



**Town of Alpine
COUNCIL MEETING MINUTES**

**DATE: March 17, 2020
TIME: 7:00 p.m.**

**PLACE: Town Council Chambers
TYPE: Regular Meeting**

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- 1. CALL TO ORDER:** Sharon Backus, Clerk/Treasurer called the meeting to order at 7:00 p.m. with the following statement: "Today is March 17, 2020. This is the stated meeting of the Town of Alpine Council. I am Sharon Backus, Clerk of this governing body. At the behest of and by authority of Mayor W. Kennis Lutz, it is my pleasant duty to facilitate this meeting being streamed via Facebook. The councilmen have elected self-imposed quarantine for safety, therefore, are participating remotely via telephone. Thank you for your kind indulgence. Mr. Sanderson reminded me earlier, *"nice rules curtsey to great tragedy"*.

Ms. Backus then led the attendees in the Pledge of Allegiance.

- 2. ROLL CALL:** The roll call was conducted by Sharon Backus, Clerk/Treasurer. Council Present: Adam Farnsworth, Justin Fritz, Robert LaPier, Jeremiah Larsen and Mayor W. Kennis Lutz. A quorum of the Council was established.

3. ADOPT THE AGENDA:

Councilman Larsen moved to adopt the agenda. Councilman Fritz seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

4. APPROVAL OF CONSENT AGENDA:

**Town Council Meeting Minutes – February 18, 2020
Planning & Zoning Meeting Minutes – February 11, 2020
Approval of Town Bills – See Attached Check Detail of Bill Payments
Approval on Second Reading of 272 Ordinance No. 2020-01 "Regulating
Recreational Fires within the Incorporated Limits of the Town of Alpine"**

Councilman Larsen moved to approve the Consent Agenda. Councilman Fritz seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

The aforementioned ordinance may be viewed in the Town Office or on the website at alpinewy.org

5. ACTION ITEMS/NEW BUSINESS:

- **Motion for Approval of the PRELIMINARY Minor Subdivision Application (Replat) for "Broulim's Addition" to the Town of Alpine (Commission recommendation from 2/18/20 Meeting)**

Councilman Larsen moved to approve the Preliminary Minor Subdivision Application (Replat) for "Broulim's Addition" to the Town of Alpine as recommended by the Planning and Zoning Commission on February 18, 2020. Councilman Fritz seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

- **Motion to Approve Sunrise Engineering Selected for Consulting Services for the Fiscal Year 2020 Transportation Alternative Grant CD20303 Pending approval by WYDOT LGC Office**

Councilman Larsen moved the approval of Sunrise Engineering to perform the consulting services for the Fiscal Year 2020 Transportation Alternative Grant CD20303 pending approval by the WYDOT LGC office. Councilman Fritz seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

- **Planning and Zoning Commission Update – Floyd Jenkins**

Mr. Floyd Jenkins of the Planning and Zoning Commission reported that three commercial projects are in progress. The permit for Star Valley Health will be issued pending the receipt of the sewer connection fees. There is some question over signage allowed in Mixed Residential Commercial (MRC) zoning that will need to be addressed. Black Mountain Rental was issued a permit for excavation only at this time. Broulim Oswald was issued a contingent permit pending receipt of water connection, sewer connection and additional building fees. The permit issued does not include outdoor lighting.

There are currently thirty active permits, of those, twelve are commercial permits. It is estimated that three or four residential projects will be permitted at the commission meeting in April for a May 1st start date. The commission expects a busy building season. Discussion has begun on proposed changes to the Land Use and Development Code (LUDC). Items of concern currently are signage, snow storage allotment, design and vehicle parking.

- **Motion to Adopt on First Reading 273 Ordinance No. 2020-02 "Regulating Noxious Weeds within the Incorporated Limits of the Town of Alpine"**

Councilman Larsen moved to adopt on first reading 273 Ordinance No. 2020-02 "Regulating Noxious Weeds within the Incorporated Limits of the Town of Alpine". Councilman Fritz seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

The aforementioned ordinance may be viewed in the Town Office or on the website at alpinewy.org

- **Economic Development Update:** Councilman Larsen gave the following report:
 - Things are in progress.
 - Please stay six feet apart but solicit your local businesses with or without contact.
- **Motion to move into Executive Session per Wyoming State Statute 16-4-405 (a)(iii) Legal Matters**

The council elected to postpone the scheduled executive session to a later date.

