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**TOWN OF ALPINE  
COUNCIL MINUTES  
OCTOBER 4TH, 2005**

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Mayor David Lloyd, called the meeting to order at 7:05 p.m. and held the pledge of allegiance. A quorum was established by the clerk through a roll call. Council members present: D.R. Hutchinson, Steve Fusco, and Don Jorgensen. Also present Mayor David Lloyd. Others present: see attached list.

**A. ACTION ITEMS AND NEW BUSINESS:**

- **COUNCIL MINUTES:** Mayor Lloyd called for a motion to approve the September 20th, 2005 Minutes. **D.R. Hutchinson motioned to approve. Don Jorgensen seconded. VOTE: 4– Yes; 0 – No; 0- Abstain; 0- Absent.**
- **Council Appointment (Replacing Kathy Swiston’s seat):** The Mayor advised he would like to appoint Shirley Brown, local resident, to the Town of Alpine council replacing Kathy Swiston. Addressing the council, Shirley Brown advised she is honored to be asked to be on the council, loves Alpine, and looks forward to serving others. The Mayor called for questions from the council and the audience; no comments or questions were received. **Steve Fusco motioned to approve Shirley Brown as a council member. D.R. Hutchinson seconded. VOTE: 4- Yes; 0- No; 0- Abstain; 0- Absent**

Town of Alpine clerk administered the oath and swearing in of Shirley Brown. Photos were taken with the local newspaper. Mayor Lloyd advised he appointed Don Jorgensen as the new mayor pro tem replacing Kathy Swiston. Don Jorgensen accepted the appointment. Shirley Brown took her seat on the council bench.

Clerk asked whether a new resolution would be needed for these new appointments. The Mayor advised he would update the resolution in January 2006.

- **Planning & Zoning Minutes: TABLED (Scott Reed could not attend the meeting tonight)**
- **PUBLIC HEARING: 2005-2006 Snow Removal Sealed Bid Opening-** Mayor Lloyd advised the meeting is now a public hearing to open the sealed snow removal bids. Sealed bids were opened by the Mayor and declared as follows:

1) Mountain High Excavation	\$ 57,250.00
2) Northstar Construction	\$ 56,835.00
3) D&R Excavating, LLC	\$ 54,000.00
4) Rice-Kilroy Construction	\$ 57,182.00

Council members reviewed the bids. Mayor Lloyd opened the meeting for questions from the council. Mayor Lloyd questioned the lowest bidder, Randy Johannsen of D&R Excavating, LLC, whether his equipment will be based in the Town if he is awarded the bid. Mr. Johannsen advised the clerk indicated the Town had extra land in which to locate the equipment. Clerk’s note: the Town of Alpine Council according to last year’s snow removal contract removed the requirement the contractor must be located within 5 miles of the Town of Alpine and offered its own land for housing the equipment. Mr. Johannsen indicated a man that works for him will move to the area to complete the snow removal. Shirley Brown inquired whether the contracted price would cover fuel prices. Clerk’s note: the snow removal bid and contract always includes fuel. Mayor Lloyd called for a motion.

**Don Jorgensen motioned to accept D&R Excavation for snow removal for the year 2005-2006. D.R. Hutchinson seconded. VOTE: 5- Yes; 0- No; 0- Abstain; 0- Absent**

Steve Fusco questioned the treasurer whether purchasing our own snow removal equipment is the next area for the Town to research. Treasurer Bennett advised currently this option isn't feasible unless the penny sales tax initiative is passed. The Mayor advised it takes more than one piece of equipment. Steve Fusco questioned whether the Town could purchase one piece of equipment for major roads and the rest would be contracted out. The Mayor also advised the cost of operators needs to be considered. Steve Fusco advised a lot of money is being spent each year on this contract and a piece of equipment will last more than one year and feels it needs to be researched.

- **Rendezvous Engineering -Bob Ablondi- Level II Water Study:** Chris Abernathy, project manager for the Water Development Commission (WDC), needs an answer from the council by November 1st, 2005 regarding the course of action following the Level II Water Study. Bob Ablondi's advised council his geologist has been in Alpine recently finishing parts of the study. Preliminary results indicate and confirm their assumption that the two existing wells are in better shape than anticipated. According to Ablondi each of the two wells has the capacity to produce 500 gallons/ minute or more compared to the current pumping of 350-370 gallons/ minute. During the summer months of July and August the Town's water demand require both wells to pump at the same time. Rendezvous Engineering suggests the council pursue continuation of the Level II Water studies and possibly look at developing a third well under this same program.

