



TOWN OF ALPINE COUNCIL MEETING AGENDA

DATE: July 19, 2022
TIME: 7:00 p.m.

PLACE: Town Hall 250 River Circle
TYPE: Regular Council Meeting

1 - CALL TO ORDER: PLEDGE OF ALLEGIANCE

2 - ROLL CALL: ESTABLISH QUORUM

3- ADOPT AGENDA

4- APPROVAL OF CONSENT AGENDA:

Town Council Meeting Minutes; Public Hearing Minutes – June 21, 2022

Planning and Zoning Commission Minutes; Board of Adjustment Minutes – April 12, 2022

Payment of Town Bills – See Attached Check Detail of Bill Payments

Approval of WYDOT TAP Project CD20303 Reimbursement Request # 12 of \$5,923.20

Approval of MRG-19078 Greys River Road Water Replacement Grant Request # 9 of \$32,929.07

5– ACTION ITEMS & NEW BUSINESS:

- **Presentation to Thayne Senior Center – Mayor Lutz**
- **Motion to Ratify Decision to Award TAP Pathway Project to DNS Excavation, Inc.**
- **Motion to Close Sewer Savings Account #10002483 and Roll into Sewer Checking Account**
- **Alpine Flats Sewer Line Update and Development Agreement – Dale Cottam**
- **Ray Hafeez Request for Approval of Single Access Point from Wintergreen Dr. Adjacent to Hospital's East Access – Dale Cottam**
- **Renewal of Star Valley Health Urgent Care/Medical Clinic Ground Lease – Dale Cottam**
- **Town Engineer's Update on Ponding Problem at 480 Riverview Drive -Eric Green**
- **Update on the Pretreatment Plant – Bob Ablondi**
- **Update on Fiber Project on Hill – Councilman Larsen**
- **Planning and Zoning Report – Floyd Jenkins**
- **Motion to Adopt on Third Reading 295 Ordinance No. 2022-13 "Amending Section 233-04 of 233 Ordinance No. 2015-06 of the Town of Alpine, Wyoming Town Code (to establish annual pyrotechnic permit fee) as Amended on Second Reading.**
- **Motion to Adopt on First Reading 296 Ordinance No. 2022-14 "Establishing a Unified Billing Process; Usage Fees; Connection Fees; Connection Requirements and Collection Policies".**
- **Motion to Adopt on First Reading 297 Ordinance No. 2022-15 "Town of Alpine Building Department Fee Schedule".**
- **Motion to Adopt 488 Resolution No. 07-19-2022 "Resolution Approving the Town of Alpine's Submission to Voters of Town of Alpine Lodging Tax Question on the 2022 Election Ballot"**
- **Economic Development Update – Councilman Larsen**

6 - TABLED ITEMS: None

7- ADJOURNMENT: Motion to adjourn

8 - DEPARTMENT UPDATES:

Alpine Fire Department/Alpine EMS: Mayor Kennis Lutz and Councilman Frank Dickerson
Clerk/Treasurer: Sharon L. Backus
Utilities/Maintenance/Roads Supervisor: Craig Leseberg
Legal/Attorney: James K. Sanderson
Personnel Directors: Mayor Kennis Lutz and Councilman Jeremiah Larsen
Emergency Management Coordinator: Mayor Kennis Lutz and Councilman Jeremiah Larsen
Grant Advisory Board: Mayor Kennis Lutz and all Councilmen
Parks & Recreation: Mayor Kennis Lutz; Councilmen Andrea Burchard
Planning & Zoning: Mayor Kennis Lutz and Councilman Justin Fritz
Streets & Roads: Mayor Kennis Lutz and all Councilmen
Water & Sewer: Mayor Kennis Lutz and all Councilmen
Special Events Coordinator: Mayor Kennis Lutz; Councilmen Justin Fritz and Andrea Burchard
Alpine Economic Development: Mayor Kennis Lutz and Councilman Jeremiah Larsen

9 - MATERIALS DISTRIBUTED

Minutes: Town Council Minutes & Public Hearing Minutes 6/21/22; Planning and Zoning Minutes; Board of Adjustment Minutes 4/12/22
Check Detail of Bill Payments
Sheriff Log for June 2022
DRAFT Financial Report 06/30/22
3rd Reading DRAFT 295 Ord. No. 2022-13 Amending 233 Ord. 2015-06 to set fee for selling pyrotechnic devices
1st Reading DRAFT 296 Ord. No. 2022-14 Unified Billing Rates
1st Reading DRAFT 297 Ord. No. 2022-15 Town of Alpine Building Fee Schedule
Legal Notices: 3rd Reading 295 Ord. No. 2022-13; 1st Reading 296 Ord. No. 2022-14 and 297 Ord. No. 2022-15; Employee Salaries, Help Wanted
Notices/Email: WAM Updates; Chamber notices; WARM, Forest Service, USDA, Town events, WDWS
MRG 19078 Greys River Road Waterline Replacement Grant Pay Request # 9 \$32,929.07; TAP Grant Pay Request # 12 \$5,923.20
Notice from WYDOT of reduction in Pathway Grant (FAIN Letter)
WYDOT Notice of Award - Pathway Grant documents, DNS correspondence
Letter to Marlette & Associates regarding preliminary major subdivision replat deficiencies
Letter to Alpine Wyoming Hotel LLC regarding P & Z Commission action of denial on 6-28-22
Email from John Goodrich regarding the water/sewer base rate increase
Minutes of 9/21/22 Council Meeting with drainage discussion at 480 Riverview Drive
488 Resolution No. 07-19-2022 Lodging Tax Question on 2020 Ballot
Draft Ground Lease for SVH
Map of Hafeez access point
Draft Development Agreement Alpine Flats
Letter to Bank of Star Valley to close Sewer Savings account 10002483