



**Town of Alpine  
COUNCIL MEETING MINUTES**

**DATE: June 16, 2020  
TIME: 7:00 p.m.**

**PLACE: Town Council Chambers  
TYPE: Regular Meeting**

- 
- 1. CALL TO ORDER:** Mayor Lutz called the meeting to order at 7:00 p.m. Mayor Lutz led the attendees in the Pledge of Allegiance.
  - 2. LETTER OF RESIGNATION FROM ADAM FARNSWORTH TOWN COUNCIL:** Sharon Backus, Clerk/Treasurer read into the record a letter from Mr. Adam Farnsworth resigning his position on the Town Council.

**ADMINISTER OATH OF OFFICE TO TAMMY HALSTEAD FOR TOWN COUNCIL:**

Sharon Backus, Clerk/Treasurer administered the Oath of Office to Ms. Tammy Halstead whose term on the Town Council will expire December 31, 2020. Councilman Halstead was congratulated by the Mayor and all present.

**ROLL CALL:** The roll call was conducted by Sharon Backus, Clerk/Treasurer. Council Present: Justin Fritz, Tammy Halstead, Jeremy Larsen, Robert LaPier and Mayor W. Kennis Lutz. A quorum of the Council was established.

**3. ADOPT THE AGENDA:**

**Councilman Larsen moved to adopt the agenda. Councilman Fritz seconded the motion.** There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

**4. APPROVAL OF CONSENT AGENDA:**

**Town Council Meeting Minutes – May 19, 2020**

**Planning & Zoning Minutes – March 10, 2020; April 14, 2020; May 12, 2020 and May 26, 2020**

**Approval of Town Bills – See Attached Check Detail of Bill Payments**

**Approval of 24-Hour Malt Beverage Liquor Permit on July 4, 2020 – Top of the Rockies**

**Councilman Larsen moved to approve the Consent Agenda. Councilman Fritz seconded the motion.** There was no discussion. **Vote: 4 Yes, 0 No, 1 Abstain (Halstead), 0 Absent. Motion Carried.**

**5. ACTION ITEMS/NEW BUSINESS:**

- Planning and Zoning Commission Report – Tim Hartnett**

Mr. Tim Hartnett addressed the council offering the following report. The commission has been busy. There are at least four houses under construction. The commission meetings have worked well as we have used a call-in system so get feedback from the applicants and Dan has helped with his feedback as well. We do anticipate more permit applications.

Mayor Lutz thanked Mr. Hartnett for his report.

- **Motion to Adopt on Third Reading 274 Ordinance No. 2020-03 "An Ordinance Amending the Town of Alpine Budget for Fiscal Year 2019/2020 as Adopted by the Town of Alpine on June 18, 2019"**

**Councilman Fritz moved to amend on third reading 274 Ordinance No. 2020-03 "An Ordinance Amending the Town of Alpine Budget for Fiscal Year 2019/2020 as Adopted by the Town of Alpine on June 18, 2019" by increasing total revenue to \$2,536,200 and increasing total expenditures to \$2,535,500 and to adopt as amended. Councilman Larsen seconded the motion. There was no discussion. Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

*The aforementioned ordinance may be viewed in the Town Office or on the website at [alpinewy.org](http://alpinewy.org)*

- **Motion to Adopt on Third Reading 275 Ordinance No. 2020-04 "Town of Alpine Budget for Fiscal Year 2020/2021"**

**Councilman Fritz moved to amend on third reading 275 Ordinance No. 2020-04 "Town of Alpine Budget for Fiscal Year 2020/2021" by decreasing total revenue to \$5,751,000 and decreasing total expenditures to \$5,748,500 and to adopt as amended. Councilman Larsen seconded the motion.**

Public comments were solicited. Mr. Phil Jorgensen, Chief of the Alpine Emergency Medical Services (EMS) asked the council why the EMS support had been cut by fifty percent. I understand a lot has happened with the COVID 19 issue and that you must pay police to come down here, but the EMS is right here 24 hours a day, 7 days a week. When someone calls, we respond. We do not miss calls. We hardly ever have to call in another station. We are asking why our budget was cut.

Mayor Lutz explained that the town's funds are being cut by the state. The town cut the budget, but should the town receive more revenue than projected more will be paid to EMS. This is not something the town council wants to do because we do appreciate your service. The town is currently exploring other funding options. Councilman Fritz stated that on paper, it looks like you got the "short end of the stick" but in realty you did not. The town will make sure the EMS is funded.

Mr. Jorgensen explained the progress made by EMS with three new EMS members, advanced licensure both of which are progress. We do not want to go backward.

Councilman Larsen suggested the EMS turn in a budget like they do for Lincoln County and that there is still the option to work with Star Valley Health. It was suggested that EMS be under the Alpine Fire District and were encouraged to contact State EMS.

Mr. Al Brokfsky, Training Officer stated that the EMS has had ups and downs, but the call volume continues to increase. Our residents are 45 minutes from care, so we are constantly trying to improve our service. We bill for Medicare and Medicaid but recover only about 60% of that cost. EMS has a "no-pursue" policy. We do not kick the patients when they are down. It is common knowledge that

Star Valley Health would like to get their hands on our turf, but we are resisting. Thayne is not doing well right now and we do not want to follow suit.