6. Tabled Item(s): None

TOWN OF ALPINE GENERAL FUND

| CLAIMANT | ALLOWED |
|---------------------------------------|----------------|
| AFLAC | \$378.30 |
| ALPINE EXCAVATION INC | \$1,552.50 |
| BANK OF STAR VALLEY | \$914.08 |
| BLUE CROSS BLUE SHIELD OF WYOMING | \$6,615.34 |
| BROULIMS ALPINE | \$224.78 |
| CASELLE | \$56.77 |
| CONRAD & BISCHOFF INC. | \$128.03 |
| DRY CREEK ENTERPRISES | \$80.00 |
| FDGL VISITOR CENTER CREDIT CARD LEASE | \$36.73 |
| FIRST BANKCARD | \$1,861.86 |
| GREAT WEST TRUST COMPANY LLC | \$10,800.00 |
| JENKINS BUILDING SUPPLY | \$253.95 |
| JL CONCRETE & CONSTRUCTION | \$114,300.00 |
| KELLERSTRASS OIL COMPANY | \$1,313.45 |
| LINCOLN COUNTY SHERIFF | \$606.50 |
| LOWER VALLEY ENERGY | \$594.61 |
| MERCHANT FEES | \$101.24 |
| OSMOND, TRAVIS | \$500.00 |
| PAYROLL | \$26,039.81 |
| PENNY, BELINDA Cleaning | \$600.00 |
| SALT RIVER MOTORS | \$376.26 |
| SANDERSON LAW OFFICE | \$2,093.75 |
| SCHWAB MORTUARY INC | \$175.00 |
| SILVER STAR COMMUNICATIONS | \$632.20 |
| STAR VALLEY DISPOSAL | \$256.00 |
| STAR VALLEY INDEPENDENT | \$185.25 |
| TOWN OF ALPINE WATER DEPT | \$1,073.20 |

| | |
|---------------------------|------------|
| UNITED STATES TREASURY | \$8,284.86 |
| VALLEY WIDE COOPERATIVE | \$938.17 |
| WESTERN STATES EQUIPMENT | \$720.54 |
| WYOMING CHILD SUPPORT | \$464.56 |
| WYOMING RETIREMENT SYSTEM | \$4,940.89 |
| XEROX CORPORATION | \$511.87 |

TOWN OF ALPINE SEWER DEPARTMENT

| CLAIMANT | ALLOWED |
|---------------------------------------|----------------|
| BANK OF STAR VALLEY | \$900,000.00 |
| CASELLE | \$56.78 |
| CODALE ELECTRIC SUPPLY CO. | \$8,087.30 |
| CONTROL ENGINEERS PA | \$350.00 |
| DRY CREEK ENTERPRISES INC | \$10,000.00 |
| ENERGY LABORATORIES | \$37.00 |
| FALL RIVER RURAL ELECTRIC COOPERATIVE | \$5.00 |
| FIRST BANKCARD | \$165.36 |
| JENKINS | \$180.87 |
| LOWER VALLEY ENERGY | \$4,194.77 |
| SABOL & RICE | \$1,628.64 |
| SALT RIVER MOTORS | \$1,413.69 |
| SILVERSTAR | \$262.63 |
| TOWN OF ALPINE Payroll, postage | \$7,473.60 |
| TOWN WATER DEPT Billing fees, usage | \$144.18 |

TOWN OF ALPINE WATER DEPARTMENT

| CLAIMANT | ALLOWED |
|---|----------------|
| CASELLE INC. | \$56.78 |
| CORE & MAIN | \$942.40 |
| FIRST BANK CARD | \$193.87 |
| LINCOLN WATER QUALITY LAB Water testing | \$54.00 |
| LOWER VALLEY ENERGY | \$1,182.82 |
| MERCHANT FEES | \$1,131.21 |
| MISSION COMMUNICATIONS LLC | \$750.00 |
| ONE CALL OF WYOMING | \$0.75 |
| SILVER STAR COMMUNICATIONS | \$274.59 |
| TOWN OF ALPINE Payroll, postage | \$13,994.58 |
| TOWN OF ALPINE SEWER Usage | \$33,011.56 |
| WOODEN, PATSY | \$121.11 |

7. Adjournment:

Councilman Fritz moved to adjourn the meeting. Councilman Larsen seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

Sharon Backus, Clerk/Treasurer adjourned the meeting at 7:10 p.m.


W. Kennis Lutz, Mayor


Date

Minutes taken and transcribed by:


Sharon Backus, Town Clerk/Treasurer


Date




Sharon Backus, Town Clerk/Treasurer


Date

** Minutes are a brief summary of the taped recording of the meeting. **