



**Town of Alpine**  
**Planning & Zoning Commission**  
**Minutes**

DATE: January 27, 2009

PLACE: Alpine Town Hall • 250 River Circle

TIME: 7:00 p.m.

TYPE: Regular

**Attendance:** P&Z members present: Carla Stone, Pat Marolf, Joshua Floyd, & Melisa Wilson. Absent and Excused: Kennis Lutz. Others in attendance: see attached sheet.

**1 - CALL TO ORDER at 7:04pm.**

**2 - ROLL CALL & ESTABLISH QUORUM by Terra Miller.**

**3 - TONIGHT'S APPOINTMENTS/ NEW BUSINESS: none**

**4 - UNFINISHED/ONGOING BUSINESS:**

- **Development Standards:** *Need recommendation for Council.* There was a long discussion over the changes to the Development Standards. (A copy of the Development Standard amendments is included with the minutes at the Town Office). It was decided that a revised version including the Land Use and Development code amendments be reviewed at the next meeting and a recommendation to the Council given at that time.
- **Town Codes:** *amendments will go to Council along with Development Standards for final approval.* The Commission agreed that any new amendments to the Land Use and Development Code need to follow the process as outlined in the Code. Terra Miller will get together an application for any future uses.
- **Zoning Administrator:** *will revisit after the first of the year.* Melisa Wilson thinks the best way to present the position to the Council is with evidence supporting the need. At this time the Commission agreed that the verbiage for the position should be left in the Code. However they would like to see an amendment stating, "In the absence of a Zoning Administrator the P&Z Commission will act as such." Terra Miller stated that she would make sure it got added.
- **Deb Wolfley:** *Ongoing.* Nothing new at this time.
- **Active Building Permits & Non Compliance Issues:** *Ongoing, see handouts.* Bob Penny-only one remaining that needs action. Kennis was going to talk to him. Kennis is not present to report.

**5 - P&Z MINUTES:** *January 13, 2009 need motion to approve.* **Carla Stone made a motion to approve the minutes; Joshua Floyd seconded it: Vote: 4-Yes, 0-No, 0-Abstain, 1-Absent.**

**6 - COUNCIL MINUTES DISTRIBUTED:** September 2, 2008; November 18, 2008; December 2, 2008; December 16, 2008; January 6, 2009

• **P&Z ATTENDING COUNCIL MEETINGS:**

1) February 3, 2009-*Joshua Floyd*

2) February 17, 2009-*Melisa Wilson*

**7 - ADJOURN MEETING- *Need Motion.* Joshua Floyd made a motion to adjourn the meeting at 9:10pm; Melisa Wilson seconded it: Vote: 4-Yes, 0-No, 0-Abstain, 1-Absent.**

**8 - Items given to P&Z during tonight's meeting:**

- Development Standard amendments
- Active Permits Worksheet
- Non-Compliance Worksheet

**9 -Items mailed to P&Z before meeting:**

- Council Minutes

  
 Pat Marolf, Chairman

2-10-09  
 Date

Attest

  
 Terra Miller, Secretary

2-10-09  
 Date