



*Town of Alpine
Planning & Zoning Commission Minutes*

DATE: *September 24, 2019*
TIME: *7:00 p.m.*

PLACE: *Town Hall*
TYPE: *Regular Meeting*

1. **CALL TO ORDER:** Meeting called to order at 6:54 p.m.
2. **ROLL CALL & ESTABLISH QUORUM:** Ms. Christine Wagner, Planning and Zoning Commission Secretary established roll call; members present were Mr. Floyd Jenkins, Mr. Tim Hartnett and Mr. Rex Doornbos. A quorum was established.
3. **APPOINTMENTS/NEW BUSINESS:**
 - **25 US Highway 89, LLC: PT Tract 1A – Palis Park Subdivision, 25 US Highway 89 – (MC-03-19)** {Permit Amendment} - Ms. Christine Wagner presented the Commission members with a permit amendment, this permit amendment is for the installation of a rail car to be installed on the northwest portion of the property, the rail car will eventually serve as the rental and/or registration office for the RV park. However, the rail car needs to be relocated prior to making the upgrades, a site plan for the new location was made available to the Commission. It was determined that the best way to accomplish this is to amend the current permit to allow the placement of the rail car; with the understanding that any and all updates would need to be issued under a separate “remodel” permit application. It was stated that the upgrades would not be started until spring of 2020. The Commission discussed the rail car installation and determined that the applicant will have until the permit expiration date of May 14, 2020 to submit the “remodel” application.

Mr. Floyd Jenkins moved to approve the permit amendment for 25 US Highway 89, LLC, PT Tract 1A of the Palis Park Subdivision MC-03-19; with the provision that the applicant submit the required documents and permit application for a remodel permit by the original minor construction permit expiration date of May 14th, 2020 for the rail car updates. Mr. Tim Harnett seconded the motion. All in favor; Vote: 3 yes 0 no, 0 abstain, 0 absent. Motion carried.

4. **TABLED ITEMS:**
 - **Broulim Supermarkets: Lot #36 Snake River Junction, 118400 US Highway 26/89 – Commercial Building – (#C-01-19)** {Current Application Extension Date – 9/27/2019} A request for an application extension was submitted to the Town Council for their consideration at the September 17th meeting; in which the Alpine Town Council agreed to extend their permit application to March 25th, 2020. In addition to the extension the Town Council stated that all water and sewer utility connection fees must be received by the Town of Alpine on or before that date and all updated structural renderings must be received by the Town of Alpine Planning and Zoning Office on or before March 25th, 2020.
 - **Town of Alpine/Melvin Brewing Co: Melvin Brewing Property, 624 County Road #101 – (#MC-08-19)** {Pergola Installation} – Ms. Christine Wagner updated the Commission on the information that she received from the Town Clerk regarding the presented Commission recommendation. Further stating that the Town Legal Counsel is preparing a letter to be sent to the Melvin owners regarding the structure, at the time of the meeting this letter was not yet available. However, in reviewing the draft meeting of the meeting; Councilman Fritz moved to demand removal of the Melvin Brewing pergola until the requisite engineering of the project is

completed; submission of a minor construction building application, in its entirety and the requisite permit fee is paid to the Town of Alpine by October 10, 2019. Councilman LaPier seconded the motion. Ms. Wagner stated that earlier that day a copy of the engineering for the project was submitted by e-mail to the Town Clerk and provided to the Commission. As of the meeting time, the engineering has not been reviewed by the Town Commercial Building Inspector. Chairman Doornbos requested that a report be prepared by the Commercial Building Inspector for review and comment at the next Commission meeting, with the findings from that report to be presented to the Town Council at their October meeting.

5. DISCUSSION AND/OR CORRESPONDENCE ITEMS:

- **Planning/Zoning Correspondence, Questions, Concerns and/or Public Comments:** There was no public in attendance and/or questions or concerns.
- **Planning/Zoning Discussion:**
 - Special Town Council Minutes of August 1st, 2019;
 - Town Council Minutes of August 20th, 2019;
 - Draft - Town Council Minutes of September 17th, 2019; the above-mentioned minutes were made available to the Commission members, with no comment and/or discussion provided.


6. APPROVAL OF MINTUES:

- **Planning and Zoning:** September 10th, 2019 – Commission members reviewed the draft Planning and Zoning Meeting minutes that were distributed prior to the meeting time.

Mr. Floyd Jenkins moved to approve the minutes from the September 10th, 2019 Planning and Zoning Commission Meeting as written. Mr. Tim Hartnett seconded the motion. All in favor; Vote: 3 yes, 0 no, 0 abstain, 0 absent. Motion carried.

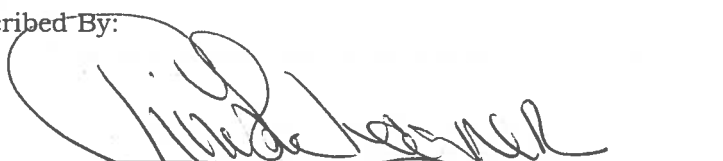
7. ADJOURN MEETING: Mr. Floyd Jenkins moved to adjourn the meeting. Mr. Tim Hartnett seconded the motion. All in favor; Vote: 3 yes 0 no, 0 abstain, 0 absent. Motion carried.

Meeting adjourned at 7:18 pm.


Rex Doornbos, Chairman

10-8-19
Date

Transcribed By:


Christine Wagner, Planning & Zoning Secretary

October 7, 2019
Date

** Minutes are a brief summary of a recorded meeting **