



**Town of Alpine
COUNCIL MEETING MINUTES**

**DATE: May 15, 2018
TIME: 7:00 p.m.**

**PLACE: Town Council Chambers
TYPE: Regular Meeting**

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- 1. CALL TO ORDER:** Mayor Kennis Lutz called the meeting to order at 7:00 p.m. Mayor Lutz led the attendees in the Pledge of Allegiance.
 - 2. ROLL CALL:** The roll call was conducted by Sharon Backus, Clerk/Treasurer. Council Present: Adam Farnsworth, Justin Fritz, Jeremy Larsen, Larry Rosenwinkel and Mayor W. Kennis Lutz. A quorum of the Council was established.
 - 3. APPROVAL OF CONSENT AGENDA:**
Town Council Meeting Minutes – April 17, 2018 Public Hearing and Council Meeting Planning & Zoning Meeting Minutes – April 10, 2018 and April 24, 2018
Approval of Town Bills – See Attached Check Detail of Bill Payments
Approval of Catering Permit: The Tavern, LLC for June 9, 2018 NRA Banquet at SVR RV Park (Requires Lincoln Count Commissioner's Approval)
Approval of Councilman Larsen as Delegate for WAM Business Meeting June 14, 2018

Councilman Farnsworth moved to approve the Consent Agenda. Councilman Fritz seconded the motion. There was no discussion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.

4. ON – GOING BUSINESS:

- **Alpine Post Office Discussion –Darlene Jones**
Ms. Darlene Jones addressed the council expressing an interest in converting the Alpine Post Office to a regular Post Office when the current contract expires, which she has heard is in the near future. Ms. Jones stated that she has nothing against the current contract owners and understands that they do not want to renew the contract. The advantages to changing to a regular Post Office is that there will be longer hours; ability to increase capacity so serve the 50-75 people who are waiting for a box and there would be better paying jobs with benefits. The downside is that the current employees most likely will not be able to keep their jobs as people already employed by the Postal Service would have priority. Ms. Jones stated that she does not have as much information yet as she would like but asked for the Town Council's support in this conversion.
- **Fund Raising Triathlon in Alpine - Ashley Hondel**
Ms. Ashley Hondel addressed the council stating that she would like to organize an annual "Wife Carrying Championship Triathlon". The money raised by the event could help a family in need. This year the person chosen to receive the proceeds of the event is Randy Kelly, who has Stage 3 Cirrhosis of the Liver.

The tentative breakdown of the race is as follows. It would be for couples 17 and older, entry fees would be \$70 per couple which includes two T-Shirts, bracelets and water bottles. The triathlon would start with a 5K run starting at the McCoy Creek entrance, off Highway 89, ending at the Greys River down behind Tavern on the Greys. There may be a beer stop or two during the run to add to the fun. From there the contestants would get in to canoes, kayaks, paddle boards or any water craft without a motor. They would make their way into the Palisades, around a buoy course, ending over by Melvin Brewing. Once out of the water they would run with their equipment over to an obstacle course. There may already be one over in that area, but if not Melvin Brewing said they are willing to construct one there at the brewery. Regardless, the finish line and after party will be at Melvin Brewing. Ms. Hondel is planning the event for the first or second weekend in September.

Mayor Lutz stated that Ms. Hondel that with the course planned, she would probably need permits from the Forest Service and Bureau of Reclamation. Mayor Lutz thanked Ms. Hondel for her civic and social awareness. Ms. Hondel is to contact the town if she has additional questions.

- **Motion to Adopt Consultant Selection for TAP Grant # CD18304 (Sunrise Engineering)**

Councilman Larsen moved to approve Sunrise Engineering as the primary consultant selected for the TAP Grant # CD18304 and to authorize the Town of Alpine to commence the bid process with the contingency of Jorgensen Engineering as the secondary consultant should this become necessary.

- **Motion to Adopt 434 Resolution No. 05-15-2018 "A Resolution in Favor of Amending the Amortization Schedule through the State Land and Investment Board for CWSRF Loan # 80 to Extend Repayment for an Additional Ten Years" and to Authorize Mayor Lutz to Sign on Behalf of the Town of Alpine**

Councilman Larsen moved to adopt 434 Resolution No. 05-15-2018 "A Resolution in Favor of Amending the Amortization Schedule through the State Land and Investment Board for CWSRF Loan # 80 to Extend Repayment for an Additional Ten Years" and to Authorize Mayor Lutz to Sign on Behalf of the Town of Alpine. There was no discussion.
Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.

