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**TOWN OF ALPINE  
COUNCIL MINUTES  
NOVEMBER 7TH, 2006**

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**CLERK'S NOTE: "\*" = INFORMATION MAILED PRIOR TO COUNCIL/ MAYOR**

Clerk's Note: Tape # 1 of 2 starts here. The council minutes are a summary only of a tape-recorded meeting.

Mayor Don Jorgensen called the meeting to order at 7:01 p.m. and held the pledge of allegiance. A quorum was established by the clerk through a roll call.

Council members/ Mayor: Council: Shirley Brown, Donn Wooden, D.R. Hutchinson, and Marietta Lanphear. Mayor Jorgensen also present.

Staff Present: Brenda Bennett, Treasurer; Tracy Matthews, Clerk; Elizabeth Koeckeritz, Co-Town of Alpine Attorney; Leon Kjellgren, Nelson Engineering; and James Phillips, Alpine Police Department.

Others present: See attached list

A. ACTION ITEMS AND NEW BUSINESS:

- **COUNCIL MINUTES:** Mayor Jorgensen called for a motion to approve the October 17th, 2006 Council Minutes. **Marietta Lanphear so moved. Shirley Brown seconded. Mayor Jorgensen called for further discussion. VOTE: 4- Yes; 0- No; 0- Abstain; 0-Absent. Motion carried.**
- **Planning & Zoning Minutes:** *Planning & Zoning Minutes are pending completion*
- **PUBLIC HEARINGS: LIQUOR LICENSE ANNUAL RENEWALS AND NEW PERMIT APPLICATIONS**  
Mayor Jorgensen advised the meeting is open for public hearings regarding the following liquor license renewals and new applications:

<u>CORPORATION NAME</u>	<u>D.B.A.</u>	<u>TYPE OF LICENSE</u>	<u>NEW OR RENEWAL</u>
1) Familee Thriftway	Alpine Market	Special Malt Beverage Permit	RENEWAL
2) Rocky Mountain Rogues, Inc	Bull Moose Saloon	Retail Liquor License	RENEWAL
3) Rocky Mountain Rogues, Inc	Bull Moose Saloon	Microbrewery License	NEW
4) House of Philly, LLC	Gunnar's Pizza, LLC	Restaurant License	RENEWAL
5) J&F Culinary Consultants, Inc	Kringle's Café	Restaurant License	RENEWAL
6) Palisades Elkhorn, Inc.	Snake River Saloon	Retail License	RENEWAL
7) Yankee Doodle's, LLC	Red, White, & Brew	Restaurant License	RENEWAL

RENEWAL APPLICATIONS:

The clerk advised she has received no protests by phone or written letter regarding any of the renewal permit applications. Mayor Jorgensen asked Mr. Phillips, Alpine Police Department, for his comments regarding the renewal applications.

Mr. Phillips advised there have been no complaints regarding the Familee Thriftway's permit and only minor problems with the Rocky Mountain Rogues retail license which he feels does not reflect on the owners. Additionally, there have been no complaints with the House of Philly, LLC; J&F Culinary Consultants, Inc.; and Yankee Doodle's, LLC. A couple of minor incidents have occurred with the Palisades Elkhorn, Inc. retail license which does not reflect on the owners.

**D.R. Hutchinson motioned to pass for renewal items # 1, 2, 4, 5, 6, and 7 {see above}. Don Jorgensen seconded. Mayor Jorgensen asked for further discussion.** Shirley Brown, council, gave the following comments as to why she has to consider voting no to renew the licenses. Ms. Brown advised she took an oath to serve on the

Alpine Town Council with the best interest of the people and the following reasons are why she has to consider voting "no" to the renewal of these licenses. She referenced a report by R.A.D and the American Medical Association which she brought to the council's attention last January which details many problems associated with drinking alcohol, such as cancers of the esophagus, mouth, and larynx, heart disease, stroke, high blood pressure and lung problems. Additionally, alcohol users can have cirrhosis of the liver, kidney failure and shrinkage of brain tissue and depression of the central nervous system. All of these issues help to increase everyone's medical insurance and hospital bills.

