



## **TOWN OF ALPINE COUNCIL MEETING AGENDA**

**DATE: October 19, 2021  
TIME: 7:00 p.m.**

**PLACE: Town Hall  
TYPE: Regular Council Meeting**

### ***1 - CALL TO ORDER: PLEDGE OF ALLEGIANCE***

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### ***2 - ROLL CALL: ESTABLISH QUORUM***

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### ***3- ADOPT AGENDA***

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### ***4- APPROVAL OF CONSENT AGENDA:***

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#### **Town Council Meeting Minutes – September 21, 2021**

**Payment of Town Bills – See Attached Check Detail of Bill Payments**

**Approve use of the Alpine Civic Center for 2021 Alpine Arts & Crafts Fair (Previously Women's Expo) at No Charge – Friday and Saturday, December 10-11, 2021**

**Approval of One-Day Malt Beverage Permit Knights of Columbus Fund-Raiser on November 6, 2021- Monica J. Barr**

**Approval of Catering Permit Mule Deer Foundation Banquet on November 5, 2021- TI DAN Inc.**

### ***5– ACTION ITEMS & NEW BUSINESS:***

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- **Request for Reduction in Civic Center Rental Rate for Trout Unlimited Meetings – Harry House**
- **Alpine Emergency Medical Services Update – Phillip Jorgensen**
- **Planning and Zoning Commission Update – Tim Hartnett**
  - **Recommendation to Approve the Replat for the Properties Located at 118400 and 118404 US Highway 26/89, Broulim Addition further Described as Lots # 5 and # 6 of the Broulim Second Addition to the Town of Alpine.**
  - **Garage Installation at 376 Wooden Spur in Violation of Land Use Development Code**
- **Motion to Approve the Replat for the Properties Located at 118400 and 118404 US Highway 26/89, Broulim Addition further Described as Lots # 5 and # 6 of the Broulim Second Addition to the Town of Alpine and Authorize Mayor Lutz to Sign the Mylar on Behalf of the Town of Alpine.**
- **Motion to Require Removal of Garage at 376 Wooden Spur from the Town of Alpine by the November 16, 2021 Council Meeting.**
- **Motion to Adopt Addendum to Memorandum of Agreement with Star Valley Health for Additional Sixteen (16) Months on Temporary Structure to Accommodate Building Completion and Authorize Mayor Lutz to Sign on Behalf of the Town of Alpine**
- **Report of Flow and Capacity Calculations – Robert Ablondi, Town Engineer**

- **Motion to Choose New Logo and Award Winner – Mayor Lutz**
- **Update on Ordinance Revision Project – James Sanderson**
- **Update on Master Plan Review Committee – Mayor Lutz**
- **Economic Development Update – Councilman Larsen**

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## **7 - TABLED ITEMS: Top of the Rockies Request for ARPA Funds from Town of Alpine**

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## **8 - ADJOURNMENT: Motion to adjourn**

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## **9 - DEPARTMENT UPDATES:**

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Alpine Fire Department/Alpine EMS: Mayor Kennis Lutz and Councilman Frank Dickerson

Clerk/Treasurer: Sharon L. Backus

Utilities/Maintenance/Roads Supervisor: Craig Leseberg

Legal/Attorney: James K. Sanderson

Personnel Directors: Mayor Kennis Lutz and Councilman Jeremiah Larsen

Emergency Management Coordinator: Mayor Kennis Lutz and Councilman Jeremiah Larsen

Grant Advisory Board: Mayor Kennis Lutz and all Councilmen

Parks & Recreation: Mayor Kennis Lutz; Councilmen Andrea Burchard

Planning & Zoning: Mayor Kennis Lutz and Councilman Justin Fritz

Streets & Roads: Mayor Kennis Lutz and all Councilmen

Water & Sewer: Mayor Kennis Lutz and all Councilmen

Special Events Coordinator: Mayor Kennis Lutz; Councilmen Justin Fritz and Andrea Burchard

Alpine Economic Development: Mayor Kennis Lutz and Councilman Jeremiah Larsen

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## **9 - MATERIALS DISTRIBUTED**

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Minutes: Town Council Minutes 9/21/21

Check Detail of Bill Payments

Sheriff Log for September 2021

DRAFT Financial Report 09/30/2021

Notices/Email: WAM Updates; Chamber notices; BLM Notices, LGLP, WARM, Forest Service, Town events

Recommendation from P & Z: Approval of replat of Broulim Addition

Recommendation from P & Z: Garage Installation at 376 Wooden Spur Drive and letter to Jade Beus; LUDC excerpts of four violations

Letter to Rehman Hafeez re: Easement

Email from Zy Hafeez supporting subdivision of Bugling Elk Meadows Property (November Public Hearing and Consideration)

Letter from LC P & Z re: # 516 ZD Zoning and Development Permit Timberview Estates

Draft Ordinance Revision: Prohibition against feeding wildlife and suggestion for parking for short-term rentals

Logo information for award

Previous Year Invoice for Civic Center Rental for Alpine Craft Fair

Malt Beverage Permit Application Knights of Columbus

Catering Permit Application TI DAN, INC.

Addendum to MOU with SV Medical and request for extension