



**Town of Alpine
COUNCIL MEETING
MINUTES**

**** Minutes are a brief summary only of a tape recorded meeting ****

DATE: *June 15, 2010*
TIME: *7:00 p.m.*

PLACE: *Town Hall*
TYPE: *Regular Meeting*

1. **Call to Order:** Mayor Victoria DeCora called the meeting to order at 7:00 p.m.
 - (a) **Pledge of Allegiance:** Mayor DeCora led attendees in the Pledge of Allegiance.
2. **Roll Call:** Office Assistant Christine Wagner conducted roll call: Present: Troy Johnson, Shirley Brown, Beau Taylor, Don Jorgensen and Mayor Victoria DeCora. A quorum was established. Also in attendance were Town Administrator Deb Wolfley and Town Treasurer Brenda Bennett.
3. **Approval of Consent Agenda** – Council reviewed the documents/materials on the Consent Agenda. Mayor DeCora called for a motion for approval of the consent agenda to include Town Council Minutes of June 1, 2010 and the Planning & Zoning Meeting Minutes of May 25, 2010.

Councilman Taylor motioned to approve the Consent Agenda. Councilwoman Brown seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

4. New Business:

- (a) **Planning & Zoning Report:** Mr. Dave Jenkins, of the P&Z Commission briefly went over the events of the previous Commission meeting. The Commission welcomed their new member, Mr. Justin Sandner. The Commission approved a fence permit, reviewed two minor construction permits and tabled a residential building permit, due to the fact that all the required information was not submitted to the Commission for proper review.
- (b) **Star Valley Kids Club ~ Day Care Needs** – Ms. Lisa Gustafson addressed the Council regarding speed limit signs to the entrance of the subdivision, she asked if the speed limit could be reduced to fifteen miles an hour in the parking lot and also behind the building on River Circle. She also asked if the Town could put up children at play signs. She further asked permission to paint the inside of the building. As stated in her lease. She would like to get some assistance from the Town, whether it is help painting, reducing her rent to offset the costs. Councilman Taylor would like to offer assistance to Ms. Gustafson. It was determined that they would talk about this further on a personal level. Ms. Gustafson stated that according to DSF standards the painting that needs to be done throughout the summer, which would be basically on weekends as she cannot afford to close during the week. Mayor DeCora commented that they could not commit to any reductions and/or compensation tonight, as this comes at a difficult time with budget constraints/cuts. Mayor DeCora asked that the Council talk about this at the next meeting.

Councilman Taylor motioned to grant permission to Star Valley Kids Club to paint the inside of the building, as well as reduce the speed limit to fifteen (15) miles per hour on the streets in front and behind the building. In addition, the Town will add SLOW children signs in those areas. Councilman Johnson seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

- (c) **#201 - Ordinance No. 2010-03:** An Ordinance Amending the Fiscal Year 2009-2010 Budget – Town Treasurer addressed and discussed this item with the Council. Council reviewed the ordinance. It was reiterated that this is amending the fiscal year 2009-2010 budget for all three departments because the income and expenses have

changed and this amended budget reflects those changes. Mayor, Council and the Town Treasurer discussed this issue at great length. (Refer to the audio tape for the complete discussion.)

Councilman Jorgensen stated that this is their job as a Council and a Mayor to go over the figures and work out the budget, "We are not doing our job"! He further stated we have not worked out a budget and we do not even go over the budget numbers with the employees. The Town Treasurer gives us the number, but it is the responsibility of the Council to make the decisions. He will take the blame, it is where it is.

Mayor DeCora asked for a motion to approve Ordinance #2010-03; an ordinance amending the Fiscal Year 2009-2010 Budget. No motion was made. This ordinance is dead on the table.

Public comments: Gloria Jorgensen commented that the Town Treasurer is doing what you tell her to do; Councils needs to get involved and not put this off on someone else. Ms. Helene Carney commented that the council is disgusted with the figures and do not know what is going on. Passing the buck, you need to get it together stop pointing fingers. Councilman Taylor responded that we are volunteers; we do not have the time to babysit. Mayor DeCora commented that they do not have the time to micro manage the books; we need accurate information. We should all be working together. Councilman Johnson wanted to let the public know that the State has cut the Town's budget by about one hundred sixty (160) thousand dollars. (Refer to audio tape for complete discussion.) Mr. Kennis Lutz commented that we really need to look at the budget and not spend everything. Build the reserves up for those rough times. Ms. Helen Carney apologized to Councilman Taylor directly.