D.R. Hutchinson stated when the council members took their oaths it was for legal reasons and a person of age 21 or over has the ability to make their own choice whether to drink alcohol or not. The Town Council has no legal reason to not renew these licenses. Don Jorgensen advised it is someone's personal choice. **Mayor Jorgensen called the vote. VOTE: 2-Yes; 1 – No (Shirley Brown); 1 – Abstain (Marietta Lanphear); 0 – Absent. Motion passed.**

NEW MICROBREWERY APPLICATION:

**Bryant Brown, local resident:** Mr. Brown read the following statement:

*"This past year it has been apparent there has been improvement in relationship between Bull Moose management and Community officials. The completed roof and new pavement also look better, as does pavement improvement at several other locations in Alpine. There also has been some noticeable effort by the Bull Moose management to be somewhat more sensitive to reflection on the community by how the business is advertised.*

*Cooperation and community pride do make a difference to the overall public well being as evidenced by Lincoln County's recent awarding of contracts to soon start construction on 3,600 SF Alpine Library. I believe thanks are in order for God's goodness and for the efforts made by many folks to the benefit of us all.*

*It is assumed that companion with consideration for microbrewery licensing for the Bull Moose establishment that certain facility accommodations such as a degree of remodel will be required and to the newly adopted building codes. It has been reported that current remodel for the new Coffee Cabin and bakery has become quite complicated due to new code compliance.*

*I would suggest building code compliance to include overall Bull Moose facility parking and snow handling should be evaluated and mutually resolved to protect the public and the integrity of adjoining public streets before issuance of additional liquor license. Whether or not a building is in fact required to accommodate a microbrewery should be known and a consideration in any final licensing action. Surely, timing of authorization for new microbrewery licensing is not a matter of absolute urgency.—Bryant Brown"*

**Jim Blittersdorf, Bull Moose Owner:** Mr. Blittersdorf advised the microbrew equipment will be housed in a portion of the building {basement} which is already code compliant as far as a fire suppression system; the project will be done in compliance with state codes, compliance with ATF regulations and permitting, compliance with manufacturer's directions, etc. In order to obtain ATF licensing the owners must have approval for a microbrewery license from the Town of Alpine. As the owners already have a retail liquor license the issuing of a microbrewery liquor license is simply a Town issue only. The proposed microbrew system will be very small and will have a master brewer. The owners are relying on another brewery to install, and guide them through the ATF process. The microbrewery will be for an "in-house" microbrewery to furnish brew to existing patrons.

Mr. Blittersdorf advised he has already reviewed the project with the State of Wyoming Fire Marshall's office. The portion of the basement where the system will be installed is a drive-in basement and this portion is fully "fire sprinkled." The fire system and wiring has already been looked at by the State according to Mr. Blittersdorf. Also, the Fire Marshal's office has approved this location for the microbrewery as it is a manufacturing location and not a location that is a public occupancy space. Mr. Blittersdorf advised that obviously the system will need to be installed according to State Codes and with their approval regarding fire safety issues. Again, he reiterated the microbrewery will be a small, "in-house" microbrewery.

**Elizabeth Koeckeritz, Co-Town of Alpine Attorney:** Ms. Koeckeritz advised her concern at this point isn't centered on the installation of the project rather her concern is the fact the Town of Alpine does not have a microbrewery ordinance to issue the license at this time; therefore, the Town of Alpine doesn't have the authority to issue the license. She has already began research for this new ordinance. This ordinance will require the regular

process to approve the microbrewery license. Ms. Koeckeritz advised the State Statutes allow for a microbrewery and winery license. Under this statute it limits the amount a license holder can produce. There is not an additional fee if the owner holds a retail license.

At first glance, she feels the owners will meet these statutory requirements; however, the Town must be able to authorize the license. Ms. Koeckeritz advised there currently is an ordinance which allows the issuing of retail and restaurant liquor licenses, but not for a microbrewery. She has contacted the Town of Jackson and other communities advised that as soon as they have been approached for a microbrewery they have enacted an ordinance.

**Juline Christoffersen, Bull Moose Owner:** Ms. Christoffersen questioned whether the Town of Alpine could issue a conditional license pending the finalization of this new ordinance to allow them to begin the ATF permitting process which is lengthy. Ms. Koeckeritz advised this is the Council's call; however, she assumes the council would want to have the ordinance in place first. There is nothing that would prohibit a conditional license to Ms. Koeckeritz's knowledge.

**Donn Wooden, Council:** Mr. Wooden suggested the council give Elizabeth Koeckeritz the authorization to begin drafting a new ordinance as the Town should be able to provide the means to obtain a microbrewery license.

**Dave Gustafson, Planning & Zoning Commission:** Mr. Gustafson advised currently a "Grease Trap" ordinance is being drafted and researched for area restaurants. Additionally, he advised they are not against a microbrewery by any means, but the Town has to look at the impact to the sewer system and sewer plant from the discharge of the microbrewery. The Town must minimize these impacts such as yeast entering the sewer plant and affecting its efficiency.

