



*Town of Alpine*  
**COUNCIL MEETING**  
**MINUTES**

**\*\* Minutes are a brief summary only of a tape recorded meeting \*\***

**DATE:** *April 5<sup>th</sup>, 2011*

**TIME:** *7:00 p.m.*

**PLACE:** *Town Hall*

**TYPE:** *Regular Meeting*

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**Call to Order:** Mayor Kennis Lutz called the meeting to order at 7:01pm  
Mayor Lutz led attendees in the Pledge of Allegiance.

**Roll Call:** Town Clerk Pamela Poston conducted roll call: Present: Marietta Lanphear, Beau Taylor, Don Jorgensen, Dave Jenkins and Mayor Kennis Lutz. A quorum was established.

**On Going Business**

**Town Council Meeting Minutes, March 1<sup>st</sup>, 2011** ~ Council reviewed the minutes. (See Attachments.)

**Councilman Don Jorgensen motioned to approve the minutes of the March 1<sup>st</sup>, 2011 meeting. Councilman Beau Taylor seconded the motion. No public comment**

**Vote: 4 yes, 0 no, 0 abstain. Motion carried.**

**Board of Adjustments/Planning & Zoning Minutes, January 25<sup>th</sup>, 2011** ~ Council reviewed the minutes. (See Attachments.)

**Councilman Dave Jenkins motioned to approve the Planning & Zoning Minutes of February 8<sup>th</sup> & March 8<sup>th</sup>, 2011. Councilman Don Jorgensen seconded the motion. No public comment**

**Vote: 4 yes, 0 no, 0 abstain. Motion carried.**

**Councilman Beau Taylor motioned to have the public meeting recess and Town Council move into Executive Session according to W.S. 16-4-405. Councilman Dave Jenkins seconded the motion. No public comment**

**Vote: 4 yes, 0 no, 0 abstain. Motion carried.**

Mayor Lutz called for a recess at 7:11 pm.  
Mayor Lutz reconvened the public meeting at 7:40 pm.

**Councilwoman Marietta Lanphear made a motion to ratify decisions made in Executive Session. Councilwoman Dave Jenkins seconded the motion. No public comment**

**Vote: 4 yes, 0 no, 0 abstain. Motion carried.**

**Resolution #2011-332 – To Suspend Portions of Current Sewer Ordinances.** Mayor Kennis Lutz read Resolution #2011-332. (See Attached)

**Councilwoman Marietta Lanphear motioned to approve Resolution #2011-332. Councilman Don Jorgensen seconded the motion.**

The public comment was supportive of Resolution #2011-332.

**Vote: 3 yes, 0 no, 1 abstain. Motion carried.**

**Property Lease.** Mayor Kennis Lutz stated that he would like to lower the Property Lease from \$.85 a square foot to \$.60 a square foot.

**Councilman Beau Taylor made a motion to reduce Property Lease. Councilman Dave Jenkins seconded the motion.**

**Vote: 4 yes, 0 no, 0 abstain. Motion carried.**

**All-Nighter Application – Tavern on the Greys** requested approval for their All-Nighter Application.

**Councilman Don Jorgensen motioned to approve Tavern on the Greys All-Nighter Application. Councilwoman Marietta Lanphear seconded the motion. No Public Comment.**

**Vote: 4 yes, 0 no, 0 abstain. Motion carried.**

**Budget: Health and Pension Review.**

Mayor Kennis Lutz stated that he would like to have Councilwoman Marietta Lanphear work with him in completing an Employee Manual and Job Description. Also to have a meeting with all employees. Meeting is tentatively scheduled for the 20<sup>th</sup> of April, 2011 with Councilwoman Marietta Lanphear, Councilman Dave Jenkins and Mayor Kennis Lutz.

**Correspondence – Sunnie Maser.**

Councilman Don Jorgensen asked if she was paid in full, as she stated in her letter. Town Clerk Pamela Poston assured the Council that there was no contact with the Town Office regard Ms. Maser's bill and that Ms. Maser had a delinquent bill for the 8 months. Mayor Kennis Lutz asked for the Town Office to write a response to her letter.