Mayor Lutz reiterated that the town will pursue other funding.

**Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**  
*The aforementioned ordinance may be viewed in the Town Office or on the website at [alpinewy.org](http://alpinewy.org)*

- **Economic Development Update:** Councilman Larsen gave the following report:
  - It is business as usual in Lincoln County.
  - Mountain Days has been rescheduled until August.
  - Afton and Thayne followed Alpine’s lead and are having parades on July 4<sup>th</sup>, Alpine’s parade is at 7:00 p.m.

**6. Tabled Item(s): None**

**TOWN OF ALPINE GENERAL FUND**

<b>CLAIMANT</b>	<b>ALLOWED</b>
AFLAC	\$297.70
ALPINE EXCAVATION LLC	\$1,012.50
ARNOUT, MARK	\$240.00
BLUE CROSS BLUE SHIELD OF WYOMING	\$6,615.34
BROULIMS ALPINE	\$58.51
CASELLE	\$56.77
CONRAD & BISCHOFF	\$45.40
DRY CREEK ENTERPRISES	\$300.00
FDGL VISITOR CENTER CREDIT CARD LEASE	\$68.21
FIRST BANKCARD	\$2,081.47
FP MAILING SOLUTION	\$500.00
GREAT WEST TRUST COMPANY LLC	\$5,400.00
GUFFEY, DAWN	\$1,368.00
HALSTEAD, DAN	\$44.85
INTERNATIONAL CODE COUNCIL	\$383.93
JENKINS BUILDING SUPPLY	\$460.00
KELLERSTRASS OIL COMPANY	\$640.20
LAVA BY DESIGN	\$234.72
LINCOLN COUNTY SHERIFF	\$606.50
LOWER VALLEY ENERGY	\$389.23
MERCHANT FEES	\$111.08
NAPA ALL STAR AUTO PARTS	\$86.66
PAYROLL	\$27,198.98
PENNY, BELINDA Cleaning	\$330.00
RENDEZVOUS ENGINEERING	\$4,634.00

SANDERSON LAW OFFICE	\$2,255.25
SILVER STAR COMMUNICATIONS	\$626.24
STAR VALLEY DISPOSAL	\$256.00
STAR VALLEY INDEPENDENT	\$551.25
TOWN OF ALPINE WATER DEPT	\$1,141.79
TSYS	\$194.86
UNITED STATES TREASURY	\$8,579.02
VALLEY WIDE COOPERATIVE	\$224.86
WYOMING CHILD SUPPORT	\$464.56
WYOMING RETIREMENT SYSTEM	\$5,131.68
XEROX CORPORATION	\$515.00

## **TOWN OF ALPINE SEWER DEPARTMENT**

<b>CLAIMANT</b>	<b>ALLOWED</b>
ALPINE EXCAVATION LLC	\$3,225.71
CASELLE	\$56.78
DRY CREEK ENTERPRISES INC	\$5,005.50
FALL RIVER RURAL ELECTRIC	\$5.00
JENKINS	\$91.00
KUBWATER RESOURCES INC	\$1,760.01
LOWER VALLEY ENERGY	\$2,208.60
MISSION COMMUNICATIONS LLC	\$1,870.20
RENDEZVOUS ENGINEERING	\$32,268.24
SILVERSTAR	\$246.83
SCHELLER, GEORGE	\$549.00
TOWN OF ALPINE Payroll, postage	\$7,475.31
TOWN WATER DEPT Billing fees, usage	\$144.18
VALLEY TECH LLC	\$30.00
VALLEY WIDE COOPERATIVE	\$158.26

## **TOWN OF ALPINE WATER DEPARTMENT**

<b>CLAIMANT</b>	<b>ALLOWED</b>
BROULIMS ALPINE	\$25.46
CASELLE INC.	\$56.78
FIRST BANK CARD	\$215.67
H. D. FOWLER	\$878.45
JENKINS	\$108.09
LINCOLN COUNTY CLERK	\$12.00
LINCOLN WATER QUALITY LAB Water testing	\$54.00
LOWER VALLEY ENERGY	\$1,642.37
MERCHANT FEES	\$1,149.51
MISSION COMMUNICATIONS LLC	\$1,750.20
ONE CALL OF WYOMING	\$15.00

RENDEZVOUS ENGINEERING	\$10,995.00
SILVER STAR COMMUNICATIONS	\$24,780.00
TOWN OF ALPINE Payroll, postage	\$16,719.21
TOWN OF ALPINE SEWER Usage	\$34,564.77

**7. Adjournment:**

**Councilman Larsen moved to adjourn the meeting. Councilman Fritz seconded the motion.** There was no discussion. **Vote: 5 Yes, 0 No, 0 Abstain, 0 Absent. Motion Carried.**

Mayor Lutz adjourned the meeting at 7:16 p.m.

*W. Kennis Lutz*      7/21/20  
W. Kennis Lutz, Mayor      Date

Minutes taken and transcribed by:

*Sharon Backus*  
Sharon Backus, Town Clerk/Treasurer

7-21-20  
Date

Attest:



*Sharon Backus*  
Sharon Backus, Town Clerk/Treasurer

7-21-20  
Date

\*\* Minutes are a brief summary of a tape recording of the meeting. \*\*