**D.R. Hutchinson, council:** Mr. Hutchinson questioned whether this new ordinance could be approached as an emergency ordinance. Ms. Koeckeritz advised it requires  $\frac{3}{4}$  of a vote of the council for it to become an emergency ordinance. Mr. Wooden advised he doesn't see the urgency for the ordinance to be an "emergency ordinance" and feels the council should be able to review a draft ordinance.

**Leon Kjellgren, Nelson Engineering:** Mr. Kjellgren advised he is not familiar with the by-products associated with a microbrewery; however, he suspects it is directly associated with what type of product is produced and it can vary. He encouraged the council to include in this ordinance as well as the grease trap ordinance a "simultaneous" requirement that the applicant will have to meet all standards of pretreatment in order to protect the existing and new sewer systems. This Town will have to come up with a "pretreatment" requirement for any business which can affect the sewer such as a drug store or any manufacturing business.

**D.R. Hutchinson, council:** Mr. Hutchinson advised even though a new ordinance is completed, the project would then have to go through the Planning & Zoning's process. Dave Gustafson advised parking and other issues should be explored at it should come through the P&Z Commission. There is not a major change of use, but the business is expanding and it should be discussed.

Don Jorgensen advised the item should be tabled until the new microbrewery ordinance is established. Mr. Wooden again suggested the council give Ms. Koeckeritz the approval to begin the new microbrewery ordinance and confer with the P&Z Commission and the Town's engineer as to what should be included in the new ordinance. **Donn Wooden motioned to authorize Elizabeth {Koeckeritz} to proceed with preparing a proper ordinance and that she confer with the P&Z and Leon Kjellgren to insure components that they are concerned about are included in the ordinance and start the necessary advertising.** The clerk clarified the ordinance will be read as a regular ordinance and not as an emergency ordinance; the council agreed it will go through three readings. Ms. Koeckeritz advised she will have a draft, Microbrewery Ordinance ready for the next council meeting. Shirley Brown questioned whether the existing sewer plant can handle this microbrewery to which Mr. Kjellgren advised it depends on hydraulic and biological loading. If it is even necessary and the owners install a pretreatment system to the microbrewery it doesn't make a difference whether it is the old or new plant. He expressed more concern over hydraulic loading to the sewer plant which is the amount of water produced from the brewery.

**Jim Blittersdorf, Owner:** He advised the microbrewery will be very small in comparison to Jackson's and Pinedale's breweries. This piece of equipment basically meets the minimum standards according to the ATF which is approximately 8 gallons of beer a day to hold this license. The plant will be a 210 gallon plant which will produce 8 gallons of beer a day. The brew master who suggested he pursue this route advised the owners the discharge is very little and is less than a dishwashing system. However, he advised he doesn't have exact numbers but feels water volume will be very small. As far as additional parking requirements, he doesn't really want to get into the parking "battle." He views the addition of the microbrewery as no different as installing new equipment in the kitchen of the restaurant. The building will not change the capacity of the building. Simply, they will be brewing, in-house, a new product to serve to customers.

Again, he reiterated he will not add any floor space to the existing business. The microbrewery will be housed in the basement and the customers will not be able to watch it brew. He agreed that if the Town of Alpine could permit the brewery by January 1st, 2007, the licensing and additional permitting could occur from January to May of 2007 then the equipment could be installed. He advised it is too bad the ordinance didn't begin when they first filed their application with the Town of Alpine. If additional requirements are needed for the sewer, then it is required. Again, he stated the parking shouldn't be an issue as it will require only one employee to run the microbrewery who 1-2 days a week. Dave Gustafson reiterated that he isn't saying there is going to be an "issue" with parking rather he should just go through the process with P&Z Commission. The clerk reminded everyone that the International Plumbing Code passed and went into effect November 1st, 2006; but there may be some part of the building process that will need to look at the plumbing of the microbrewery and pretreatment of the discharge.

