

# Notary Public Services



The Town of Alpine offers notary services to help make life easier. Once your documents are notarized, we can make any necessary copies for you at the current rate for those copies.

## Why do documents need to be notarized?

Certain documents must be notarized in order to have legal effect. Given the inherent formal and corresponding significance of this subject of legal documents that must be notarized, state governments have deemed it necessary to enlist a trained individual to assist with their execution. A "notary public," following his or her official appointment, a notary public performs as a quasi-public officer to attest to the proper execution of these important documents.

## Types of documents that may require notarization\*:

- Wills
- Trusts
- Deeds
- Contracts
- Affidavits

## Be Prepared for Your Notary Visit

- Bring a valid, government issued photo ID with you when you visit.
- Laws vary by state and some documents may require witnesses in addition to notarization. In some cases, a notary public might not be legally allowed to also, simultaneously, act as a signature witness. Accordingly, sometimes we will not be staffed to provide additional signature witnessing services. Please call in before you come if you require the signature of a witness.