



TOWN OF ALPINE COUNCIL MEETING AGENDA

DATE: May 17, 2022
TIME: 7:00 p.m.

PLACE: Town Hall
TYPE: Regular Council Meeting

1 - CALL TO ORDER: PLEDGE OF ALLEGIANCE

2 - ROLL CALL: ESTABLISH QUORUM

3- ADOPT AGENDA

4- APPROVAL OF CONSENT AGENDA:

Town Council Meeting Minutes – April 19, 2022; Public Hearing Minutes April 19, 2022

Payment of Town Bills – See Attached Check Detail of Bill Payments

Approval to Adopt on Second Reading 291 Ordinance No. 2022-09 Amending "Town of Alpine Budget for Fiscal Year 2021/2022"

Approval to Adopt on Second Reading 293 Ordinance No. 2022-11 "Annexation of Lot 12 Lazy B Subdivision to the Town of Alpine"

Approval to Adopt on Second Reading 294 Ordinance No. 2022-12 "An Ordinance Establishing a Tourism and Travel Promotion Board for the Town of Alpine"

Approval of WYDOT TAP Project Reimbursement Request # 10 of \$6,666.40

Approval of WBC Pretreatment Grant Reimbursement Request # 1 \$590,703.04

Grant Licensing Authority Approval for use of VR Tavern on the Greys, LLC dba Tavern on the Greys Retail Liquor License for Catering NRA Banquet June 4, 2022, outside of Town of Alpine Jurisdiction (Requires Catering Permit Application through Lincoln County)

Approval of Catering Permit for Tavern on the Greys for Rocky Mountain Elk Foundation Banquet on 6/18/22

Approval of Catering Permit for Tavern on the Greys for Alpine Mountain Days 6/24/22 to 6/26/22

Approval of Catering Permit for Tavern on the Greys for Mule Deer Foundation Banquet on 11/16/22

5- ACTION ITEMS & NEW BUSINESS:

- **Thayne Senior Center Invitation for Informational Meeting – Dan Carter**
- **Update on Alpine Flats – Dale Cottam**
- **Access from Wintergreen Drive for Hafeez Property - Dale Cottam**
- **Planning and Zoning Report – Rex Doornbos**
 - **Motion to Approve the Simple Subdivision Plat for 25 US Hwy 89 contingent upon release and plat recordation of concurrent easements, Authorize Mayor Lutz to Sign Mylar.**
 - **Motion to Approve the Preliminary Plat for Major Subdivision Application for Elkhorn Meadow Addition with Contingencies as Identified/Stipulated to include Review by Town Engineer, Alpine Fire District Approval; Submission of Development Agreement; Payment of Infrastructure Fees and Submission of Traffic Analysis as Detailed in Commission Review**
- **Adopt on Third Reading 284 Ordinance No. 2022-02 "Annexation of Elkhorn Meadow to the Town of Alpine" and Authorize Mayor Lutz to sign the Mylar.**
- **Adopt on Third Reading 285 Ordinance No. 2022-03 "Adopting International Building Code 2021 Edition"**

- **Adopt on Third Reading 286 Ordinance No. 2022-04 "Adopting International Residential Code 2021 Edition"**
- **Adopt on Third Reading 287 Ordinance No. 2022-05 "Adopting International Mechanical Code 2021 Edition"**
- **Adopt on Third Reading 288 Ordinance No. 2022-06 "Adopting International Fuel Gas Code 2021 Edition"**
- **Adopt on Third Reading 289 Ordinance No. 2022-07 "Adopting International Plumbing Code 2021 Edition"**
- **Adopt on Third Reading 290 Ordinance No. 2022-08 "Adopting International Fire Code 2021 Edition"**
- **Adopt on Second Reading 292 Ordinance No. 2022-10 "Town of Alpine Budget for Fiscal Year 2022/2023"**
- **Adopt on First Reading 295 Ordinance No. 2022-13 "Amending Section 233-04 of 233 Ordinance No. 2015-06 of the Town of Alpine, Wyoming Town Code (to establish annual pyrotechnic permit fee)"**
- **Motion to Authorize Mayor Lutz to Award TAP Pathway Bid at Public Opening on May 18, 2022**
- **Economic Development Update – Councilman Larsen**
- **Motion to move into Executive Session per Wyoming State Statute 16-4-405 (a)(x) Employee Matters**
- **Motion to Ratify Decisions Made in Executive Session.**

6 - TABLED ITEMS: None

7- ADJOURNMENT: Motion to adjourn

8 - DEPARTMENT UPDATES:

Alpine Fire Department/Alpine EMS: Mayor Kennis Lutz and Councilman Frank Dickerson

Clerk/Treasurer: Sharon L. Backus

Utilities/Maintenance/Roads Supervisor: Craig Leseberg

Legal/Attorney: James K. Sanderson

Personnel Directors: Mayor Kennis Lutz and Councilman Jeremiah Larsen

Emergency Management Coordinator: Mayor Kennis Lutz and Councilman Jeremiah Larsen

Grant Advisory Board: Mayor Kennis Lutz and all Councilmen

Parks & Recreation: Mayor Kennis Lutz; Councilmen Andrea Burchard

Planning & Zoning: Mayor Kennis Lutz and Councilman Justin Fritz

Streets & Roads: Mayor Kennis Lutz and all Councilmen

Water & Sewer: Mayor Kennis Lutz and all Councilmen

Special Events Coordinator: Mayor Kennis Lutz; Councilmen Justin Fritz and Andrea Burchard

Alpine Economic Development: Mayor Kennis Lutz and Councilman Jeremiah Larsen

9 - MATERIALS DISTRIBUTED

Minutes: Town Council Minutes 4/19/22 Public Hearing Minutes 4/19/22

Check Detail of Bill Payments

Sheriff Log for April 2022

DRAFT Financial Report 04/30/22

3rd Reading DRAFT 284 Ord. No. 2022-02 Annexation of Elkhorn Meadow

3rd Reading DRAFT 285 Ord. No. 2022-03 through 290 Ord. No. 2022-08 Adopt International Building Codes 2021 Edition

2nd Reading DRAFT 291 Ord. No. 2022-09 Amend FY 2022 Budget

2nd Reading DRAFT 292 Ord. No. 2022-10 Budget Fiscal Year 2023

2nd Reading DRAFT 293 Ord. No. 2022-11 Annexation of Lot 12 Lazy B Subdivision

2nd Reading DRAFT 294 Ord. No. 2022-12 Establishing a Tourism Board

1st Reading DRAFT 295 Ord. No. 2022-13 Amending 233 Ord. 2015-06 to set fee for selling pyrotechnic devices

Legal Notices: 3rd Reading 284 Ord. No. 2022-02; 3rd Reading 285 Ord. 2022-03 through 290 Ord. No. 2022-08; 2nd Reading 291 Ord.

No. 2022-09 through 294 Ord. No. 2022-12; 1st Reading 295 Ord. 2022-13

Notice Accepting Applications for Nomination by Primary (Mayor and two councilmen positions open)

Notices/Email: WAM Updates; Chamber notices; WARM, Forest Service, USDA, Town events,

WYDOT TAP Pathway Grant Request # 10

WBC Pretreatment Grant Request # 1

Planning and Zoning Recommendations for 25 US HWY 89 Simple Subdivision and Preliminary Elkhorn Meadow Major Replat

2021 Drinking Water Quality Report

Tavern on the Greys annual irrigation well permit fee and coliform test