(d) 202 Ordinance No. 2010 – 04 ~ New Budget – Town of Alpine General Budget for Fiscal Year 2010/2011 – 2nd Reading – Council reviewed and discussed the income received and projected expenses on the proposed ordinance. It was suggested to go over the figures on a monthly basis to get a better idea of where the town stands. The state does require Towns to adopt a fiscal year budget. (Refer to Audio for complete discussion details.) Mayor DeCora commented that before they have their seconding reading on this ordinance, they will have to have an executive session; she asked if there was any additional input from the public.

Public Comments: Ms. Terri Potter commented to the Council that the department appreciates the fact that the budget reflects the amount that they asked for. Mayor DeCora commented that this is not a guarantee, this is the second reading and they are still working on the budget issues. But, Mr. Sandner has agreed to work with the Town on the snow removal contract, in order to allow more funds for the fire department. Ms. Potter further commented that she is very pleased with the support they have received and they will be spending their allocation very wisely.

Mayor DeCora moved the ordinance agenda item, until later in the meeting after the executive session. It was further stated that there will not be a 3rd reading of Ordinance #202 tonight

Ms. Tiphany Gayhart commented on the business license ordinance and the idea of this program is that the funds collected will be put into the community to promote the Alpine Businesses. Councilman Johnson addressed Ms. Gayhart's concern regarding the collection of funds.

(e) Contract Signing and Discussion ~ Town Administrator reviewed the contract with the Council. This is a contract with the Town and Rendezvous Engineering on the Water Well Project. Council reviewed contract and had just a couple of comments on the contract.

Councilman Taylor motioned to approval the contract agreement with the Town of Alpine and Rendezvous Engineering on the Water Wells Project; Mayor DeCora to sign the agreement. Councilman Jorgensen seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

(f) Extension Project Agreement for the Alpine Wells Rehabilitation Project – Town Administrator addressed the Council on this project. The current agreement expires in August of this year. The purposed of this amendment is to extend the original contract date on unexpended funds which revert to the water development account. It was decided that this needs to be extended.

Councilman Johnson motioned to sign the amendment for the extension of the Alpine Wells Rehabilitation Project. Councilman Taylor seconded the motion.

Vote: 4 yes, 0 no, 0 abstain, 0 absent. Motion carried.

(g) Retrofit Energy Grant Agreement – Town Administrator addressed the Council on this grant project. This is the grant agreement that was sent to the Town, by the State authorizing the procurement of funds for the project. Town administrator further commented that the advertisement for bids will be out this coming week. Signing this document will let the Town proceed with the project.

Councilman Taylor motioned to have Mayor DeCora sign the grant agreement and proceed with approval by the State for the retrofit energy grant. Councilman Jorgensen seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

Ms. Tiphany Gayhart commented that she feels that this project should be kept locally and feels that there has been someone working hard on this project and does not have to go out to bid.

Mayor DeCora recessed the public meeting at 8:02 pm. Mayor DeCora reconvened the public meeting at 8:19 pm.

5. On Going Business

(a) Payment of Town Bills – Council reviewed and discussed the bills presented for payment.

Councilman Johnson motioned to approve payment of town bills. Councilman Taylor seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

202 Ordinance No. 2010 – 04 ~ New Budget – Town of Alpine General Budget for Fiscal Year 2010/2011 – 3rd Reading – Council discussed having two readings in one night and it was decided that they should have a special meeting for the last reading on the budget on June 30th.

Councilman Taylor motioned to table #202 Ordinance No. 2010-04 – New Budget – 3rd Reading, until the special meeting scheduled on Wednesday, June 30th at 7:00 pm. At that meeting the Council will also consider #201 Ordinance No. 2010-03. Councilman Jorgensen seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

Mr. Richard Jenkins commented on some of the language on the new budget, he suggests that the Council review this and perhaps look into changing the language.

Department Updates:

American Legion Auxiliary– Ms. Shirley Brown asked where installing of the locks on the kitchen cabinets at the civic center stands at the current time. Ms Gloria Jorgensen commented that no locks have been installed to date, that should be done sometime in July. She will keep the Council posted on this project. Ms. Jorgensen also commented that the American Legion will be having bingo on Friday, June 19th at 7:30 pm.

Town Attorney: Mr. Stefan Fodor was not in attendance, therefore no report was given.

