



Town of Alpine
COUNCIL MEETING MINUTES

DATE: April 21, 2020
TIME: 7:00 p.m.

PLACE: Town Council Chambers
TYPE: Regular Meeting

- 1. CALL TO ORDER:** Mayor Lutz called the meeting to order at 7:00 p.m. stating that this meeting is being streamed via Facebook. The councilmen have elected self-imposed quarantine for safety, therefore, are participating remotely via telephone. Mayor Lutz then led the attendees in the Pledge of Allegiance.
- 2. ROLL CALL:** The roll call was conducted by Sharon Backus, Clerk/Treasurer. Council Present: Adam Farnsworth, Justin Fritz, Robert LaPier, Jeremiah Larsen and Mayor W. Kennis Lutz. A quorum of the Council was established.

3. ADOPT THE AGENDA:

Councilman Larsen moved to adopt the agenda. Councilman Fritz seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

4. APPROVAL OF CONSENT AGENDA:

Town Council Meeting Minutes – March 17, 2020
Approval of Town Bills – See Attached Check Detail of Bill Payments
Approval for Catering Permit for TIDAN Inc. dba Tavern on the Greys for the Rocky Mountain Elk Foundation Banquet

Councilman Larsen moved to approve the Consent Agenda. Councilman Fritz seconded the motion.

Council Larsen moved to amend the consent agenda with the conditional approval of the catering permit provided Lincoln County and the State of Wyoming allow such a gathering. Councilman Fritz seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

Councilman LaPier moved to adopt the Consent Agenda as amended. Councilman Larsen seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

5. ACTION ITEMS/NEW BUSINESS:

- **Motion for Approval of the Final Minor Subdivision Application (Replat) for “Broulim’s Addition” to the Town of Alpine; Development Agreement and to Authorize Mayor Lutz to Sign the Development Agreement and Mylar on Behalf of the Town of Alpine.**

Councilman Larsen moved to approve the Final Minor Subdivision Application (Replat) for “Broulim’s Addition” to the Town of Alpine; Development Agreement and to authorize Mayor Lutz to sign the Development Agreement and Mylar on behalf of the Town of Alpine. Councilman Fritz seconded the motion. Discussion ensued.

Councilman Larsen expressed his and the town citizens’ desire that Broulim’s new store remain open on Sunday. The consensus was that while the council agreed, the town cannot compel Broulim’s to open on Sundays as a requirement of the replat approval. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

- **Planning and Zoning Commission Update – Tim Hartnett**

Mr. Tim Hartnett of the Planning and Zoning Commission reported that at the last Planning and Zoning meeting the commission recommended approval of a minor subdivision plat at the Broulim’s property following a brief phone discussion with Marlowe Scherbel to clarify some parking questions. The commission approved two single family residential building permits. Both applicants were available and participated in the process via phone. That took care of the business for this meeting.

Mayor Lutz thanked Mr. Hartnett for his report.

- **Approval on Third Reading of 272 Ordinance No. 2020-01 “Regulating Recreational Fires within the Incorporated Limits of the Town of Alpine”**

Councilman Larsen moved to adopt on third reading 272 Ordinance No. 2020-01 “Regulating Recreational Fires within the Incorporated Limits of the Town of Alpine”. Councilman Fritz seconded the motion. Discussion ensued. Councilman Larsen stated that the ordinance should contain a provision added to Sections 4 and 5 to accommodate public complaints so fires may be put out. For instance, if smoke from a neighbor’s fire is coming through your window you should be able to call the Alpine Fire District and have the firemen put out the neighbor’s fire. Another suggestion was to simply go next door and ask that the fire be extinguished or to close your windows. No consensus was reached. Tabling the decision for adoption would allow time for the council to prepare alternate language to cover their concerns.

Councilman LaPier moved to table the approval on third reading of 272 Ordinance No. 2020-01. Councilman Fritz seconded the motion. There was no discussion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.

The aforementioned ordinance may be viewed in the Town Office or on the website at alpinewy.org

- **Motion to Adopt on Second Reading 273 Ordinance No. 2020-02 “Regulating Noxious Weeds within the Incorporated Limits of the Town of Alpine”**

Councilman Larsen moved to adopt on second reading 273 Ordinance No. 2020-02 “Regulating Noxious Weeds within the Incorporated Limits of the Town of Alpine”.

Councilman Fritz seconded the motion. Discussion ensued.

Ms. Meta Dittmer of the Alpine Noxious Weed Advisory Committee (ANWAC) submitted the following comments:

- Section 2, puts the responsibility for spraying the rights-of-way on the landowners not the town as is customary;
- Section 3 requires AWAC to send certified letters demanding eradication of noxious weeds and this should be done by Lincoln County Weed and Pest (LCWP) or the town office; and
- Section 4 allows the LCWP or town maintenance personnel to exterminate noxious weeds on personal property but not the ANWAC. Could ANWAC be added to the list of persons authorized to exterminate weeds?

Discussion ensued with the council and Mr. Sanderson discussing the right to and ramifications of accessing personal property. The council did not reach a consensus on accessing personal property; however, the other two suggestions could be added to the draft ordinance. The ordinance needs to follow county and state regulations. This will be discussed further on third reading.

Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.

