



*Town of Alpine
Planning & Zoning Commission Minutes*

DATE: August 23, 2016
TIME: 7:30 p.m.

PLACE: Town Hall
TYPE: Regular Meeting

1. **CALL TO ORDER:** Meeting called to order at 7:03 p.m.
2. **ROLL CALL & ESTABLISH QUORUM:** Planning & Zoning Secretary, Christine Wagner conducted roll call: Planning & Zoning Members Andrea Baillo, Sam Ankeny, Rex Doornbos and Chairman Joshua Floyd were present. Brett Bennett was absent and excused. A quorum was established.
3. **APPOINTMENTS/NEW BUSINESS:**
 - **Frassinelli/Ferencz, Paul & Sarolta:** Lot #66 Palis Park, 220 River Bench Road – (Wood Burning Stove) – (**#MC-09-16**) – Plans were presented for the installation of a wood burning stove, where a previous propane stove was installed. It was discussed that the 2015 IBC/IRC codes would be followed for the installation; inspections for the framing (pipe installation) would be done before covering and a final inspection would be completed. It was further stated that all manufactured specifications would be following for the approved installation.

Mr. Sam Ankeny moved to approve permit #MC-09-16; for Paul Frassinelli and Sarolta Ferencz, Lot #66 Palis Park Subdivision, 220 River Bench Road as presented in the permit application and manufactures specifications. Ms. Andrea Baillo seconded the motion. Vote: 4 yes, 0 no, 0 abstain, 1 absent (Bennett). Motion carried.

- **Coco, Susan:** Lot #624 Lakeview Estates, 179 Trail Drive Road- (Carport) – (**#MC-12-16**) - Ms. Coco presented the plans for the carport installation to the Commission for review and comment. A required site plan was also presented at the meeting. The carport will be attached to the ground with anchoring stakes; with the installation to be done by Coast to Coast Carports. The carport placement/installation meets the required setbacks.

Mr. Sam Ankeny moved to approve permit application #MC-12-16; for Danny & Susan Coco, Lot #624 Lakeview Estates Subdivision, 179 Trail Drive Road, noting that a site inspection will be done next week. Mr. Rex Doornbos seconded the motion. Vote: 4 yes, 0 no, 0 abstain, 1 absent (Bennett). Motion carried.

4. TABLED ITEMS:

- **Sandner, James:** Lot #13A Palisades Heights Subdivision, 168 US Highway 89 – (Sign Permit) – (**#S-02-16**) - This application is valid until December 11, 2016.
- **Willson, David & Lori:** #843 Lakeview Estates, 711 Sunset Drive – (Garage Permit) - (**#A-08-16**) – Application is valid until January 15, 2017.
- **KSW, LLC: #73 Palis Park, 218 West Mill Circle – (Residential Permit) - (#R1-03-16)** – Application is valid until January 15, 2017.
- **KSW, LLC: #14 Palis Park, 169 Parkway Drive – (Residential Permit) - (#R1-04-16)**– Application is valid until January 15, 2017.
- **Building Permit Application & Check List Revisions:** Deck Affidavit will be worked on, with special attention to the 200-300 square foot engineering requirement.
- **Status of North Alpine Annexation:** Unknown Status.
- **Harris, Ken:** Lot #28 Forest Meadows, 535 Forest Circle Drive – (**#MC-10-16**)

