



*Town of Alpine
Planning & Zoning Commission Minutes*

DATE: December 9, 2014
TIME: 7:30 p.m.

PLACE: Town Hall
TYPE: Regular

1. **CALL TO ORDER:** Meeting called to order at 7:34 p.m.
2. **ROLL CALL & ESTABLISH QUORUM:** Town Administrative Assistant Christine Wagner conducted roll call: Members Present: Jessica Foster, Wendi Walton, Brett Bennett, Jeff DuPont and Chairman Pat Marolf. Quorum was established.
3. **APPOINTMENTS/NEW BUSINESS: NONE**
 - **Surveyor Scherbel, LTD: Lincoln County Boundaries - Simple Subdivision Application Review/Comment for 31 Right Subdivision** – Mr. Karl Scherbel presented the proposed subdivision plat for the Alpine Village area, the proposed map is taking three condominium lots/units and combining them into two lot/units. Lincoln County regulations do not define condominium units as a division of land; the proposed re-plat is within one mile of the Town boundaries and is Northeast from the runway the property is zoned mixed use. The proposed re-plat is scheduled to be presented to the Lincoln County Board of County Commissioners at their January meeting for approval.

Mr. Brett Bennett moved to send a recommendation of approval to the Town Council to approve the subdivision re-plat for 31 Right Subdivision as presented by Karl Scherbel, Surveyor Scherbel, LTD. Ms. Wendi Walton seconded the motion. Vote 5 yes, 0 no, 0 absent – Motion carried.

- **Jackson Hole Adventures & Rental: # 608C Lakeview Estates - 141 US Highway 89** – Sign Permit - (S-06-14) Mr. Dave Walters presented his plans for a sign insert to be put into the existing free standing poles on the northwest corner of the property. The sign will be thirty-two (32) square feet and will leave additional signage for another business to be located at that site. This will leave the property with approximately Eight (80) square feet of signage for the overall property site.

Ms. Wendi Walton moved to approve sign permit #S-06-14 for Jackson Hole Adventures & Rental, #608C Lakeview Estates, location 141 US Highway 89. Mr. Brett Bennett seconded the motion. Vote 5 yes, 0 no, 0 absent – Motion carried.

- **Harris, Ken: #28 Forest Meadows Subdivision – 535 Forest Circle Drive – (F-02-13/ E-06-14)** Extension/Deck Permit – Mr. Harris has submitted a extension permit application, this extension will be from when the original permit expired date of May 14, 2014; Mr. Harris will be informed of this new expiration date of May 14, 2015.

Ms. Wendi Walton moved to approve the extension permit #E-06-14 for Ken Harris; #28 Forest Meadows Subdivision, 535 Forest Circle Drive. Ms. Jessie Foster seconded the motion. Vote 5 yes, 0 no, 0 absent – Motion carried.

4. **TABLED ITEMS:**
 - **Aznoe, Kevin: #642 Lakeview Estates Subdivision – 163 Trail Drive – (MC-16-14)** - Mr. Aznoe was in attendance to discuss his shed permit; Mr. Aznoe might have the shed sold, but that would not be until the spring time. All in attendance discussed the location of the shed vs. the final inspection; it was re-iterated to Mr. Aznoe

that permit are good for one year, from the date of issuance. It was determined that a permit will be issued, from the first date of his attendance to the Planning meeting, with the understanding that when the final placement is done it will need to be identified on the permit application prior to the final inspection.

Ms. Wendi Walton moved to approve the minor construction permit (Shed) #MC-16-14 for Kevin Aznoe, #642C Lakeview Estates, location 163 Trail Drive Road, contingent upon the completing the permit application and payment of fees; with a permit date of September 23, 2014. Mr. Brett Bennett seconded the motion. Vote 5 yes, 0 no, 0 absent – Motion carried.

- **Jennings, John: (RE-01-09)** – Mr. Jennings has until January 13, 2015 on this permit to call for a final inspection; he will be contacted regarding the submission of his deck permit application.
- **Kaliebe, Ted: #22 Greys River Village #2 – 362 Wooden Spur Drive – (MC-19-14)** – Shed Permit – Applicant will not be in attendance; as the Commission is only an advisory committee and he will be attending the Town Council meeting regarding his shed placement.

5. *DISCUSSION AND/OR CORRESPONDENCE ITEMS:*

Rocky Mountain Rogues: (MC-01-12) – Ms. Juliene Christofferson was in attendance to discuss her permit, and the status of her project; that will be completed after the holiday; the Commission determined that Ms. Christofferson would be given a brief extension of time to complete the project, it was determined that contact to the town office was warranted by February 5th, with notification to the Commission by the February 10, 2015 Planning Meeting.