The aforementioned Resolution may be viewed in the Town Office or on the website at alpinewy.org.

- **Planning and Zoning Update and Recommendation– Floyd Jenkins**

Mr. Floyd Jenkins of the Planning and Zoning Commission offered the following report. The horseshoe pit has been approved with contingencies, those being lighting and placement of Jersey barriers. The Land Use and Development Code (LUDC) is being reviewed and it is hoped that it will be ready to present to the council in June. Mr. Jenkins referenced the recommendation from the commission to the council.

Mr. James Sanderson, Town Counsel, stated that the question involved ordinances numbered 168 and 177, both adopted in 2008. Both ordinances have a repealer section. Ordinance numbered 168 was adopted later than the ordinance numbered 177; therefore conflicts between the two would result in conflicting sections of ordinance 177 being repealed. Mr. Sanderson's recommendation is that the commission decide what they want for enforcement in the LUDC and

then send this to him for review to determine if it is legal and enforceable. Mr. Sanderson suggested that the town go to a codifying system for their ordinances.

- **Motion to Adopt on Second Reading 252 Ordinance No. 2018-02 Annexation of Alpine Meadows Subdivision**

Councilman Larsen moved to adopt 252 Ordinance No. 2018-02 Annexation of Alpine Meadows Subdivision on second reading. Councilman Fritz seconded the motion. Discussion ensued regarding the annexation report. Clarification is needed on snow removal, common areas and the verbiage in connection fees. No decisions were made. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

The aforementioned Ordinance may be viewed in the Town Office or on the website at alpinewy.org.

- **Motion to Adopt on Second Reading 253 Ordinance No. 2018-03 (Amend) Budget for FY 2018**

Councilman Fritz moved to adopt on second reading 253 Ordinance No. 2018-03 An Ordinance Amending the Town of Alpine Budget for Fiscal Year 2017/2018 as adopted by the Town of Alpine on June 20, 2017. Councilman Farnsworth seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

The aforementioned Ordinance may be viewed in the Town Office or on the website at alpinewy.org.

- **Motion to Adopt on Second Reading 254 Ordinance No. 2018-04 Budget for FY 2019**

Councilman Larsen moved to adopt on second reading 254 Ordinance No. 2018-04 Town of Alpine Budget for Fiscal Year 2018/2019. Councilman Fritz seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

The aforementioned Ordinance may be viewed in the Town Office or on the website at alpinewy.org.

- **Set Date for Budget Workshop**

The Budget Workshop will be held on Thursday, June 7, 2018 at 5:00 p.m. in the Council Chambers.

- **Mountain Days Update – Councilman Larry Rosenwinkel**

Councilman Rosenwinkel reported that Mountain Days preparation is going perfectly. The next meeting is June 4, 2018 and then weekly after that until the event is completed. The Native American dancers will be in attendance and Mayor Lutz is speaking to the Mountain Men to ask for their participation again. We could use volunteers so please contact me if you are interested in volunteering.

- **Update on the Greys River Partial Road Closure and Slide – Mayor Lutz**

Mayor Lutz reported that the Greys River Road is open to the Little Greys for camping but that camping is prohibited in the Big Greys. There has been about a three and a half foot drop from high level and does not appear to be building up a wall of water.

- **Election Announcement – Sharon Backus**

Sharon Backus, Clerk/Treasurer announced that the filing period for municipal offices is May 17, 2018 at 8:00 a.m. through June 1, 2018 at 2:30 p.m. The Town of Alpine will be accepting applications for nomination by primary for the following municipal offices:

Mayor – Four (4) year term

Town Council – Four (4) year term

Town Council – Four (4) year term

Town Council – Two (2) year term

Filing must take place at Alpine Town Hall with the Town Clerk and the non-refundable filing fee of \$25 must be paid at time of filing.

- **Motion to move into Executive Session per Wyoming State Statute 16-4-405 (a)(iii) Legal Items**

Councilman Larsen moved the council move into Executive Session per Wyoming State Statute 16-4-405 (a)(iii) for discussion of legal matters. Councilman Fritz seconded the motion. Vote: 4 Yes, 0 No, 0 Abstain, 1 Absent, (Rosenwinkel). Motion Carried.

The council moved into Executive Session at 7:59 p.m.

Councilman Larsen moved to leave Executive Session at 8:40 p. m. where legal matters were discussed but no action was taken. Councilman Fritz seconded the motion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.

