

TOWN OF ALPINE

COUNCIL MINUTES

MARCH 1, 2005

Mayor pro tem Kathy Swiston called the meeting to order at 7:00 p.m. and held the pledge of allegiance. A quorum was established by the treasurer through a roll call. Council members present: Steve Fusco, D.R. Hutchinson, Don Jorgensen and mayor pro tem Kathy Swiston. Mayor Dave Lloyd was absent and excused, clerk Tracy Matthews absent and excused. Others present: Brenda Bennett, Treasurer; James Phillips, Police Chief; Val Jensen, Head Maintenance; Carter Wilkinson, Town Attorney; Garren Stauffer, Star Valley Independent; Ron Rollins.

A. **ACTION ITEMS AND NEW BUSINESS:**

- **COUNCIL MINUTES:** *Mayor pro time Kathy Swiston called for a motion to approve the minutes. D.R. Hutchinson motioned to approve the February 15th, 2005 Council Minutes. Don Jorgensen seconded VOTE:*

4 – Yes; 0 – No; 0- Abstain; 1- Absent (Mayor Dave Lloyd)

- **PLANNING & ZONING MINUTES:** January 11, 2005 minutes were tabled as no planning and zoning representative was available for question. Treasurer Bennett brought to the councils attention that it needed to be decided when a planning and zoning member needed to be present. Mr. Hutchinson said this was already discussed and it was decided that a member needed to be present at every meeting. Mr. Fusco and Miss Swiston disagreed and stated that if the council had any questions then a representative needed to appear at a council meeting. Mr. Fusco stated that a P & Z member needed to be present for variances, commercial, and board of adjustment issues. There was no need to have them here for straight across the board cut and dried signage, fence and housing issues. This was also Mayor pro tem Swistons understanding and recollection of the previous meeting. It was decided that a P & Z member need only be present with variances, commercial, and or board of adjustment issues. Mayor pro tem Swiston will look up past minutes and see what was decided.
- **JAY HOKANSON – LOCAL HOMELAND SECURTIY ADVISOR** appeared on behalf of homeland security county emergency management. Mr. Hokanson stated that he had been working with Officer Phillips who has been going to the monthly meetings but nothing has officially been said to the fact that Officer Phillips is the coordinator for the town. He presented a job description and an oath for the person chosen to be the Tow of Alpines emergency coordinator so it would be official. Hokanson sits on the newly appointed council by the county commissioners in conjunction with planning and zoning to handle the problems with the counties E911 system. Mr. Hokanson stated we are having a real serious addressing problem, lot of duplication, incorrect addresses things of that nature so we need to get that cleaned up. They need a representative from the Alpine area to be on the council, what the council will do is any time an address is submitted the council will make sure there are no duplications in other towns or the county. Mr. Hutchinson told Mr. Hokanson that he will find this was taken care of about 7 years ago, as he and Mr. Will Jenkins redid the Town of Alpine map to make sure there were no duplications renaming roads etc. Mr. Hokanson stated that was great but they are not just looking at the town, they are looking at the emergency response area. Mr. Hokanson would like us to come up with a person that would fit this job

description and get back to him at the sheriffs office. He has received our new updated town map and appreciates that. It has been passed on to the EOC and to the E911 coordinator.