(Tape #1 – Side B Starts here)

Donn Wooden asked for the Town to go back to his original motion to authorize Elizabeth Koeckeritz to proceed with the preparation of a microbrewery ordinance. Mr. Wooden does not feel it is impeding the owner's progress to have three readings of this ordinance and pass it by the beginning of the year. **Donn Wooden reiterated his motion to authorize Elizabeth {Koeckeritz} to prepare the ordinance for their review at the next meeting and that they diligently pursue the passage of it. D.R. Hutchinson seconded. Mayor Jorgensen called for any further discussion. VOTE: 4-yes; 0- No; 0- Abstain; 0- Absent (Mayor Jorgensen did not vote). Motion carried.**

- **PAMELA SIMONS** – Invitation for the Town of Alpine to be part of the Child Protection Team- The Lincoln County Child Protection Team advocates for welfare of children in Lincoln County by making training available, offering recommendations, and raising awareness for abused and neglected children by providing support and assistance to the Department of Family Services. Current CPT members include someone from the District Attorney's office, the school district, DFS, and county government representative. They are asking for someone from each city or town to designate a representative. They meet at the Afton Town Hall every second Tuesday at 1:00 p.m. and Shirley Brown, council, agreed to be Alpine's representative.
- **NORTHSTAR CONSTRUCTION- Bob Choma, Representative** – *QUESTIONS REGARDING SNOW REMOVAL CONTRACT AND AMENDING EXISTING SNOW REMOVAL ORDINANCE* – See attached: 1) letter from Val Jensen dated November 6th, 2006. 2) \*131 – Ordinance No 2006-01 passed in January 2006; 3) Page 3 from 112 – Ordinance No. 2005-02; and 4) 10-4-06 Correspondence from Jim Sandner.

**142 – DRAFT, EMERGENCY ORDINANCE NO. 2006-12 – SNOW REMOVAL:** Elizabeth Koeckeritz, Co-Town of Alpine Attorney drafted a new emergency ordinance (142- Ordinance No. 2006-12) based on the contractor's requests and Town Council's comments from the last meeting. The council does or does not have to adopt the ordinance as written. Don Jorgensen advised, after reading the proposed ordinance, he has some concerns regarding the high fine amounts proposed. Elizabeth Koeckeritz advised she reviewed the traffic ordinance after concerns being expressed by the maintenance and contractor that too many people are parking on the Town's streets and right of ways as well as the fact there was no "teeth" in the existing snow removal ordinance. The proposed amounts, taken from state statutes, are maximum fines and the actual fines can be lower and will be determined by the municipal court judge. Additionally, Ms.

Koeckeritz advised there is no penalty section to the traffic code. Donn Wooden advised the Judge will determine the fines and most ordinances are set with a maximum fine of \$750.00.

**Bob Choma, Northstar Construction:** Mr. Choma advised he understands if motorists have to park at the bottom of Terrace Drive or Sunset Drive, for example; however, motorists parking on the Town's streets in the flat sections of Town are problematic and a liability issue. After finding a parked car, Mr. Choma notified the Alpine Police Department who in turned placed a "sticky note" on the windshield; the car was not removed until noon that day. The contractor does not have the legal authority to request towing cars. Several times last winter he had to back out of the street with the plow truck due to cars being parked in the streets. There is no reimbursement for the contractor's time when this happens. The more it snows the worse it gets for people parking vehicles in the streets because they have not cleaned out their own driveways. In addition fire trucks and ambulance crews need to be able to access the same streets in case of an emergency. He asked for strict enforcement if the ordinance is passed and that cars are towed and impounded, at the owner's expense.

Bob Choma asked for strict enforcement of the ordinance and for quick response from the police department to remove the cars from the roads, streets, and right of ways. By impounding cars and enforcing this new ordinance, all agreed it will send a message. Placing "No Parking" signs throughout the Town and at each end will also get motorist's attention. Ms. Koeckeritz advised the proposed ordinance does not allow for parking on the streets, alleys, right of ways anytime of the day or night as well as any time of the year. The clerk agreed to complete a mass mailing, posters, newspaper ad, etc. if tonight's ordinance is passed. Additionally, she will order new signs for speed zone poles indicating no parking on Town Streets at the council's request.

The clerk advised the Town does not have any legal, off-street parking designated as there are no curbs or gutters and suggested their be no time limit or season limit on parking. Additionally, parking on the streets is a traffic violation unless there is designated, off-street parking and she questioned whether allowing people to park on the streets through an ordinance is a liability issue. Elizabeth Koeckeritz advised the Town can also add verbiage to this ordinance that certain streets are allowed for emergency purposes only, i.e., Sunset Drive and Terrace Drive.

In summary regarding draft 142-Ordinance, Elizabeth Koeckeritz clarified the maximum fine amounts will remain the same, the motorists may have to pay in addition to court fines, fees for towing and impounding; and the council agreed to leave out any provision to allow parking on the streets during certain times of the day or year.

D.R. Hutchinson expressed concern to the contractor that snow is being excessively piled into people's driveways unnecessarily on Lodge Lane and other areas of Town. He feels there are elderly ladies which get blocked into their driveways unfairly. Bob Choma advised the operator tries to move the shoot to the blower before and after someone's driveway; however, there is no ability to angle the plow blade which is a fixed, single shoot plow. Donn Wooden advised the problem is long-standing and it is up to the individual to pay to have their driveways cleaned. Bob Choma advised he and his crew tries very hard to keep it out of people's driveways.