- **Economic Development Update: There was no report**

5. Tabled Item(s): Building Fee Schedule and Inspection Costs

TOWN OF ALPINE GENERAL FUND

CLAIMANT	ALLOWED
AFLAC	\$462.28
BEAU TAYLOR Emergency sign electricity	\$101.32
BLUE CROSS BLUE SHIELD OF WYOMING	\$6,037.90
BROULIMS ALPINE	\$67.23
CASELLE	\$56.77
FIRST BANKCARD	\$1,549.43
FP MAILING SOLUTIONS	\$635.00
GREAT WEST TRUST COMPANY LLC	\$5,200.00
HALSTEAD, DAN Reimburse mileage	\$27.25
JENKINS BUILDING SUPPLY	\$401.67
KEMMERER GAZETTE	\$40.00
LA CABANA DEL TEQUILLA Refund prorated liquor license	\$256.07
LCSD2 EDUCATION FOUNDATION Winter Jubilee Scholarship	\$2,000.00
LINCOLN COUNTY SHERIFF'S OFFICE	\$406.50
LOWER VALLEY ENERGY	\$656.98

LYTLE SIGN	\$1,620.50
MOUNTAIN DAYS EXPENSE	\$93.28
NAPA	\$283.77
PAYROLL	\$18,950.86
PENNY, BELINDA Cleaning	\$725.00
SALT RIVER MOTORS	\$18.00
SANDERSON LAW OFFICE	\$2,000.00
SILVER STAR COMMUNICATIONS	\$1,012.93
STAR VALLEY DISPOSAL	\$146.00
STAR VALLEY GLASS	\$54.87
STAR VALLEY INDEPENDENT	\$104.50
TOWN OF ALPINE WATER DEPT	\$1,068.25
UNITED STATES TREASURY	\$4,989.24
WYOMING CHILD SUPPORT	\$424.00
WYOMING RETIREMENT SYSTEM	\$3,639.16
XEROX CORPORATION	\$557.88

TOWN OF ALPINE SEWER DEPARTMENT

CLAIMANT	ALLOWED
BRENNTAG PACIFIC INC	442.40
BROULIMS	3.59
CASELLE	\$56.78
DRY CREEK ENTERPRISES INC.	\$10,800.00
FALL RIVER ELECTRIC	\$9.91
FIRSTBANK CARD	\$6.83
JENKINS BUILDING SUPPLY	\$96.14
KUBOTA MEMBRANES WWTP membranes	\$9,352.28
LOWER VALLEY ENERGY	\$2,549.28
SILVERSTAR	\$206.57
TOWN OF ALPINE Payroll, postage	\$6,164.31
TOWN WATER DEPT Billing fees, usage	\$126.52
VALMONT INTERMOUNTAIN GALVANIZING	\$267.13

TOWN OF ALPINE WATER DEPARTMENT

CLAIMANT	ALLOWED
ALL STAR AUTO PARTS NAPA	\$161.79
BRENNTAG PACIFIC INC	\$789.80
CASELLE INC.	\$56.78
FERGUSON WATERWORKS	\$1,642.98
FIRST BANK CARD	\$855.41
H. D. FOWLER COMPANY	\$6,840.93
JENKINS LUMBER	\$227.85
LESEBERG, CRAIG Reimburse travel, testing, conference	\$1,216.68

LINCOLN WATER QUALITY LAB Water testing	\$91.00
LOWER VALLEY ENERGY	\$1,091.58
MERCHANT FEES	\$1,109.55
ONE CALL OF WYOMING	\$12.00
SILVER STAR COMMUNICATIONS	\$133.42
TAGALONGS Refund prepaid fees upon sale	\$165.00
TOWN OF ALPINE Payroll, postage	\$10,187.85
TOWN OF ALPINE SEWER Usage	\$29,393.15
USA BLUEBOOK	\$110.48
VANDEBERG EXCAVATION	\$22,782.00

Adjournment:

Councilman Fritz moved to adjourn the meeting. Councilman Rosenwinkel seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

Mayor Lutz adjourned the meeting at 8:43 p.m.

W. Kennis Lutz 6/20/18
W. Kennis Lutz, Mayor Date

Minutes taken and transcribed by:

Sharon Backus 6/20/18
Sharon Backus, Town Clerk/Treasurer Date



Sharon Backus 6/20/18
Sharon Backus, Town Clerk/Treasurer Date

**** Minutes are a brief summary of the taped recording of the meeting. ****