Essentially, the WDC assumes all the risk, engineering costs, etc. to develop the well. If it is a good well, the council has the ability to purchase the well at 50% of the actual engineered costs of the well. A more complete budget will be prepared by his engineering firm as to the actual costs. Preliminary numbers indicate the Town would pay ½ of \$45,000.00 to buy this exploratory well; the Town would also be eligible for loans from the State Land and Investment Board (SLIB) at 2 ½ % interest. Most communities, according to Mr. Ablondi, take advantage of this 2 ½% financing even if the money is available to purchase the well outright. The Town would look at a 35 cent increase per user on the system based on this estimated loan amount. Another opportunity afforded by the Level II program includes additional mapping and leak detection of our water system; current leakage estimates are at 100,000-130,000 gallons per day. The Level II program is a 100% paid program with the WDC.

The council also has the option to pursue Level III construction of the well its found to be viable; this funding would cover costs to turn the well into a production well. Upgrading the Town's pumps is also another option under Level III funding. Peak usage of the Town's water system has been over 800,000 gallons a day during the summer. Upgrading the system is highly recommended such as installing "soft starts" on all the motors to the pumps. He suggests that pipes and controls should be installed above ground to prevent rust (currently our infrastructure is below ground). Also, pursuing "stand by power" or generators is needed for the wells. Rendezvous Engineering advises the council should pursue the exploratory well. Developing additional storage tanks is also a consideration for future priorities. Pipeline and transmission line improvements should be pursued in the future as well.

The money is linked to the legislative sessions through mineral royalty programs. He feels Alpine would be right in the midst of approvals due to the fact Alpine is one of the fastest growing communities in the state. He suggests the Town pursue the Level III construction funding in the next year. Currently, additional Level II funding could be pursued for additional mapping of the system.

Procedurally, the first task would be for the council to issue a letter to Chris Abernathy asking for additional Level II funding. A representative of the Town would be required to attend a meeting in Casper in November 2005. Level II funding is 100% paid by the WDC. If the exploratory well is drilled under Level II the WDC would foot the bill to drill the well. If the well is a viable, serviceable well the Town has the option to purchase the well from WDC. The Level II funding pays only for the drilling and testing of the well. Level III funding (construction money which has a 50% match attached) would cover the piping and pumps to make the well a functioning well. To upgrade the existing pumps would be under Level III funding as well.

The council has the ability to pursue both Level II and Level III funding concurrently. Level III construction can also be completed over several years according to Ablondi. The best option available to communities is the 2 ½% loan funding. Within 7 -10 days Mr. Ablondi agreed to have the financial numbers finished for each of these options discussed tonight and will be available to the council; the final report from the Level II Study will be available later.

Mr. Ablondi advises the first priority under Level III funding should be upgrading the Town's pumps. Additionally, he feels pursuing both Level II and Level III funding simultaneously is the best route for the Town.

Steve Fusco asked the Treasurer for financial information regarding the water department. The purchase of a new truck this year has dipped into the Town's savings, however, the water department does hold its own including required savings accounts. Steve Fusco advised he didn't want to pursue raising water rates and pursuing upgrades in stages is the best. Mr. Ablondi agreed staging improvements is best financially. The timing on the Level III funding will require the Town to have their match by around July 1st, 2005.

One of the tasks Mr. Ablondi must complete is meeting with Treasurer for financial information. Mayor Lloyd stated he would like to see Level II funding as well as Level III funding at the same time. With Level II funding a letter is needed for the Water Development Commission and with Level III funding a budget must be completed.

Mr. Ablondi will complete the financial estimates for the options the Town has to choose from for Level III funding for the next meeting. The council can, in turn, prioritize the list and seek funding over several years.

- **Star Valley Chamber Update:** Marion Robinson, Vice President, updated the council on the Star Valley Chamber of Commerce activities. He thanked the council for their past support asked for the council's continued support in the future. He applauded the council's open-mindedness regarding economic development and pledged the chamber's support of the Alpine community.

Mr. Robinson discussed the ways the chamber has assisted in the partnership of the Alpine Confluence Information Center by assisting in writing grants and submitting information. A calendar of events will be updated regularly on the Star Valley Chamber's website. The Town of Alpine can add any events they would like on the website. Board positions for the chamber will be coming open and they hope to increase representation from Alpine. Mr. Robinson encouraged anyone to apply for the position that may be qualified and interested; applications are available at the Chamber of Commerce. The chamber board meets every first Tuesday of the month at 7:00 a.m. and site locations are rotated throughout the valley. Local high school senior, Tiphany Barber, has been serving on the board for the past two years and has been doing a great job. The board utilizes two high school students and has been an asset to the valley and chamber.