CARTER WILKINSON – SUBSCRIBING TO WESTLAW DATABASE – Mr. Wilkinson wanted to let council know westlaw database is a lexis nexis legal research database. The one that their firm is looking at right now is called the McCullin Municipal Corporation Treatise. From talking to their representative and Dan Hesse (Town Judge) it is the most cited law in the go to book. To subscribe to this it would be \$126.00 per month if it is on its own, if it is combined with other programs, it would be \$100.00 per month. They are asking to see if there is any thing the town can do to help with the cost of the program. It would be nice to have one treatise to go to instead of having to start from scratch for annexation issues etc. It is basically a legal internet database. Mr. Wilkinson will get us the firm figures after their office has decided if they will add another service to get the discount. Treasurer Bennett asked if this would also be available for the town to use or if we would just be paying for their use. The way Mr. Wilkinson understands it, there is one password to log into the account so any one who know the password would be able to get on line and use the system – hence, we the town could also use this system for our own research. The only foreseeable problem would be if two people try to be on it at the same time. Mayor pro tem Swiston suggested that this would be something to look at in our next budget, town treasurer agreed. Others on council agreed that this is definitely worth looking into and will be brought up in budget meetings. Treasurer Bennett asked if this would work for all departments, i.e.; court, police, water, sewer, general. Mr. Wilkinson said it would work great for every thing except ordinances and legal forms as they would not be worth the extra money.

- ***D.R. HUTCHINSON – CONFLUENCE CENTER REVISITED*** – Two weeks ago Charlene Gentry made a presentation suggesting they needed money to continue the program. Mr. Hutchinson has turned over to the manager of the visitor's center / chamber in Jackson and has met with the director of the center. He has been told there are many other avenues to get the extra money required to keep the confluence center open and staffed at a cheaper rate. (See attachments) Treasurer Bennett passed on information from Mayor Lloyd stating that we will pay our portion for this next fiscal year as we committed to earlier, but that would be all we could do at this time.

B. DEPARTMENT UPDATES:

- **STREETS & ROADS:** Mr. Wilkinson stated the town will need to do an ordinance to vacate the road on Mr. Martons property. Nothing further has been done in regards to vacating the road, exchanging land, or easements at this time.
- **SEWER DEPARTMENT:** Mr. Jensen informed all that it is running good and working well.
- **WATER DEPARTMENT:**
- **PARKS & RECREATION DEPARTMENT:** Every thing has been put on hold as far as hiring a new person. We need to decide how many hours we need, what qualifications are needed and exactly what the person's job description will be. We cannot be a baby sitting day care center, it has to be a completer parks and rec. program. We can still work on getting the base ball field ready for people to use this summer and possibly the soccer field.

• **PLANNING & ZONING COMMISSION:**

- **POLICE DEPARTMENT/COURT:** Chief Phillips turned in the monthly report for the police department calls handled in February. (See Attached) Mr. Fusco brought up a parking issue on Grey's River Road. Officer Phillips informed all that there were absolutely no tickets written for parking violations from the department over the week end. Chief Phillips has been in contact with the forest service in regards to expanding the parking area for snow mobile trucks and trailers. Due to trucks and trailers parking on both sides of the road this could be a very dangerous situation for ambulance, fire trucks and other emergency vehicles as it narrows the road way too much. It was mentioned to put up no parking signs on one side of the roadway then the police department would be able to write tickets and have better control of the situation. This will be revisited at the next council meeting.

• **PERSONNEL/ ADMINISTRATIVE:**

C. ON-GOING BUSINESS/ INFORMATION:

- **TABLED 5/06/04:** Terrace Lane Surveying Issues--- UPDATE: Attorney Wilkinson is still trying to get a complete copy of the 1998 agreement between the town and every one on the hill. He only has two pages, not title page or signature page. As of now this item will be tabled once again until the attorney's have had a chance to go over ALL information.

D. INFORMATION DISTRIBUTED TO COUNCIL:

- Letter from Carter Wilkinson regarding Jack Marton road vacating issue
- Letter from Jim Blittersdorf regarding roof structure
- February calls for the police department
- Budget comparison last year to this year, checks written for the month of January

E. FINANCIALS/ UNPAID BILLS:

D.R. Hutchinson motioned to approve payments of the unpaid bills. Don Jorgensen seconded. VOTE:

4 Yes; 0 – No; 0 – Abstain; 1 Absent (Mayor Dave Lloyd)

Mayor pro tem Kathy Swiston adjourned meeting at 8:05 pm.

Kathy Swiston, Mayor Pro Tem

Date

ATTEST:

Brenda Bennett, Treasurer

Date
