



**Town of Alpine
COUNCIL MEETING
MINUTES**

**** Minutes are a brief summery only of a tape recorded meeting ****

DATE: *September 6th, 2011*

TIME: *7:00 p.m.*

PLACE: *Town Hall*

TYPE: *Regular Meeting*

Call to Order: Mayor Kennis Lutz called the meeting to order at 7:00pm
Mayor Lutz led attendees in the Pledge of Allegiance.

Roll Call: Town Clerk Pamela Poston conducted roll call: Present: Marietta Lanphear, Don Jorgensen, Dave Jenkins and Mayor Kennis Lutz. Donn Wooden was absent and excused. A quorum was established.

Consent Agenda

Councilman Dave Jenkins motioned to approve the Consent Agenda. Councilman Don Jorgensen seconded the motion. No public comment

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Town Bills

Councilman Don Jorgensen motioned to approve the payment of the Town Bills. Councilman Dave Jenkins seconded the motion. No public comment

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Car Show – Yvonne Lewis

Yvonne Lewis stated that she has received many compliments and thank you cards regarding the Alpine Car Show. It looks like there will be a great turn out for next year. Yvonne Lewis presented a check of \$2,000.00 to Rob Wagner, for the Alpine Fire Department from the Alpine Car Show. Rob Wagner thanked the Town of Alpine and the Alpine Car Show for their donation.

339 Resolution No. 9-6-2011– A Resolution adopting compliance guidelines Town of Alpine and Policy and Procedure Handbook (Guidance Document) for funds received from: State Loan Investment Board (SLIB) Office of State Lands & Investments (OSLI).

Councilman Don Jorgensen motioned to approve 339 Resolution No. 9-6-2011. Councilwoman Marietta Lanphear seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Mountain Days – Kathy Jenkins and Cindy Butera

Proposal for 2012 Alpine Mountain Days

“Thank you for allowing the 2011 Alpine Mountain Days Committee to speak tonight.

The Alpine Mountain Days is at a crossroad and we would like the Town of Alpine to offer its leadership to revitalize this event. The committee has a vision that we would like to share with you.

Step 1 - move the event within the town of Alpine – yes, it was discussed last year but because of timing it wasn't possible but making this decision early for 2012 is very feasible.

Step 2 – new leadership – we would like to ask the Town of Alpine to take the lead with the assistance of the businesses and community to offer a quality event that will bring people to Alpine.

Step 3 - Moving the venue to Alpine as a sanctioned town event gives us a chance to re-visit the structure and implantation of the event. Some of our recommendations are

- Consider moving the dates of the event to a week or 2 later
- Use the existing town facilities for events – Civic Center as the base of the event – Have a baseball or softball tournament at the American Legion baseball field – Use the new Skateboarding park for Skateboarding demonstration or competition
- Instead of bringing in so many outside vendors ask the local business and restaurants if they would like to set up a tent or booth – to sell their product, merchandise or food – Let's show the people what great businesses we have in Alpine!
- We have contacted the Eastman's Deer Tour and they would be interested in being part of our event – this would bring people from all over our area to view this amazing assortment of trophy deer heads. Our event would be listed in their magazine, their TV shows and on their website. This would be an excellent opportunity to ask the outfitters of our valley to participate.
- Have a fishing derby – poker run with 4-wheelers, scavenger hunt around town – a bed race – a dance with live music – ask business to sponsor events
- Of course, there could still be events that people come here to see and participate in such as the Indian Village with Indian Dancers, horseshoe tournaments and children's activities.

There are too many possibilities and challenges that could happen with the Alpine Mountain Days – we don't have the time to list all of them.

We would like the Town of Alpine to consider accepting the leadership of the Alpine Mountain Days starting with 2012.

We would like to ask for a decision, if appropriate, at the September council meeting. Due to the complexity of this decision, the committee would like to meet with the Mayor and council members (and then invite town staff, businesses and volunteers) to give more details so a sound decision can be made. It is imperative that a decision is made so organization can begin.

Thank you for listening – sincerely yours the 2011 Alpine Mountain Days Committee: Paula McCann, Kathy and Richard Jenkins, Dorles Willis, Melody and Larry Rosenwinkle, Tim and Cindy Butera”.

Pamela Poston will be an addition to the Mountain Days Committee representing the Town of Alpine.

Councilman Don Jorgensen made a motion for the Town of Alpine to take over the leadership of the Alpine Mountain Days. Councilwoman Marietta Lanphear seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Wind Sock Homes – Re-plat – Carl Scherbel

The Town of Alpine, Planning & Zoning Commission, received a request from Lincoln County Office of Planning Development to provide input for the conversion for the Wind Sock Condominiums into Townhomes. At the same time Surveyor Scherbel, Ltd., provided the Town with an advance plat for the same project.

The Commission met on August 9, 2011 and reviewed the minor subdivision application; please refer to File Number 202 MS 11 (Wind Sock Townhomes). Although the Townhomes are not located in the incorporated boundaries of the Town, the Commission had the following comments and/or recommendations for the County.

- Consideration on how were the condominiums built? Do the units have the required amount of fire separation between the shared walls of the units?
- Wind Sock Townhomes should consider the establishment and/or development of a Homeowners Association to help deal with any water or sewer/septic issues that might arise in the future.

