% in Alpine. Now everything that can be paved has been paved except the hill.*
- *Melvin Brewery: The building was finished; beer is being brewed and the tap room is open. Almost 100% of Melvin Brewing's projections have been completed and they are now up to 21 employees which was their three year projection;*
- *Forest Meadows water line replacement project was completed including the road restoration on Forest Meadows, Meadows Drive, Wooden Spur and Meadows Court;*
- *We purchased North Star Utility and have completed our first full year of owning and operating this system; and*
- *We passed 245 Ordinance No. 2016-08 reducing wastewater utilities by 50% by finding a new revenue stream.*

As part of our focus on the economy, we in Alpine continue to support our biggest industry, tourism, with Mountain Days, Winter Jubilee, Alpine Car Show, Farmer's Market, the Dog Sled Races and ice skating rink to name a few. This year we also have the WSSA joining us on March 3-5, 2017. I thank our Veterans for their service and participation in all of our events. We support the Star Valley Chamber of Commerce and have a representative on the Economic Development Council. We are equally proud of our support of the Senior Citizens in Alpine and Star Valley.

We have been proactive in our anticipation of annexation from North Alpine. Ordinances for building fees and utility fees were reviewed, updated and adopted with the vision in mind of expansion to the north. Discussions with the various entities in North Alpine such as Snake River Junction, Flying Saddle, Alpine Meadows and Boardwalk and all the way up highway 26 to the old Alpine Inn are continuing and look very promising for annexation in 2017. This area allows a great opportunity for growth.

Finally, I wish to thank Alpine's Town Council, citizens, businesses, employees and those who have accepted appointments for 2017. It has been my great pleasure to serve as your mayor and I thank you for the confidence you have reposed in me. I look forward with anticipation to another equally productive year in 2017.

Thank you again for your support for the Town of Alpine. With your help Alpine will continue to improve annually.

- **Motion to approve Catering Permit Application: The Tavern LLC for WSSA Annual Fund Days March 4, 2017**

Councilman Jeremy Larsen moved to approve the Catering Permit Application for The Tavern, LLC for the WSSA Annual Fun Days on March 4, 2017. Councilman Larry Rosenwinkel seconded the motion. There was no discussion. **Vote: 4 Yes, 0 No, 0 Abstain, 1 Absent, (Rimini). Motion Carried.**

- **Motion to approve 418 Resolution No. 01-17-2017 Official Appointments for 2017:** Sharon Backus, Clerk read 418 Resolution No. 01-17-2017 into the record.

Councilman Larry Rosenwinkel moved to approve 418 Resolution No. 01-17-2017; Official Appointments for 2017. Councilman Jeremy Larsen seconded the motion. There was no discussion. **Vote: 4 Yes, 0 No, 0 Abstain, 1 Absent, (Rimini). Motion Carried.**

The aforementioned Resolution 418 No. 01-17-2017 may be viewed in the Town Office or on the website at alpinewy.org.

- **Motion to approve 419 Resolution No. 01-17-2017 "A Resolution to Update Banking Signatories":** Sharon Backus, Clerk read 419 Resolution No. 01-17-2017 into the record.

Councilman Jeremy Larsen moved to approve 419 Resolution No. 01-17-2017; "Updating Banking Signatories". Councilman Adam Farnsworth seconded the motion. There was no discussion. **Vote: 4 Yes, 0 No, 0 Abstain, 1 Absent, (Rimini). Motion Carried.**

The aforementioned Resolution 419 No. 01-17-2017 may be viewed in the Town Office or on the website at alpinewy.org.