Don Jorgensen, mayor, advised he will remain on the Streets and Roads when he reverts back to his council seat and offered for the contractor to call him anytime to ensure the police department follows through to remove cars when necessary. Bob Choma advised last year his crew was pushing the banks back with a wing extension on the plow and parked cars under the snow could not be seen as the snow had covered these parked cars.

**Donn Wooden motioned to approve 142- Ordinance NO. 2006-12 on emergency reading tonight. Marietta Lanphear seconded. Don Jorgensen called for further discussion. VOTE: 4-Yes; 0- No; 0- Abstain; 0- Absent. Motion carried.**

**(Please note further into the meeting the council reviewed Northstar Construction's proposed addendum to this year's snow removal contract).**

Don Jorgensen, Mayor, recessed the meeting at 8:15 p.m. and reconvened at 8:23 p.m.

- **FINAL PLAT APPROVAL/ \*AGREEMENT BETWEEN THE TOWN AND ALPINE DEVELOPMENT GROUP, LLC – SNAKE RIVER JUNCTION PROJECT** – Damien Mavis. See Letter dated October 18th, 2006 from Leon Kjellgren – received 11/6/06. Nik Fiore, Jorgensen & Associates, advised there are two issues tonight which are: 1) to adopt or approve the agreement between the Alpine Development Group and the Town of Alpine, and 2) to also request final approval of the plat.

**Elizabeth Koeckeritz, Co-Town of Alpine Attorney:** Ms. Koeckeritz stated the attached letters contain recommendations from Leon Kjellgren and Val Jensen for the Snake River Junction (SRJ) Project. Additionally, the Town requests inspections to ensure the project is being built as approved. Both the Town of Alpine Engineer and Attorney agree with the plat being approved tonight.

**D.R. Hutchinson motioned to approve final plat approval and agreement between the Town of Alpine and the Alpine Development Group. Donn Wooden seconded.** Elizabeth Koeckeritz advised there is a signature line for the county commissioners to sign off regarding this agreement and she does not anticipate any problems with obtaining their signature(s). The Town is asking for the county to hold the bond, and put down an additional letter of credit for the Town's additions. The letter of credit cannot be released until the Town sign's off. **Don Jorgensen asked for further discussion. VOTE: 4- Yes; 0 –No; 0- Abstain; 0- Absent. Motion carried.**

- **NORTHSTAR CORPORATION'S PROPOSED ADDENDUM TO SNOW REMOVAL CONTRACT DATED OCTOBER 4th, 2006 FROM JIM SANDNER:** Bob Choma, Northstar Corporation, returned to the council meeting to discuss this addendum. The council and Town Attorney reviewed the proposed additional charges for snow removal within the addendum.

(Tape #2 – Side A begins here)

Mr. Wooden reviewed the proposed charges by Northstar Construction such as an additional \$100.00 for each vehicle which is left on the Town's right of ways that impede snow removal. The council and mayor agreed there is a problem and the Police Department will be responsive by motorists being cited and vehicles being towed. Additional changes to the existing snow removal contract will not be needed if the Police Department responds right away. Bob Choma advised the company is responsible to have a large liability bond of \$1,000,000.00 and if the Town isn't doing their part to remove the liability to the contractor, then additional charges would be imposed. However, if the Town actively enforces the snow removal ordinance, Mr. Choma agreed additional charges would not be needed.

The council and mayor agreed the offenders should be cited for any violations to this ordinance and fines given for said violations. Additional costs to the Town should be recouped from the offender. Mr. Choma agreed to allow the Town enough time to adequately warn residents of this new snow removal ordinance and that if the violations still are occurring in two months time, for example, then additional charges would have to be imposed. *All in attendance, including Mr. Choma, agreed the passing of this addendum isn't needed at this time and proper enforcement of the ordinance should be sufficient.*

- **\*FINAL PLAT APPROVAL --GRAND LAKE ADDITION SUBDIVISION** – (Clerk's note: Property Owners- Deromedis, Jenkinson, etc.). Marlowe Scherbel, Surveyor Scherbel LTD, reviewed for the mayor and council the history of this plat which began approximately a year ago. Mr. Elwell needed a Sunset Drive address as he was using the Town's access to the small water tank to access his own property. Additionally, Mr. Elwell and Mr. Deromedis wanted to vacate Sharp Street and approached the Town. Sharp Street is very steep and is basically unusable for a public street. The street was platted but never installed. Additionally, when the Town paved Sunset Drive they paved onto a portion of Grant Busenbark's and Joe Deromedis' property. This plat will adjust Sunset Drive to match the new paving markings. Mr. Jenkinson is combining some of his lots and clearing up some property corners. The Town chose to share a portion of replatting costs for Joe Deromedis and Grant Busenbark since they were giving land to the Town for the street. The Town will be invoiced accordingly. The title company has conducted their review and the only signature left is Mr. Busenbark's; the plat will not be filed until his signature is obtained.