With the above items in mind, the Commission recommended to the Lincoln County Planning & Development, approval of this project and subsequent re-plat of the property. The Commission further recommends to the Alpine Town Council approval of this project.

Councilman Dave Jenkins motioned to approve the Wind Sock Homes Re-Plat. Councilman Don Jorgensen seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Planning & Zoning – Melisa Wilson

Melisa stated they have had a Alpine property owner come to the Planning & Zoning Commission with a proposal for a remodel of their property at 106 Greys River Road, to a two (2) story, twelve (12) unit motel building, (six {6} units on each level). Their proposal is to remodel the existing building, so that they can keep the existing setbacks that were allowed by the Town of Alpine, when the building was built. Upon review of the codes and regulations, property owners can keep the existing setbacks as long as they do not remove and/or demo the whole building. It is their proposal to keep the east wall in place along with the southwest corner of the building. The Commission has been in contact with the property owner regarding the various issues and have been able to work through some of the various issues.

Melisa stated that she wanted to keep the Town Council informed of everything that was going on.

ARDA – Mosquito Abatement

Mayor Kennis Lutz state that the Town normally pays \$500.00 for the Mosquito Abatement.

Councilman Don Jorgensen motioned to pay the ADRA \$500.00 for Mosquito Abatement. Councilman Dave Jenkins seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Snow West Advertising – Mayor Kennis Lutz

Mayor Kennis Lutz present the ad from last year and would like to add this to the advertising budget which would cost \$1500.00.

Councilman Dave Jenkins motioned to increase our advertising budget by \$1500.00 for Mountain West Advertising. Councilman Don Jorgensen seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Forest Supervisor Office – Mayor Kennis Lutz

There has been discussion and meetings regarding moving the Forest Supervisor Office here to Alpine. The decision is predicted to be made sometime this month. Mayor Lutz stated that he will keep the community informed of any news.

Sunrise Engineering - Ryan Erickson

Ryan Erickson presented pay requests for the following:

- MRG – 09564 Grant Draft Request #7
- CWSRF – 080 Loan Draft Request #16
- DWSRF – 117 Loan Draft Request #5

Councilman Dave Jenkins motioned to approve the Pay Requests for MRG – 09564 Grant Draft Request #7, CWSRF – 080 Loan Draft Request #16 and DWSRF – 117 Loan Draft Request #5. Councilman Don Jorgensen seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Rendezvous Engineering – Bob Ablondi

Bob Ablondi presented an itemized break down for Pay Application #6 for Kilroy, LLC, showing costs incurred to date for the water supply project. A total of \$37,530.00 is recommended for payment as described in the attached summaries. The WWDC grant account for 67% or \$22,630.59. The remaining 33%, \$14,899.41, will be paid from the Town of Alpine Water Fund.

Councilman Don Jorgensen motioned to approve Kilroy Application #6, Water Supply Project. Councilman Dave Jenkins seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Bob Ablondi also presented the Alpine Water Supply Project Summary of Additions and Reductions 9-6-11 and Summary of Additional Items for Consideration.

Councilman Dave Jenkins made a motion to take this to the State for approval. Councilman Don Jorgensen seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Prosecuting Attorney Vacancy – Proposal from Sanderson Law Office.

Garren A. Stauffer, Associate Attorney, presented a proposal for provision of legal services as the Prosecuting Attorney for the Town of Alpine.

Councilman Don Jorgensen motion is to approve the proposal from Sanderson Law Office that Garren A. Stauffer to be the Prosecuting Attorney for the Town of Alpine. . Councilman Dave Jenkins seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Consensus Grant Money – Kennis Lutz

Mayor Lutz stated that we had repairs on Terrace Lane that had portions that were not completed and to complete the project would be extra costs. Would like the Council to discuss about using the money in a different area like Forest Circle and Three Rivers water lines would need repaired.

Western Wyoming Community College – Michael Simmons

Western Wyoming Community College would like to bring a branch into the Star Valley Area. They are handing out questionnaires to be completed to see the desire to have to Western Wyoming Community College in the Star Valley area. Michael asked the Town of Alpine to supply the questionnaires at the Town of Alpine Office and also write a letter in support of bring in the Western Wyoming Community College.

Councilman Dave Jenkins made a motion to have this information available at the town offices as well as write a in support. Don Jorgensen seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Mayor Kennis Lutz asked for a motion to move into Executive Session.

Councilman Dave Jenkins motioned to have the public meeting recess and the Town Council move into Executive Session according to W.S. 16-4-405. Councilwoman Marietta Lanphear seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Mayor Kennis Lutz called for a recess at 8:43 pm

Mayor Kennis Lutz reconvened the public meeting at 8:49pm

Councilman Don Jorgensen motioned to ratify decisions that were discussed in Executive Session. Councilwoman Marietta Lanphear seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Councilwoman Marietta Lanphear motioned to adjourn the meeting. Councilman Dave Jenkins seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried.


Mayor Kennis Lutz adjourned the public meeting at 8:50pm




Kennis Lutz, Mayor

10/5/11
Date

Minutes taken and transcribed by:


Pamela D. Poston, Town Clerk Treasure

Date