Police Dept. /Court: James Phillips – Chief Phillips presented the Council with a written report. He also presented the Council with poster for highway safety. Councilman Johnson had some questions for the Chief regarding his budget figures for the next fiscal year. This is in regards to income for citations; a little more realistic figure would be about eight thousand dollars.

Clerk/Treasurer: Bills were presented to the Council for review. Refer to On Going Business.

Street/Roads: Councilman Jorgensen commented on the roads in Phase II of the sewer project, the roads are really rough and the construction company is parking equipment on individual properties, so he will be checking into that and talking with Johnson Construction on this issue.

Town Administrator: Mr. Deb Wolfley commented on some of the town activities, including;

1. Discussion on the agreement/easement to Northstar Utility. Council reviewed and commented on the agreement.

Councilman Johnson motioned to approve the agreement for Mayor DeCora's signature. Councilman Taylor seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

2. TIPS training for area businesses, letters were sent out and only one business responded, in which they have already conducted training. He further asked if the town is interested in doing an ordinance. Council discussed that they would like to see something put in place. They wanted to see this as voluntarily, but there was no response to this. This is something that the Council would like to pursue.
3. Parks and Recreation Department a reporting from Ms. Sally Martin on the fund raiser. They raised over twelve hundred dollars. Good turnout for the fund raiser and demonstration.
4. Confluence Center at the Town Civic Center room rental will not be happening this year.
5. Building refinancing on Town Hall Building, still looking into that information along with a way to stream line the expenditure for the building.
6. Teal/Pathway Grant project is being worked on; there will be a meeting with Silverstar to go over any problems with the pathway on the north side of the road. New grant is due by the end of the month for the construction money.
7. Town Civic Center Building should be done by the end of this month (June). Still working with the architects on this project.
8. Little Grey's Academy monies owed to the Town was discussed by the Council. It was decided to send a W-9C for anything over five thousand (5000) dollars and take her to small claims court for the five thousand (5000) dollars.

Councilman Johnson motioned to give Little Grey's Academy written notification of amount due by July 1, 2010 to pay their monies owed, if not paid by the specified date the town will start proceedings for small claims court. Councilman Taylor seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

9. Picnic shelter received funds from Lincoln County Recreation Committee, this five thousand (5000) dollars was received last year. Two bids were received, but both were over the allocated amount. Council discussed this and it was determined that the engineering costs is what is putting this project over budget. Town Administrator will be checking with the American Legion regarding their help and input.
10. Discussion on the release of the Census Block Grant (Town of Afton) is returning monies, requests from Town of Cokeville & Town of LaBarge were received and would the Town of Alpine support those towns to receive the monies. Alpine will support these town, but to express to the County that the town is disappointed that they were not notified of the return of funds, before they were already allocated out.
11. On the State Lands website it showed approval for the Three Rivers Meadows Project; just awaiting the final documentation.
12. Ms. Kilroy came into the office and had questions on their ERU allocation, in reviewed previous minutes, it seems that were was not a final determination made. This will need to be reviewed at the next meeting.

Mayor DeCora asked for motion to recess the public meeting and move into executive session pursuant Wyoming State Statutes, Section 16-4-405 (a) (iii) personnel & employee discussion. **Councilwoman Brown so motioned.**

Councilman Taylor seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

Mayor DeCora recessed the public meeting at 9:15 pm. Mayor DeCora reconvened the public meeting at 10:02 pm.

Councilman Taylor motioned to ratify action made in executive session. Councilwoman Brown seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

No public comment was made.

Councilman Johnson asked for the motion to include a workshop session to be held on June 30, 2010 at 6:00 pm (mountain daylight time). **Councilman Taylor re-stated his motion to include a meeting workshop on June 30, 2010 at 6:00 pm mountain daylight time. Councilman Johnson seconded the motion.**

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

Taylor motioned to adjourn the public meeting. Councilman Johnson seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

The meeting was adjourned at 10:12 pm.



Victoria DeCora
Victoria DeCora, Mayor

7-13-2010
Date

Minutes taken and transcribed by:

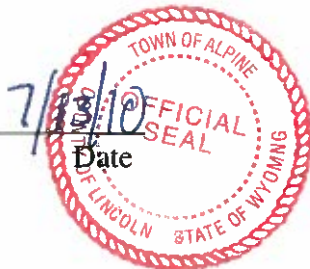
Christine Wagner
Christine Wagner

7/13/10
Date

ATTEST:

Tina Miller
Tina Miller

Treasurer/Clerk



7/13/10
Date