



## **TOWN OF ALPINE COUNCIL MEETING AGENDA**

**DATE: June 21, 2022  
TIME: 7:00 p.m.**

**PLACE: Town Hall  
TYPE: Regular Council Meeting**

### ***1 - CALL TO ORDER: PLEDGE OF ALLEGIANCE***

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### ***2 - ROLL CALL: ESTABLISH QUORUM***

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### ***3- ADOPT AGENDA***

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### ***4- APPROVAL OF CONSENT AGENDA:***

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**Town Council Meeting Minutes – May 17, 2022**

**Planning and Zoning Commission Minutes – March 24, 2022**

**Payment of Town Bills – See Attached Check Detail of Bill Payments**

**Approval of WYDOT TAP Project CD20303 Reimbursement Request # 11 of \$862.00**

**Approval of MRG-19078 Greys River Road Water Replacement Grant Request # 8 of \$1,267.25**

**Approval of WBC Pretreatment Grant Reimbursement Request # 1 \$590,703.04**

**Approval of All-Nighter Permit for 2022 for VR Tavern on the Greys Previously Approved for TIDAN, Inc.**

### ***5– ACTION ITEMS & NEW BUSINESS:***

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- **Permission to Use Legion Ballfield for Youth Sports Program – Craig Powell**
- **Problems on Sawmill-Building Notices Needed; Airbnb; Speeding – Marlene O’Leary**
- **Fiber Project on Hill – Heath Jensen, Silver Star Communications**
- **Planning and Zoning Report – Tim Hartnett**
  - **Motion to Approve the Preliminary Plat for Major Subdivision Application for Elkhorn Meadow Addition with Contingencies as Identified/Stipulated to include Review by Town Engineer, Alpine Fire District Approval; Submission of Development Agreement; Payment of Infrastructure Fees and Submission of Traffic Analysis as Detailed in Commission Review**
  - **Recommendation for Town Council to Consider the New Building Fee Schedule**
- **Motion to Adopt on Third Reading 291 Ordinance No. 2022-09 Amending “Town of Alpine Budget for Fiscal Year 2021/2022 as Amended**
- **Motion to Adopt on Third Reading 292 Ordinance No. 2022-10 “Town of Alpine Budget for Fiscal Year 2022/2023 as Amended**
- **Motion to Adopt on Third Reading 293 Ordinance No. 2022-11 “Annexation of Lot 12 Lazy B Subdivision to the Town of Alpine” and Authorize Mayor Lutz to Sign the Mylar**
- **Motion to Adopt on Third Reading 294 Ordinance No. 2022-12 “An Ordinance Establishing a Tourism and Travel Promotion Board for the Town of Alpine”**
- **Motion to Adopt on Second Reading 295 Ordinance No. 2022-13 “Amending Section 233-04 of 233 Ordinance No. 2015-06 of the Town of Alpine, Wyoming Town Code (to establish annual pyrotechnic permit fee)**
- **Appointment of Councilman Larsen, Eric Byan and Dave Walters to the Alpine Tourism Board**
- **Update on Clinger Property – Mayor Lutz**
- **Economic Development Update – Councilman Larsen**
- **Motion to move into Executive Session per Wyoming State Statute 16-4-405 (a)(x) Employee Matters**
- **Motion to Ratify Decisions Made in Executive Session.**

## **6 - TABLED ITEMS: None**

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## **7- ADJOURNMENT: Motion to adjourn**

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## **8 - DEPARTMENT UPDATES:**

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Alpine Fire Department/Alpine EMS: Mayor Kennis Lutz and Councilman Frank Dickerson  
Clerk/Treasurer: Sharon L. Backus  
Utilities/Maintenance/Roads Supervisor: Craig Leseberg  
Legal/Attorney: James K. Sanderson  
Personnel Directors: Mayor Kennis Lutz and Councilman Jeremiah Larsen  
Emergency Management Coordinator: Mayor Kennis Lutz and Councilman Jeremiah Larsen  
Grant Advisory Board: Mayor Kennis Lutz and all Councilmen  
Parks & Recreation: Mayor Kennis Lutz; Councilmen Andrea Burchard  
Planning & Zoning: Mayor Kennis Lutz and Councilman Justin Fritz  
Streets & Roads: Mayor Kennis Lutz and all Councilmen  
Water & Sewer: Mayor Kennis Lutz and all Councilmen  
Special Events Coordinator: Mayor Kennis Lutz; Councilmen Justin Fritz and Andrea Burchard  
Alpine Economic Development: Mayor Kennis Lutz and Councilman Jeremiah Larsen

## **9 - MATERIALS DISTRIBUTED**

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Minutes: Town Council Minutes 5/17/22; Planning and Zoning Minutes 3/24/22  
Check Detail of Bill Payments  
Sheriff Log for May 2022  
DRAFT Financial Report 05/31/22  
3<sup>rd</sup> Reading DRAFT 291 Ord. No. 2022-09 Amend FY 2022 Budget  
3<sup>rd</sup> Reading DRAFT 292 Ord. No. 2022-10 Budget Fiscal Year 2023  
3<sup>rd</sup> Reading DRAFT 293 Ord. No. 2022-11 Annexation of Lot 12 Lazy B Subdivision  
3<sup>rd</sup> Reading DRAFT 294 Ord. No. 2022-12 Establishing a Tourism Board  
2<sup>nd</sup> Reading DRAFT 295 Ord. No. 2022-13 Amending 233 Ord. 2015-06 to set fee for selling pyrotechnic devices  
Legal Notices: 3<sup>rd</sup> Reading 291 Ord. No. 2022-09 through 294 Ord. No. 2022-12; 2<sup>nd</sup> Reading 295 Ord. 2022-13; Budget Workshop  
Notices/Email: WAM Updates; Chamber notices; WARM, Forest Service, USDA, Town events, WDWS  
MRG 19078 Greys River Road Waterline Replacement Grant Pay Request # 8 \$1,267.25; TAP Grant Pay Request # 11 \$862  
WBC Pretreatment Grant Pay Request # 1 \$590,703.04  
Planning and Zoning Recommendations for Preliminary Elkhorn Meadow Major Replat and Building Fee Schedule  
Approve All-nighter permit for VR Tavern on the Greys previously approved with retail liquor license  
Notice from WYDOT of reduction in Pathway Grant  
WYDOT Pathway Grant documents, DNS correspondence  
Catering Permit VR Tavern on the Greys at Melvin Brewing Event (Received, but event was cancelled)  
Notice of Delinquent Property Tax Melvin Brewing  
Change Notice Pre-treatment Plant Grant  
Skate Park Map  
Request for KJ's and Alpine Park Apartments to stripe Boardwalk Drive  
Request to apply for a traffic study at Greys River Road  
Notice of Request for Variance Alpine Wyoming Hotel LLC  
Email from Aubrey Marcus for event scheduled at Melvin Brewing on July 15-16, 2022