



*Town of Alpine
Planning & Zoning Commission Minutes*

DATE: June 9, 2020
TIME: 7:00 p.m.

PLACE: Town Hall
TYPE: Regular Meeting

1. CALL TO ORDER: Meeting called to order at 7:04 p.m.

2. ROLL CALL & ESTABLISH QUORUM: Ms. Christine Wagner, Planning and Zoning Commission Administrator established roll call; members present were Mr. Tim Hartnett and Chairman Mr. Rex Doornbos; Mr. Floyd Jenkins was absent and excused from tonight's meeting. Mr. Dan Halstead, Town Residential Building Inspector and Municipal Enforcement Officer, was in attendance and Ms. Emily Haigler was attending via zoom meeting. A quorum was established.

3. APPOINTMENTS/NEW BUSINESS: NONE

4. TABLED ITEMS:

- **Town of Alpine/Melvin Brewing Co: Melvin Brewing Property, 624 County Road #101 – (#MC-08-19) {Pergola Installation}** – Both the Residential and Commercial Building Inspectors have been out to the project site working the Melvin's facility/maintenance employees, to move forward with completing and/or fixing the previously installed deck and pergola project. Now that the CDC has lifted some of the COVID 19 restrictions from restaurants; Melvin place a high priority on the urgency to complete the project in order to be able to safely social distance their customers. The Commercial Building Inspector requested documentation from the project engineer regarding the installation of the original support posts and beams; along with the additional support posts that were recently installed. The requested signature is for the engineer of record to identify and/or approve the structure as to the current installation and/or any identified fixes that have been made to alleviate the Town from any and all liability as to the previous installation and/or the new installations being completed on the pergola. Commission members also discussed the status of the court (hearing) date of June 10th that has been postponed to the COVID 19. Commission members agreed to move forward with issuing certificates of completion, in addition to start a dialog with Town Council to see about the Town recouping some of the costs that were incurred during the time that this project was non-compliant, i.e., inspector/office fees/costs, attorney fees, etc., that have been accruing. The Commission is not looking to cause and undue burden on Melvin's, but due to the nature of the way that this project was started and/or handled by Melvin's officials/personnel, they are just looking into those costs.

Mr. Tim Hartnett moved to approve the completion of the projects by issuing certificate of completions for the deck and the pergola and to look at the recuperation of reasonable town costs that have incurred as a result of this prolonged project. Mr. Rex Doornbos seconded the motion. All in favor; Vote: 2 yes, 0 no, 0 abstain, 1 absent (Jenkins). Motion carried.

- **Zweig, Katherine: Lot #21 Greys River Village #2 Subdivision, 360 Wooden Spur Drive – (#R2-01-20 & #R2-02-20) (#R2-Multi Family Residential Duplex Buildings (2 Building – 4 Units)** – Ms. Emily Haigler was the authorized representative for the project and available at the meeting via zoom. The basement /storage area layout was provided to the Commission for review and discussion. The

list of the needed information for the project was discussed and clarified by those present. Due to the extent of the project, until those items are submitted, the Town cannot move forward with permit issuance. The multi-family residential building permit #R2-01-20 and #R2-02-20 for Kathrine Zweig; Lot #21 Greys River Village #2, 360 Wooden Spur Drive, will stay on the tabled items list until the requested information is submitted and further action is taken on this project.

5. DISCUSSION AND/OR CORRESPONDENCE ITEMS:

- **Planning/Zoning Discussion Items:** There was no items presented for discussion.
- **Planning/Zoning Correspondence:**
 - Town Council Draft Meeting Minutes of May 19th, 2020 – Commission members looked over the minutes that were supplied from the Town Council Meeting. There were no questions and/or comments.

6. APPROVAL OF MINUTES:

- **Planning and Zoning Meeting Minutes:** May 26th, 2020 – Commission members reviewed the Planning and Zoning Meeting minutes that were distributed prior to the meeting date.

Mr. Tim Hartnett moved to approve the minutes from the May 26th, 2020 Planning and Zoning Commission Meeting. Mr. Rex Doornbos seconded the motion. All in favor; Vote: 2 yes, 0 no, 0 abstain, 1 absent (Jenkins). Motion carried.

7. TOWN COUNCIL ASSIGNMENT: June 16th, 2020 – Mr. Tim Hartnett will be available for attendance the Town Council meeting.

8. ADJOURN MEETING: Mr. Tim Hartnett moved to adjourn the meeting. Mr. Rex Doornbos seconded the motion. All in favor; Vote: 2 yes, 0 no, 0 abstain, 1 absent (Jenkins). Motion carried.

Meeting adjourned at 7:49 pm.



Rex Doornbos, Chairman

6-23-2020

Date

Transcribed By:



Christine Wagner, Planning & Zoning Administrator

June 23, 2020

Date

**** Minutes are a brief summary of a recorded meeting ****