- **Planning and Zoning Commission Update – Brett Bennett**

Mr. Brett Bennett of the Planning and Zoning Commission addressed the Council and gave the following report. On behalf of the Planning and Zoning Commission I want to congratulate Councilman Farnsworth. It has been fairly quiet the last month. Last year there was a nice bump in residential permits issued, but we are still awaiting the anticipated commercial bump. The Commission met on January 10, 2017 and began the review of the Land Use Development Code (LUDC). The building ordinance is a standalone item, so the fees will be removed from the LUDC. One of the things the Commission is looking at is the engineering requirement, specifically increasing the requirement from 200 square feet to 300 square feet for sheds, carports and other simple structures. There should be a first draft of the Commissions plans for amendment to the LUDC next month.

The Commission organized itself for 2017. Josh Floyd is Chairman and Brett Bennett is Vice-Chairman.

Councilman Rosenwinkel thanked the Commission for all the work that was done on the affidavits. This has streamlined the permitting process to keep it moving and the Commission's hard work is appreciated.

Mayor Lutz requested Mr. Bennett to ask the Commission to give some thought to snow storage areas in their review process. Mr. Bennett stated that this line item in the LUCD is fairly subjective.

- **DiCenso Property 2006 Agreement and Release – James K. Sanderson**
Mr. James K. Sanderson, Town Legal Counsel, stated that an Agreement and Release prepared by Mr. Carter Wilkinson as attorney for the Town of Alpine in May of 2006 was signed by Mr. DiCenso in August of 2006. In the Agreement and Release, Mr. DiCenso agreed to pay a fine of \$3,750, complete the list of corrections recommended by the building inspector (a four page list of items), allow further inspection and disclose the absence of required inspections to any future buyer to avoid criminal prosecution. Mr. Wilkinson as legal counsel for the Town of Alpine bound the Town to the Agreement. Mr. DiCenso is bound by the Agreement because he signed the Agreement. A date to pay the fine was set by the Agreement, but no deadline was given nor a date by which Mr. DiCenso had to comply with his duties of completing the corrections forms. Should Mr. DiCenso sell this property, he needs to disclose that the building is not built to code. There is no Certificate of Occupancy on this building. Because no timeframe was set in the Agreement for the completion of the Corrections Form, the deadline is once Mr. DiCenso sells the property.
- **Letter from John Hurley requesting refund on sewer fee:** Sharon Backus, Clerk read Mr. Hurley's letter of January 12, 2017 into the record. The letter read:

My name is John Hurley. I purchased a building permit, septic and water fees 11/2/16 for a single home dwelling (Lot 10 Greys River Village Subdivision). I did that before the third reading (12/20/16) hoping to get the foundation poured before a hard freeze. It didn't happen. We got the hole dug and then the storms hit. We won't be able to start again before spring. Getting the permits early saved me \$1,000 for water but cost me \$3,600 for septic. I am requesting consideration for any refund associated with the septic fee, since there was minimal time between the purchase of my permit and the third reading of Ordinance 245-2016-08. Thank you.

Mayor Lutz explained that Mr. Hurley had come into the office and was informed of the planned change to connection fees but elected to proceed in November.

Mr. James K. Sanderson said that legally, the Town of Alpine cannot give anyone a refund.

Sharon Backus, Clerk was directed to notify Mr. Hurley that the requested refund is denied.

Economic Development Update: Councilman Jeremy Larsen reported that the Economic Development Commission's last meeting was cancelled.

Public Comment: Mayor Lutz stated that there had been a number of complaints about the snow being left in people's driveways. The removal of snow from driveways is not in the Snow Plowing Contract, but the contractor has on occasion cleared the berm in a driveway, but is not obligated to do so.