**WSSA – Tyler Peterson**

Tyler Peterson wanted to inform the Council that the Top of the Rockies has managed to secure the Wyoming State Snowmobile Convention and Fun Days for next year here in Alpine and would like to base everything out of the Alpine Civic Center. The dates are March 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup>, 2012.

**Rendezvous Engineering – Pay Request.**

Bob Ablondi is out of town but gave the Town Council the breakdown for the pay request #1 & #2 for Thomas and Kilroy.

**Councilman Beau Taylor made a motion to approve pay request #1 and #2. Councilman Dave Jenkins seconded the motion.**

**Vote: 4 yes, 0 no, 0 abstain. Motion carried.**

**Jackson Hole Daily – Mayor Kennis Lutz**

Mayor Kennis Lutz wanted to inform the Town Council that there was a trial run for the Alpine Page in the Jackson Hole Daily. This page will be running every other Thursday and the advertisers also get Friday and Saturday of that week. Mayor Kennis Lutz also stated that we have money in the budget for advertising.

**Councilwoman Marietta Lanphear motioned to continue advertising with the Alpine Page in the Jackson Hole Daily. Councilman Dave Jenkins seconded the motion.**

**Vote: 4 yes, 0 no, 0 abstain. Motion carried.**

**Skate Park – Troy Johnson**

Troy Johnson stated that there should be money left in the Skate Park Funds. The Skate Park Parking Lot needs to be completed before any expansion is considered. Troy would also like permission from the Town Council to apply for more funds for the Skate Park.

**Councilman Beau Taylor motioned to let Troy Johnson apply for more grant funds for the Skate Park. Councilman Dave Jenkins seconded.**

**Vote: 4 yes, 0 no, 0 abstain. Motion carried.**

Mayor Kennis Lutz called for a recess at 8:35pm.

Mayor Kennis Lutz reconvened the public meeting at 8:45pm

**Gloria Jorgensen – Women’s Auxiliary**

Gloria Jorgensen wanted to inform the public that the American Legion Women’s Auxiliary Unit 46 is sponsoring the “Project Safety for our Kids”. The Auxiliary has purchased 300 DNA Packets for this event that will be on May 14<sup>th</sup>, at 11:00 am. The Alpine Police Chief will inform kids and parents on how to keep safe, where there are safe houses, and who can kids and/or parent can go to. Also the Alpine Fire Department will give Fire Safety Instructions. These packets will be free to the parents of Alpine and Etna area, for others outside of this area there will be a fee of \$5.00. The ages are 0 to 18. For more information, call Gloria @ 880-4915.

**Tootsie’s North Inc. – Correspondence from Ross and Jan Myers**

The correspondence that was received in the Town Office the day of the meeting stated:

“Dear Mayor,

In regards to a business license for the Town of Alpine, it is our understanding the license goes from July 1<sup>st</sup> thru June 30<sup>th</sup>. IF we are establishing a business as of May 1<sup>st</sup>, 2011 would it be possible to pro-rate our fee, that would be good for 60 days.

Thank you,

Ross & Jan Myers”

It was decided by the Council that this business license cannot be prorated.

**Rendezvous Engineering – Generator Upgrade**

Councilman Don Jorgensen informed the Council that there is not a need for a larger generator so an upgrade at this time is not necessary.

**Planning and Zoning – Melissa Wilson (See attachment)**

Melissa Wilson informed the Town Council the Planning and Zoning denied the sign variance (V-01-11) for Overland Properties (Family Dollar), property located at 109 Greys River Road.

**Councilman Don Jorgensen motioned to adjourn the meeting. Councilman Dave Jenkins seconded the motion.**

**Vote: 4 yes, 0 no, 0 abstain. Motion carried.**

**Mayor Kennis Lutz adjourned the public meeting at 9:00pm**



  
Kennis Lutz, Mayor 5/3/11  
Date

Minutes taken and transcribed by:

  
Pamela D. Poston, Town Clerk Treasure 5-3-11  
Date