5. **DISCUSSION AND/OR CORRESPONDENCE ITEMS: NONE**

6. **UNFINISHED/ONGOING BUSINESS:**

- **ACTIVE BUILDING PERMITS ISSUES:** Commission reviewed and discussed the on-going projects.
- **Asher, Merv & Gloria: (MC-01-16)** – Permit expires May 2017.
- **Avriett-Draper: (D-01-16)** – Permit expires March 2017.
- **Baron – Walton: (A-04-16)** – Permit expires May 2017.
- **Bunker, Richard: (D-03-16)** – Permit expires August 2017.
- **Carlston, Janice: (MC-04-14)** – Permit expires June 2017.
- **Cook, Caryn: (RE-02-15)** – Permit expires August 2016.
- **Dailing, Eric & Kris: (F-02-16)** – Permit expires May 2017.
- **DeCou, Jacques: (MC-02-16)** – Permit expires June 2017.
- **Deming, Thomas & Cheryl: (MC-05-16)** – Permit expires June 2017.
- **Fairhurst, Gary & Michele: (F-07-16)** – Permit expires May, 2017.
- **Farnsworth, Adam: (MC-09-15)** – Permit expires June 2017.
- **House, Harold: (R1-01-16)** – Permit expires March 2017.
- **Green, Rob: (MC-13-15)** – Permit expires September 2016.
- **King, Carson: (F-06-15)** – Permit expires August 2016.
- **Kuznia/Quick: (F-05-16)** – Permit expires May 2017.
- **Lees, Brian & Joan: (MC-07-16)** – Permit expires July 2017.
- **Markman, Jason: (A-02-16)** – Permit expires May 2017.
- **Martin, Jim: (F-09-16)** – Permit expires July 2017.
- **Meeks, Joseph: (F-08-16)** – Permit expires June 2017.
- **Mietchen, Robert & Pat: (A-05-16)** – Permit expires June 2017.
- **Oviedo, Joel & Kelsey: (F-03-15)** - Permit expires April 2017.
- **Oviedo, Joy: (F-02-15)** - Permit expires April 2017. Letter sent; no notification.
- **Raver, Jeffrey: (D-04-15)** – Permit expires October 2016.
- **Rosenwinkel, Larry: (MC-11-16)** – Permit expires August 2017.
- **SJ Fashions (Melissa Maily): (S-08-15)** – Permit expires September 2016.
- **Urlik-Ruttenberg (Atkins – Delish Donuts): (S-03-15)** – Permit expired May 2016; final inspection completed.
- **Waclawsky, John (Premium Construction, LLC): (A-01-16)** – Permit expires May 2017.
- **Walker, Danny: (D-02-16)** – Permit expires May 2017.
- **Wilhite – Nettleton: (F-04-16)** – Permit expires May 2017.
- **Wray, Noel & Anne: (R1-03-16)** – Permit expires May 2017.
- **Wyoming Investment Enterprises, LLC: (A-03-16)** – Permit expires May 2017.
- ❖ **NON-COMPLIANT ISSUES: NONE**

7. **APPROVAL OF MINUTES: Planning & Zoning Meeting Minutes – August 9, 2016** – There was not a voting quorum present for minute's approval.

Ms. Andrea Baillo moved to table the minutes of the Planning & Zoning Meeting for August 9, 2016. Mr. Sam Ankeny seconded the motion. Vote: 4 yes, 0 no, 0 abstain, 1 absent (Bennett). Motion carried.

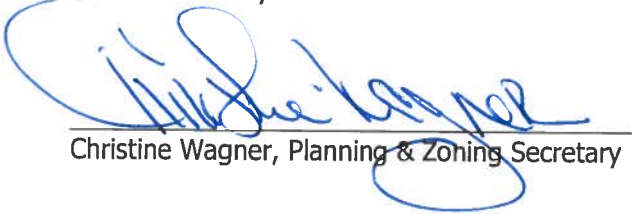
8. **ADJOURN MEETING:** Mr. Sam Ankeny moved to adjourn the meeting. Ms. Andrea Baillo seconded the motion. Vote: 4 yes, 0 no, 0 abstain, 1 absent (Bennett). Motion carried.

Meeting Adjourned at 7:36 pm.


Josh Floyd, Chairperson

9/13/16
Date

Minutes Take and Transcribed By:


Christine Wagner, Planning & Zoning Secretary

Sept 13, 2016
Date

** Minutes are a brief summary of a tape recorded meeting **