TOWN OF ALPINE GENERAL FUND

CLAIMANT	ALLOWED
AFLAC	\$395.07
ALANA CARPENTER	\$49.98
ALOTA SAND & GRAVEL INC.	\$406.02
ASCAP	\$341.00
BELINDA PENNY	\$362.50
BLACK MOUNTAIN RENTAL	\$125.00
BLUE CROSS BLUE SHIELD OF WYOMING	\$6,694.10
BROULIMS ALPINE	\$126.00
BRYAN PACK CONSTURCTION, LLC	\$2,004.83
CASELLE	\$56.77
FIRST BANKCARD	\$24.40
JACK GARRISON	\$42.00
GRAND TETON ASSOCIATION	\$1,352.72
GREAT WEST TRUST CO LLC	\$1,500.00
H. D. FOWLER COMPANY	\$149.40
HASLER	\$300.00
H-K CONTRACTORS	\$51,746.62
JENKINS BUILDING SUPPLY	\$193.27
LEBORTS TECH	\$428.75
LINCOLN COUNTY SHERIFF'S OFFICE	\$406.50
LOWER VALLEY ENERGY	\$649.44
NORTHSTAR CORPORATION	\$20,000.00
PAYROLL	\$15,708.81
PRINTSTAR	\$40.27
RENDEZVOUS ENGINEERING	\$28,766.51
ROCKY MOUNTIAN HEATING & AIR CONDITIONING	\$23,460.00
SANDERSON LAW OFFICE	\$2,221.60
SILVER STAR COMMUNICATIONS	\$544.26
STAR VALLEY DISPOSAL	\$145.55
STAR VALLEY INDEPENDENT	\$384.75
TOWN OF ALPINE SEWER DEPARTMENT	\$807.50

TOWN OF ALPINE WATER DEPT	\$1,860.41
UNITED STATES TREASURY	\$4,908.84
USDA- FOREST SERVICE	\$300.00
VALLEY TECH, LLC	\$42.00
VALLEY WIDE COOPERATIVE, INC.	\$1,152.02
WYOMING DEPARTMENT OF WORKFORCE SERVICES	\$1,421.91
WYOMING RETIREMENT SYSTEM	\$2,968.71
XEROX CORPORATION	\$487.38

TOWN OF ALPINE SEWER DEPARTMENT

CLAIMANT	ALLOWED
BROULIMS ALPINE	\$7.14
CASELLE	\$56.78
DRY CREEK ENTERPRISES INC.	\$3,000.00
FALL RIVER RURAL ELECTRIC COOPERATIVE	\$11.34
FIRST BANKCARD	\$150.35
JENKINS BUILDING SUPPLY	\$47.98
LOWER VALLEY ENERGY	\$2,604.56
ROBERT WAGNER	\$100.00
ROCKY MOUNTAIN HEATING & AIR CONDITIONING	\$85.00
SILVERSTAR	\$203.14
TOWN GEN FUND	\$3,372.56
TOWN WATER DEPT	\$131.76

TOWN OF ALPINE WATER DEPARTMENT

CLAIMANT	ALLOWED
ALPINE REALTY INVESTMENT LLC	\$626.94
CASELLE, INC.	\$56.78
ENERGY LABORATORIES,INC.	\$75.00
FIRST BANK CARD	\$450.93
JENKINS BUILDING SUPPLY	\$19.10
LINCOLN COUNTY CLERK	\$48.00
LOWER VALLEY ENERGY	\$1,848.03
ONE-CALL WYOMING	\$2.25
RENDEZVOUS ENGINEERING	\$1,171.25
SILVER STAR COMMUNICATIONS	\$125.05
TOWN OF AFTON QUALITY LAB	\$54.00
TOWN OF ALPINE	\$11,788.82
TOWN OF ALPINE SEWER	\$30,014.06
USA BLUEBOOK	\$555.51
VANDEBURG EXCAVATION INC.	\$1,198.00

Adjournment:

Councilman Jeremy Larsen moved to adjourn the meeting. Councilman Larry Rosenwinkel seconded the motion. Vote: 4 Yes, 0 No, 0 Abstain, 1 Absent, (Rimini). Motion Carried.

Mayor Lutz adjourned the public meeting at 7:35 pm.



W. Kennis Lutz, Mayor



Date

Minutes taken and transcribed by:



Sharon Backus, Town Clerk/Treasurer



Date

Attest:





Sharon Backus, Town Clerk/Treasurer



Date

** There is no taped recording of this meeting **