



TOWN COUNCIL MEETING

May 16, 2023, at 7:00 PM
250 River Circle - Alpine, WY 83128

MINUTES

1. CALL TO ORDER - Mayor Green

Mayor Green called the Town Council Regular Meeting to order at 7:00 P.M

2. PLEDGE OF ALLEGIANCE – Mayor Green

Mayor Green led the attendees in the Pledge of Allegiance.

3. ROLL CALL – Monica Chenault

Clerk Chenault conducted the roll call and declared a quorum of the Town Council.

PRESENT

Councilman Jeremiah Larsen

Councilman Frank Dickerson

Mayor Eric Green

Councilman Emily Castillo

Councilman Andrea Burchard

4. ANNOUNCEMENTS – Monica Chenault

APPROVAL OF CONSENT AGENDA

Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed hereafter. There will be no separate discussion of these items unless a Council member or citizen requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

5. CONSENT AGENDA – Mayor Green

a. Town Council Regular Meeting Minutes: 04,18,2023

Motion to approve Town Council Regular Meeting Minutes: 04,18,2023. Motion made Councilman Larsen and seconded by Councilman Dickerson.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

- b. Bills to Pay: General Fund, Water Department, and Sewer Department – April 19, 2023 – 5/16/2023.

Motion to approve Bills to Pay. Motion made Councilman Larsen and seconded by Councilman Dickerson.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

- c. Financial Report: April 30, 2023.

Motion to approve Financial Report: April 30, 2023. Motion made Councilman Larsen and seconded by Councilman Dickerson.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

- d. Catering Permits: JH Chorale Spring Concert in Jackson 5/14/2023 – Ratify Mayor Green's approval on 4/28/2023 due to time constraints.

Motion to approve Catering Permits: JH Chorale Spring Concert in Jackson 5/14/2023 and ratify Mayor Green's approval on 04/28/2023 due to time constraints. Motion made Councilman Larsen and seconded by Councilman Dickerson.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

6. Action Items:

Staff recommendation to utilize CivicPlus for Website redesign, Meeting Management, and Codification of Town Ordinances with website hosting of Codification.

Motion to table the staff's recommendation to utilize CivicPlus for Website redesign, Meeting Management, and Codification of Town Ordinances with website hosting of Codification until June's Town Council Meeting. Motion made by Councilman Larsen and seconded by Councilman Dickerson.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

Resolution No. 511 Approval to Make Application for Credit Card Accounts at 1st Bank of Wyoming and upon opening new account, close the Credit Card Account at First Bank of Omaha

Motion to approve Resolution No. 511 - Approval to Make Application for Credit Card Accounts at 1st Bank of Wyoming and upon opening a new account, close the Credit Card Account at First Bank of Omaha. Motion made by Councilman Larsen and seconded by Councilman Dickerson.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

Ratification of the Mayor's signature on the Corrected Dump Body Quote to include air latching system for tailgate increasing the total purchase price by \$650.00.

Motion to amend

3rd Reading 301 Ordinance No. 2023-01 AN ORDINANCE AMENDING TOWN OF ALPINE ORDINANCE 256 ORDINANCE NO. 2018-06, ADOPTED JANUARY 15, 2008, PROVIDING FOR THE ESTABLISHMENT OF A RECREATION BOARD FOR THE TOWN OF ALPINE, WYOMING.

Motion to amend 301 Ordinance No. 2023-01 for clerical error, correcting the sentence on the third line to read: "...two (2) members shall be appointed for a term of three (3) years, two (2) members shall be appointed to serve for a term of three (2) years, and one (1) member shall serve for a term of one (1) year. Motion made by Councilman Larsen and seconded by Councilman Dickerson.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

Motion to approve 3rd Reading 301 Ordinance No. 2023-01. Motion made by Councilman Larsen and seconded by Councilman Castillo.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

3rd Reading of 302 Ordinance No. 2023-02 AN ORDINANCE AMENDING TOWN OF ALPINE ORDINANCE NO. 294 ORDINANCE NO. 2022-12, ADOPTED JUNE 20, 2022, PROVIDING FOR THE ESTABLISHMENT OF A TRAVEL PROMOTION BOARD FOR THE TOWN OF ALPINE, WYOMING.