The aforementioned ordinance may be viewed in the Town Office or on the website at alpinewy.org

- **Motion to Adopt on First Reading 274 Ordinance No. 2020-03 “An Ordinance Amending the Town of Alpine Budget for Fiscal Year 2019/2020 as Adopted by the Town of Alpine on June 18, 2019”**

Councilman Larsen moved to adopt on first reading 274 Ordinance No. 2020-03 “Amending the Town of Alpine Budget for Fiscal Year 2019/2020 as adopted June 18, 2019. Councilman Fritz seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

The aforementioned ordinance may be viewed in the Town Office or on the website at alpinewy.org

- **Motion to Adopt on First Reading 275 Ordinance No. 2020-04 “Town of Alpine Budget for Fiscal Year 2020/2021”**

Councilman Fritz moved to adopt on first reading 275 Ordinance No. 2020-04 “Town of Alpine Budget for Fiscal Year 2020/2021”. Councilman Larsen seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

The aforementioned ordinance may be viewed in the Town Office or on the website at alpinewy.org

- **Motion to Adopt 466 Resolution No. 04-21-2020 Mill Levy for Fiscal Year 2020/2021**

Councilman Larsen moved to adopt 466 Resolution No. 04-21-2020 establishing Mill Levy for Fiscal Year 2020/2021. Councilman Fritz seconded the motion. There was no discussion.
Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.

The aforementioned resolution may be viewed in the Town Office or on the website at alpinewy.org

- **Economic Development Update:** Councilman Larsen gave the following report:
 - There is not much going on. The Economic Development meeting was cancelled.
 - Everything is tight and people are looking for the sunny side of the current situation.

6. Tabled Item(s): Adopt on third reading 272 Ordinance No. 2020-01.

TOWN OF ALPINE GENERAL FUND

CLAIMANT	ALLOWED
AFLAC	\$378.30
BLACK MOUNTAIN RENTAL	\$33.50
BLUE CROSS BLUE SHIELD OF WYOMING	\$6,615.34
BROULIMS ALPINE	\$237.76
CASELLE	\$56.77
DEARBORN LIFE INSURANCE	\$70.41
DRY CREEK ENTERPRISES	\$80.00
FDGL VISITOR CENTER CREDIT CARD LEASE	\$31.48
FIRST BANKCARD	\$310.41
FP MAILING SOLUTION	\$500.00
JENKINS BUILDING SUPPLY	\$202.60
LINCOLN COUNTY SHERIFF	\$15,606.50
LOWER VALLEY ENERGY	\$575.99
MERCHANT FEES	\$98.14
NAPA ALL STAR AUTO PARTS	\$122.25
PAYROLL	\$25,379.43
PENNY, BELINDA Cleaning	\$540.00
SANDERSON LAW OFFICE	\$2,000.00
SCHULTZ, CRAIG	\$23.00
SILVER STAR COMMUNICATIONS	\$625.15
STAR VALLEY DISPOSAL	\$256.00
STAR VALLEY GLASS	\$135.00
STAR VALLEY INDEPENDENT	\$246.75
TOWN OF ALPINE WATER DEPT	\$1,073.20
UNITED STATES TREASURY	\$7,540.04
VALLEY TECH LLC	\$69.00

VALLEY WIDE COOPERATIVE	\$859.35
WAGNER, ROBERT	\$385.71
WESTERN STATES EQUIPMENT	\$125.95
WYOMING CHILD SUPPORT	\$464.56
WYOMING RETIREMENT SYSTEM	\$4,908.11
XEROX CORPORATION	\$540.60

TOWN OF ALPINE SEWER DEPARTMENT

CLAIMANT	ALLOWED
BRENNTAG PACIFIC INC	\$1,247.60
BROULIMS	\$11.88
CASELLE	\$56.78
CONTROL ENGINEERS PA	\$566.25
DRY CREEK ENTERPRISES INC	\$10,950.00
JENKINS	\$46.27
KUBWATER RESOURCES INC	\$1,232.98
LANDIA	\$13,045.00
LOWER VALLEY ENERGY	\$3,398.71
NALCO COMPANY LLC	\$2,628.95
SILVERSTAR	\$261.83
TOWN OF ALPINE Payroll, postage	\$7,475.32
TOWN WATER DEPT Billing fees, usage	\$144.18
VALLEY TECH LLC	\$18.00

TOWN OF ALPINE WATER DEPARTMENT

CLAIMANT	ALLOWED
ALPINE DEVELOPMENT GROUP	\$106.00
BROULIMS ALPINE	\$161.33
CASELLE INC.	\$56.78
CONRAD & BISCHOFF INC	\$64.05
CORE & MAIN	\$6,040.74
FIRST BANK CARD	\$1,067.08
JENKINS BUILDING SUPPLY	\$52.38
LINCOLN WATER QUALITY LAB Water testing	\$54.00
LOWER VALLEY ENERGY	\$1,177.03
MERCHANT FEES	\$1,190.82
MORRIS, ROBERT	\$50.00
ONE CALL OF WYOMING	\$2.25
SILVER STAR COMMUNICATIONS	\$289.81
TOWN OF ALPINE Payroll, postage	\$13,974.14
TOWN OF ALPINE SEWER Usage	\$33,015.33

7. Adjournment:

Councilman Farnsworth moved to adjourn the meeting. Councilman Fritz seconded the motion. There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

Mayor Lutz adjourned the meeting at 7:25 p.m.


W. Kennis Lutz, Mayor


Date

Minutes taken and transcribed by:



Sharon Backus, Town Clerk/Treasurer


Date

Attest:




Sharon Backus, Town Clerk/Treasurer


Date

** No tape recording was available the meeting. **