The clerk advised a new subdivision is being created and the Town addressing/ lot map will need to be changed. **D.R. Hutchinson motioned to approve the final plat. Donn Wooden seconded. Don Jorgensen called for further discussion. VOTE: 4- Yes; 0- No; 0- Absent; 0- Abstain. Motion carried.**

- **259 – Resolution No. 11-07-2006: GRAND LAKE ADDITION – BEING PART OF LAKEVIEW ESTATES TRACT A AND GRANDVIEW ENTERPRISES SUBDIVISIONS:** Owners: Jenkinson, Smith, Elwell, Deromedis, Rogers, and Busenbark. **D.R. Hutchinson motioned to pass 259-Resolution No. 11-07-2006. Donn Wooden seconded. VOTE: 4-Yes; 0- No; 0- Abstain; 0- Absent. Motion Carried.**
- **ARTICLES IN NEWSPAPER REGARDING TOWN'S STATE OF WYOMING FINANCIAL AUDIT-** Brenda Bennett read her letter to the council and asked for permission to publish in the Star Valley Independent. The letter is as follows:

*'It has been brought to my attention that there were letters- articles in last week's newspaper in regards to the Town of Alpine finances, etc. I would like to address these issues. First of all I want every one to know that the Town of Alpine and all other Town – Cities in the state of Wyoming are using the 2000 census figures for a base for monies received each year. As we all know Alpine is one of the fastest growing Towns in the state. We are receiving money for approximately 550 people when in all reality we have approximately 900 to 1000; hence we are being shorted on monies due us. If you add up the approximate 400 people we should be getting paid for it is a nice chunk of change that would greatly increase our budget. That is one of the things the S.W. WY Coalition is trying to change. The Town would love to have water- sewer to the soft ball field, we would love to have the entire lower bench used for Parks & recs. so Mountain days would have a permanent home. But guess what? It all takes money which we don't have. Even if we were to go for grant monies, we still would need matching monies to make it happen.*

*The Town Attorney, Mayor, Council, and my self have been working on getting a penny tax for streets and roads. (Speaking of the Council and Mayor, there are a lot of people with the misconception that the Mayor makes all the decision in the Town. This is far from the truth, as it is your Council people that have the vote, the only time the Mayor is allowed to vote on any thing is if there is a tie. Along with this, there are two people that have been voted in not appointed, to be appointed also takes the Council vote, not just the Mayor's.) This money would only be able to be used for streets and roads maintenance, repair, and or equipment. It would be nice if we could purchase our own equipment to do snow removal as a huge portion of the budget goes towards that every year so you can get to work in the morning and get home at night. If some one came in tomorrow and gave us a million dollars for streets and roads only a portion of them would even be able to be repaved, updated, or put in new. We need to get the new water transmission lines in, and we also need to get the rest of the Town on the sewer system so it would be a waist of time to put in new roads just to tear them up for new & improved infrastructure.*

*As we all know, or should know if you are coming to the Town meetings, reading the newspaper, or the meeting minutes, the Town has been working on water & sewer infrastructure for well over two years. We are in the process of getting monies secured for a new well, new transmission lines, new sewer plant, and new sewer lines for the entire Town some of these monies are already secured. As any one knows that has worked for the government in any form, this takes time and patience. There have been many meeting here, in Casper and in Cheyenne to get this all started and in the works, the former Mayor is still going out of town for meetings with the Governor and other state officials.*

*A Town is not run like an individual corporation nor should it be. We cannot just go out and get money to fix all our problems as we have to prove the need for the repair or updates plus prove the ability to repay any and all loans.*

*The Town was audited in February of this year for the 04-05 fiscal year. David Zamora – Senior Local Government Auditor, Ann Swan – State & Local Government Specialist, and Kelli Vosler – State & Local Government Support Auditor were here for 3 ½ days. Prior to their arrival there were many phone conversations, faxes, and mailings to allow them the ability to do some of the audit in Cheyenne before coming to Alpine. When they arrived there was an official interview session with all employees, then they had one on one meeting's with each of us including the Mayor and CPA. During their stay, we learned a lot. Because of their visit, we now have a good working relationship with them and can and do call them with questions and or problems. During their stay, they did find 11 findings. Following is a list of those findings:*