Motion to approve 3rd Reading of 302 Ordinance No. 2023-02 with the spelling correction of the word "providing".

Motion to approve 3rd Reading 301 Ordinance No. 2023-01. Motion made by Councilman Larsen and seconded by Councilman Castillo.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

3rd Reading 303 Ordinance No. 2023-03 AN ORDINANCE TO REPEAL & REPLACE TOWN OF ALPINE ORDINANCE 257 ORDINANCE NO. 2018-07, ADOPTED MAY 21, 2019, PROVIDING

FOR THE ADOPTION OF THE LAND USE DEVELOPMENT CODE FOR THE TOWN OF ALPINE, WYOMING.

Motion to open a discussion for 3rd Reading 303 Ordinance No. 2023-03. Motion made by Councilman Larsen and seconded by Councilman Dickerson.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard.

Motion to table a discussion for 3rd Reading 303 Ordinance No. 2023-03. Motion made by Councilman Larsen and seconded by Councilman Dickerson.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard.

2nd Reading of 305 Ordinance No. 2023-05 Budget Fiscal Year 2023.

Motion to approve 2nd Reading of 305 Ordinance No. 2023-05 Budget Fiscal Year 2023. Motion made by Councilman Larsen and seconded by Councilman Dickerson.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard.

2nd Reading of 306 Ordinance No. 2023-06 - Budget Fiscal Year 2024.

Motion to approve 2nd Reading of 306 Ordinance No. 2023-06 - Budget Fiscal Year 2024. Motion made by Councilman Larsen and seconded by Councilman Dickerson.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard.

Approval for Clerk Chenault to sign the Bank of Star Valley Automatic Fund Transfer Authorization for Bank of Star Valley Lease to be automatically withdrawn from the General Fund Operating Account at First Bank of Wyoming on the 5th of each month beginning June 5th, 2023, in the amount of \$2,537.07.

Motion to approve for Clerk Chenault to sign the Bank of Star Valley Automatic Fund Transfer Authorization for Bank of Star Valley Lease to be automatically withdrawn from the General Fund Operating Account at First Bank of Wyoming on the 5th of each month beginning June 5th, 2023, in the amount of \$2,537.07. Motion made by Councilman Larsen and seconded by Councilman Dickerson.

Voting Yea: Councilman Larsen, Councilman Dickerson, Mayor Green, Councilman Castillo, Councilman Burchard

7. TABLED ITEMS

Lot 12 Lazy B Subdivision Sewer Connection – See attached letter from Mrs. Wagner – No action taken. Remains on the table.

8. REPORTS

- a. Mayor – Eric Green
- b. Recreation Board – Meta Dittmer
- c. Planning & Zoning –
- d. Engineering – Jorgensen Engineering – Written Report Submitted
- e. Economic Development – Jeremiah Larsen
- f. Utility Easement Update – Jeremiah Larsen
- g. Tourism Board – Jeremiah Larsen
- h. Public Works – Craig Leseberg – Written Report Submitted

8. PUBLIC COMMENT

The Meeting was opened to public comment.

9. ADJOURNMENT

Mayor Green Adjourned the meeting.

Minutes recorded by:



Monica L. Chenault, Town Clerk

Publish Tracking: 03/28/2023

Town Website: 3/28/2023

Community Board: 3/28/2023

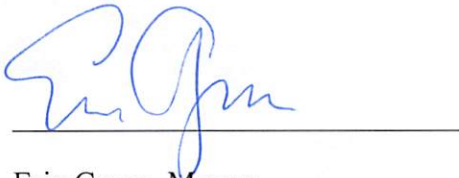
Alpine Post Office: 3/28/2023

Alpine Library: 3/28/2023

Alpine Information Center: 3/28/2023

Minutes approved in a legally advertised meeting on 04, 16, 2024.

Signed:



Eric Green, Mayor

Attest:



Monica L. Chenault, Town Clerk