- **Town Council Workshop Scheduled for December 3rd** – Brett Bennett attended the workshop, in which was not well attended, one of the questions is how does the Town enforce the regulations. It was also mentioned that some of the concerns are already addressed with Town Ordinances. The creation of a cleanup ordinance is a work in progress that will take some time to create an ordinance that is fair and equitable for all residents/citizens.

6. *UNFINISHED/ONGOING BUSINESS*

- **ACTIVE BUILDING PERMITS ISSUES:** Commission reviewed and discussed the on-going projects.
- **Amborski, Dan & Kilee: (F-04-14)** – Permit expires July 2015.
- **Atkins, Skylar: (MC-11-14)** – Permit expires July 2015.
- **Avriett - Draper: (F-05-14)** – Permit expires August 2015.
- **Bostner, Joe: (MC-16-13)** - Permit expires December 2014; Applicant was been given an extension until January 12, 2015.
- **Bostner, Joe: (MC-18-14)** - Permit expires September 2015.
- **Carlston, Janice: (MC-04-14)** - Permit expires June 2015.
- **Farnsworth, Adam: (F-03-13)** – Permit expires June 2015.
- **Foppiano, Tim: (A-01-13):** Permit expires June 2015.
- **Hardy, Wayne: (MC-06-14)** – Permit expires May 2015.
- **Jenkins Building Supply: (A-01-14)** – Permit expires June 2015.
- **Jenkins Building Supply: (MC-14-14)** – Permit expires June 2015.
- **Nardacci (Coffee Cabin): (S-06-12)** – Permit expires September 2015.
- **Obray, Larry/Tammie: (SP-02-14)** – Permit expires July 2015.

Ms. Wendi Walton moved to removed permit #SP-02-14 from the list. Mr. Jeff DuPont seconded the motion. Vote 5 yes, 0 no, 0 absent – Motion carried.

- **Rocky Mountain Rogues: (MC-01-12)** - Permit expires January 2015; Refer to Section #5, item #1.
- **Waclawsky, John: (MC-12-13)** – Permit expired. No response from contact with contractor.
- **Walker, Danny: (MC-16-14)** - Permit Expires October, 2015. Mr. Walker contacted the Town Office to get an extension of time; as he will not be doing any construction during the winter months, Mr. Walker will be contacted regarding the length of his permit.

- **Wooden, Pat: (F-03-14)** - Permit expires May 2015.
- **Wyoming Investment Enterprises (Black Mountain Rentals): (C-01-14)** – Permit expires October 2015.
- **Town of Alpine: (MC-05-14)** – Permit expires May 2015.
- **NON-COMPLIANT ISSUES:** Commission reviewed and discussed the non-compliant issues within the Town.
- **Aznoe, Kevin:** Un-Permitted Shed on Property. See Section #4, item #1.
- **Cowboyz Bistro: (MC-01-14)** – Property Sold - Permit expires February 2015.
- **Harris, Ken: (F-02-13)** See Section #3, item #3.
- **Kaliebe, Ted:** Un-Permitted Shed on Property. See Section #4, item #3.
- **Jennings, John: (RE-01-09)** – See Section 4, Item #2.

7. APPROVAL OF MINTUES:

- **Planning & Zoning Meeting of November 11, 2014** – The Commission reviewed the minutes that were presented.

Mr. Brett Bennett moved to approve of the Minutes as presented for the November 11, 2014 Planning & Zoning Meeting. Mr. Jeff DuPont seconded the motion Vote 3 yes, 0 no, 0 absent, 2 abstain (Walton & Foster) – Motion carried.

- **8. ADJOURN MEETING:** Ms. Wendi Walton moved to adjourn the meeting. Mr. Jeff DuPont seconded the motion. Vote 5 yes, 0 no, 0 absent – Motion carried.

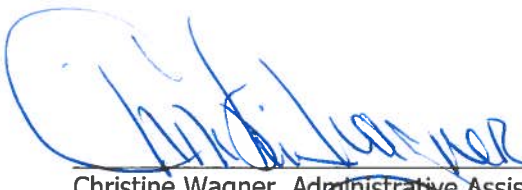
Meeting Adjourned at 8:40 pm.



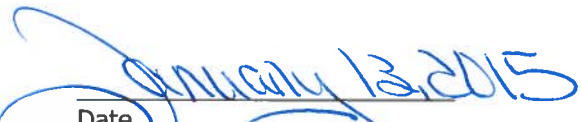
 Pat Marolf, Chairperson

1-13-15

 Date

ATTEST: 

 Christine Wagner, Administrative Assistant



 Date

**** Minutes are a brief summary of a tape recorded meeting ****