1. Wyoming Constitution Article 16, Section 6
2. Wyoming State Statute 15-2-201(a)
3. Wyoming State Statute 15-1-124
4. Wyoming State Statute 9-4-831(h)
5. Wyoming State Statute 15-7-508(a)(i)
6. Wyoming State Statute 15-2-204
7. Wyoming State Statute 34-24-113
8. Wyoming State Statute 15-1-110(b)(i) & (ii)
9. Wyoming State Statute 15-1-125(a)
10. Expense Vouchers
11. Signature Cards

*After the auditors were done, we had an exit interview where they told us every thing they had found and gave suggestions on how to fix the problems. They were pleased with the help, support, and cooperation of us all. Before we received the official letter with the findings, we had taken care of all of the problem areas.*

*As you can see, we took this audit seriously. We learned from it and felt along with the auditors that we were doing a good job. Of coarse there is always room for improvement in any thing we do. None of the items were maliciously or intentionally done. If you would like a copy of the audit you can find it on the State of Wyoming Audit web site, or you can get a copy through this office.*

*Every thing in this office other than personnel files is public knowledge. If at any time you would like correct, true information feel free to ask. The paper work you request will be copied in a timely matter at your cost for printing and postage. If for some reason you do not understand what you are looking at, call and talk with us in the office so we can walk you through it so you do understand as some of the forms or reports we have to fill out are confusing. I hope this clears up some confusion and questions. – Brenda Bennett, Treasurer”*

Ms. Bennett asked for permission to publish this letter in the Star Valley Independent which the mayor and council approved. Ms. Jorgensen asked for Ms. Bennett to add in her letter when publishing that there are two elected representatives on the council not one as it has been alleged.

Mr. Wooden requested the Treasurer to provide a balance sheet to the council at least monthly rather than waiting on a quarterly basis. The Treasurer agreed to provide a monthly balance sheet.

- **\*2nd Reading – 141 Ordinance No. 2006-11 – Adopting the International Fire Code.** Don Jorgensen read the proposed ordinance through the title. **Donn Wooden motioned to pass adoption on the International Fire Code. D.R. Hutchinson seconded. Don Jorgensen called for further discussion. VOTE: 4-Yes; 0- No; 0- Abstain; 0- Absent. Motion carried.**
- **\*1st Reading – 143 Ordinance No. 2006-13 – Adopting the Town of Alpine Municipal Master Plan dtd. 10/25/06.** Don Jorgensen read the proposed ordinance through the title and first few paragraphs. **D.R. Hutchinson motioned to pass 1st Reading of 143 – Ordinance No. 2006-13. Marietta Lanphear**

**seconded. Don Jorgensen called for further discussion. VOTE: 4-Yes; 0- No; 0- Abstain; 0- Absent. Motion carried.**

- **FINAL VERSION MASTER PLAN COMPLETED – OCTOBER 2006:** The clerk advised the final version of the Alpine Municipal Master Plan has been uploaded to the Town's website by chapter and can be found on-line at <http://www.alpinewyoming.org>.
- **260 – RESOLUTION NO. 11-07-2006:** A Resolution to Approve and Adopt the Lincoln Cty. Multi-hazard Mitigation Plan. Don Jorgensen read the resolution through its title. **Marietta Lanphear moved to adopt 260-Resolution No. 11-07-2006. Shirley Brown seconded. Don Jorgensen called for further discussion. VOTE: 4-Yes; 0- No; 0- Abstain; 0- Absent. Motion carried.**
- **\*Letter from Pamela Simons dtd. 10/19/06** RE: DORSEY PROJECT IN N. ALPINE-
- **\*Letter from Steve Fusco dtd. 10/31/06** RE: Fire Hydrant located at 258 Meadows Drive blocked by a residential fence. The mayor and council agreed that James Phillips needs to contact the owner directly to move the fence.