- **Terrace Lane** – Shawn Bard approached council for an update regarding the replatting effort/ plan for Terrace Lane. Marlowe Scherbel advised he is meeting with the council later tonight regarding the matter in executive session.
- **2nd Annual Report Alpine Police Department-** James Phillips, Chief read his cover letter dated October 4th, 2005 to the council and presented sections of his Second Annual Report of the Alpine Police Department (APD). The second year of operation for the APD has included traffic control, incident management, and major investigations. Mr. Phillips thanked the Town's administration staff, attorney, municipal judge, and Lincoln County Sheriff's Department for their support of the department. Emphasizing the importance of quality personnel, Mr. Phillips stated the APD could not fulfill its mission otherwise. The APD has a combined 1578 hours of POST training. The officers are looking at future trainings essential to the department. The APD equipment remains accounted for and additional equipment purchased this year included 2-new digital "Wyolink" compliant mobile radio systems and 2- taser systems. In the past year the APD responded to 589 calls for service, a 2% decrease over the previous period. Mr. Phillips states approximately 10% of calls may have been missed when he was

alone in the department during a personnel change. During the first year of operation, 232 citations were written compared to 278 citations for the second year, a 17% increase. Of the 278 citations issued this past year, 249 (90%) were traffic related and 29 (10%) were criminal citations. Of the 249 traffic citations issued, 152 (61%) were speed related. Mr. Phillips high-lighted some of the major incidents the department investigated. The APD has had no officer involved incidents, serious officer injuries or written complaints. The department has one (1) Use of Force inquiry and one (1) internal investigation, both for the same incident in which Officer Steve Van Valkenburg was bitten by a suspect and returned the bite with a strike of the hand. The incident was investigated internally and by the F.B.I. Officer Van Valkenburg was cleared of any wrongdoing. Neither the officer nor the suspect were seriously injured in the incident.

Mr. Phillips high-lighted the various partnerships which are crucial to the department: Alpine Fire Department Alpine Town Attorney, Lincoln County Sheriff's Office, Wyoming Highway Patrol, Lincoln County Emergency Management, Dept. of Criminal Investigations, and Wyoming Office of Homeland Security. Chief Phillips read the goals and objectives for the next 12 months. He encouraged the council to call him anytime with questions.

**B. DEPARTMENT UPDATES:**

- **STREETS & ROADS:**
- **SEWER DEPARTMENT:**
- **WATER DEPARTMENT:**
- **PARKS & RECREATION DEPARTMENT:** Treasurer Bennett asked that the matter of hiring a part-time parks and recreation person be discussed in executive session. The council agreed to discuss in executive session following tonight's meeting.
- **PLANNING & ZONING COMMISSION:**
- **POLICE DEPARTMENT/COURT:** September 2005 Court Report- distributed to Council from the clerk
- **PERSONNEL/ ADMINISTRATIVE:**

**C. ON-GOING BUSINESS/ INFORMATION:**

- **TABLED: 10-03-05 Patsy Ohanesian Rezone Request—P&Z Commission reply---** The P&Z Commission is standing by their split decision over the rezoning and suggested the council wait to rezone anything in a "spot" rezoning fashion until the master plan is completed. The P&Z Commission returned the issue back to the Council. Part of Sunset Drive currently runs through a portion of Ms. Ohanesian's lot.

In a separate and second issue Terrace Drive has never been made a legal part of the Town of Alpine. Carter Wilkinson advised the issue will be discussed in executive session after tonight's meeting. Carter Wilkinson advised the council can proceed with rezoning the property and deal with the property boundary issues later. The clerk advised the difficulty for Ms. Ohanesian is the fact her lot is bordered on three sides by roads and whether she is building residentially or commercially she must adhere to setbacks on three sides which reduces the developable space on the lot. The issue tonight is just the rezoning issue of the property.

Steve Fusco advised that rezoning has occurred on Meadows Drive and the Town has passed some "spot rezoning". He would like to support this rezoning along Grey's River Road. Mayor Lloyd advised he did not have a problem with rezoning the property to B-1 (Business) zoning. **Don Jorgensen motioned to approve rezoning on this property from a C-1 to B-1 property. Carter Wilkinson interjected to clarify zoning on the property and the motion was amended to reflect the property would be**

**rezoned from an R-1 zoning to a B-1 rezoning. Steve Fusco seconded. VOTE: 5- Yes; 0-No; 0- Abstain; 0- Absent** . The clerk added for the record the property being rezoned is Lot # 646 of Lakeview Estates Tract C located at 144 Trail Drive, Alpine, Wyoming. The clerk advised the next step is to create an ordinance and three readings will occur finalizing this rezoning.

D. INFORMATION DISTRIBUTED TO COUNCIL:

- W.A.M. Newsletter – September 30th, 2005
- W.A.M. Newsletter- September 23rd, 2005

E. FINANCIALS/ UNPAID BILLS:

**Treasurer Bennett— discussion regarding unpaid bill with Silverstar Communications -Town asked for locate and never received a locate in timely manner. Treasurer Bennett asked that this bill also be discussed in executive session.**

**D.R. Hutchinson motioned to approve payment of the unpaid bills. Don Jorgensen seconded. VOTE: 5- Yes; 0- No; 0- Abstain; 0- Absent**

Meeting adjourned at 8:20 p.m. with the mayor calling for a short break before entering into executive session.

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David H. Lloyd, Mayor

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Date

ATTEST:

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Tracy Matthews, Clerk

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Date