B. DEPARTMENT UPDATES:

- Legal/ Town Attorney: Elizabeth Koeckeritz- Updates:
  - 1) *Land Lease Agreement w/ Game & Fish:* The updated proposed renewal lease is in the hands of the Game & Fish for their approval. The lease agreement is still moving forward.
  - 2) *Lease w/ Lincoln County for Library:* A new lease is being drafted for the new library and the length of the lease needs to be determined. Completion of the lease is pending.
  - 3) *Contract Agreement between the TOA and LUCDA for the Child Development Center:* The Town and LUCDA are determining how to bill the Town for construction project costs through the CDBG grant. Contract is pending.
  - 4) *North Star Utility:* At the last meeting following issues surrounding annexation, putting franchise to vote, etc. D.R. Hutchinson proposed a solution in which North Star Utility would develop the utility and the Town could purchase the utility piece by piece. There are on-going discussions with the utility regarding other proposed solutions such as purchasing the utility out-right.
  - 5) *Grease Trap Ordinance:* The grease trap ordinance will help define pre-treatment requirements for businesses such as the new, proposed microbrewery and also address problems associated with the Town's sewer system backing up due to customers flushing debris into the system.
  - 6) *Terrace Lane Replat Project:* The completed title report is still in the hands of South West Title.

- Water:
- Streets & Roads: D.R. Hutchinson advised due to recent raining and freezing he would like for Val Jensen to check early in the morning for sanding.
- Sewer: The clerk advised another major incident occurred in which debris was flushed into the sewer collection system recently and fortunately Val Jensen caught the blockage before the waste backed up into a residence or business. This entailed getting up at 2:00 am to check on the lift station, removing debris such as ropes, twine, horse hair and other objects. The debris may have come from the local car wash cleaning out its bays. The debris causes the floats in the lift station to seize and the waste backs up into the system. Large amounts of grease are also causing problems with the system.

Additionally, the clerk advised she talked with the Town of Jackson wastewater superintendent has offered for the Town's maintenance crew and building inspector to visit the many grease traps located in Jackson to see how they are maintained, installed, and inspected. The Town will need to determine through this ordinance who will inspect the grease traps. The health department may not be able to conduct the inspections as needed and required. The Town of Jackson's sewer department personnel complete inspections as well as the health department.

- Planning & Zoning:
- Parks & Recreation: Mr. Wooden advised he believes obtaining water service to the area is the next, top priority. D.R. Hutchinson summarized the project was to be in three phases: 1) Fencing, 2) Lights, and 3) water and grass. Options of using the gray-water from the sewer and other ideas. Mr. Wooden believes getting water to the area is more of a priority than electricity at this time. The clerk reminded everyone that

Mary Crosby came to a Town meeting a few ago to explain the Land & Water Conservation Fund Grant which the Town is eligible for to develop the ball fields. The grant would be an in perpetuity grant which means the land would forever need to be used as recreation, which the land has always been earmarked for this use. The USDA also has money available to extend the Town's potable water service. Mr. Wooden feels the ball field development should be reviewed this winter to be able to get water services and to plant grass next summer.

- Personnel Dept:
- Police Dept./ Court:
- Treasurer/ Clerk: Clerk: September 2006 Court Report

C. ON-GOING BUSINESS:

- SOUTHWEST COALITION MEETING: D.R. Hutchinson advised the coalition has cancelled their meeting and rescheduled to December 9th, 2006. They are working on inviting the South West Wyoming Legislators to their next meeting to address the issue of revenues streams, which are based off census population, not being congruent with actual, current populations. The coalition would like to see a specific amount of funds given to the Towns and Cities each year to allow municipalities to effectively plan projects. They will seek an adjustment to the census.
- INVITING MONTY OLSEN TO A COUNCIL MEETING: The council and mayor agreed to invite Mr. Olsen to one of the next three meetings before the beginning of the year. The clerk will arrange the meeting.

D. ANNOUNCEMENTS & INFORMATION FOR COUNCIL:

- \*Letter from Craig Thomas, Senator, dtd. 9/28/06 Regarding Small Public Water Systems
- \*Letter from Michael Enzi, Senator, dtd. 10/3/06 Regarding Safe Water Drinking Act (SWDA)
- \*UPDATED COMMUNITY FACILITIES GRANT & LOAN PROGRAM APPLICATION (Sent to R. Ablondi and L. Kjellgren)
- \*W.A.M. Legislative Conference – Sign-up Sheet for November 15th, 2006 – Casper

E. FINANCIALS: **Unpaid Bills**

**Marietta Lanphear motioned to pay the unpaid bills. D.R. Hutchinson seconded. Don Jorgensen asked for further discussion. VOTE: 4-yes; 0- No; 0- Abstain; 0- Absent. Motion carried.**

Don Jorgensen adjourned the meeting at approximately 9:25 p.m.

\_\_\_\_\_  
Don Jorgensen, Mayor

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Tracy Matthews, Clerk

\_\_\_\_\_  
Date